

**SUBJECT:** Award of Bid No. 21-078B, DSJ Social Barriers to Bauer Construction, Inc., for the contract amount of \$119,534.00.

**AGENDA OF:** November 17, 2020

**ASSEMBLY ACTION:**

*Approved under the Consent  
agenda 11-17-20 (BNA)*

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY GEORGE HAYS, ACTING BOROUGH MANAGER:** *George Hays*

Route To:	Department/Individual	Initials	Remarks
	Purchasing Officer	<i>JA</i>	10/09/2020
	Capital Projects Director	<i>BD for JB</i>	10/12/2020
	Finance Director	<i>CJ</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>BNA for IRM 11-9-20</i>	

**ATTACHMENT (S) :** Fiscal Note: Yes   x   No         
 Analysis Sheet (1p)  
 Scope of Work (1p)

**SUMMARY STATEMENT:** On September 14, 2020, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to provide remodel work of public service counters in the Community Development, Local Improvement District (L.I.D.) and Permitting with permanent barriers to limit public access points in each department and providing permanent virus protection barriers. Installation of card readers for new access doors. This project is being funded by the Coronavirus Cares Act Grant see #17 on IM 20-139. Construction Services purchased will support the Community Development Department in assembly district #2.

In response to the advertisement, one bid was received. Award recommendation is being made to Bauer Construction, Inc. as the lowest responsive and responsible bidder based on Total Bid Amount.

The substantial completion date for this project is December 23, 2020 with the final completion of December 30, 2020.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 30 days for unforeseen circumstances.

The Capital Projects Department, Project Management Division will be administering the contract.

**RECOMMENDATION OF ADMINISTRATION:** Award of **BID NO. 21-078B, DSJ SOCIAL BARRIERS** to **BAUER CONSTRUCTION, INC.** for the contract amount of **ONE HUNDRED NINETEEN THOUSAND FIVE HUNDRED THIRTY-FOUR DOLLARS AND 00/100 CENTS (\$119,534.00)**.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: November 17, 2020

SUBJECT: Award of Bid No. 21-078B, DSJ Social Barriers to Bauer Construction, Inc., for the contract amount of \$119,534.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>119,534</u>	FUNDING SOURCE <u>Cares Act.</u>
FROM ACCOUNT # <u>475,000.000 4xx.xxx</u>	PROJECT # <u>47532-7100-7117</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>10-16-2020</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>119.5</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds	<u>119.5</u>					
Other						
TOTAL	<u>119.5</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: Cheryl Stenlund DATE: 10/16/2020

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_




## MATANUSKA-SUSITNA BOROUGH: PURCHASING BID OPENING ANALYSIS SHEET

21-078B DSJ Social Barriers

		<b>BIDDER</b>	Bauer Construction		
Signed Bid Form			✓		
Receipt of Addendum			NA	NA	NA
Bid Guarantee			✓		
<b>BID ITEM</b>	<b>DESCRIPTION</b>	<b>Total Bid Amount</b>		<b>Total Bid Amount</b>	<b>Total Bid Amount</b>
1.	Provide all supplies and perform all work as described in Bid Document	\$ 119,534.00			
		<b>BIDDER</b>			
Signed Bid Form					
Receipt of Addendum			NA	NA	NA
Bid Guarantee					
<b>BID ITEM</b>	<b>DESCRIPTION</b>	<b>Total Bid Amount</b>		<b>Total Bid Amount</b>	<b>Total Bid Amount</b>
1.	Provide all supplies and perform all work as described in Bid Document				

**RECOMMENDATION: ALL BIDS ARE TAKEN UNDER ADVISEMENT**

  
PURCHASING OFFICER  
PURCHASING REPRESENTATIVE

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PURCHASING REPRESENTATIVE

  
PROJECT MANAGER

10-1-2020  
DATE

Mandy Campbell  
WITNESS

WITNESS

WITNESS

Am 20-114

**BID #21-078B**  
**DSJ SOCIAL BARRIERS**  
**SCOPE OF WORK**

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The Matanuska-Susitna Borough is requesting bids from contractors to provide remodel work of public service counters in: Community Development, L.I.D. and Permitting with permanent barriers to limit public access points in each department and providing permanent virus protection barriers. Installation of card readers for new access doors. Remodel work will not alter exiting HVAC and Fire Suppression Systems. See attached design plans for more information.

**1.01 General**

- A. The contractor shall provide all labor, supervision, subcontractors, equipment, materials, shipping, and incidentals required to complete the Work.
- B. The contractor is responsible for verifying the existing conditions.
- C. The contractor is responsible for proper removal and disposal of all waste, debris and excess materials.
- D. The MSB dumpster are not to be used.
- E. Site work shall be done after business hours and on weekends.
- F. The facility is located at 350 E. Dahlia, Palmer , AK 99645
- G. Electronic copy (PDF) of material submittals and document for proposed contractor supplied items.
- H. Card readers must be HID RP40 compatible.
- I. Cost estimated to be between \$100k to \$150k.

**1.02 Delivery, Storage, and Handling**

- A. All materials and equipment storage and security is the responsibility of the contractor.
- B. The Borough Project Manager will be notified immediately of any material shortages or problems that would cause delay.

**1.03 Project Site Conditions**

- A. The DSJ will be available for work after regular business hours and on the weekends.
- B. Electronics and equipment will be removed prior to the start of the installation.
- C. Attending the site visit is highly recommended.

**1.04 Clean-Up and Inspection**

Work area shall be cleaned and free from dust and debris before the beginning of regular business hours.

**1.05 Time of Completion**

Work to be completed and final bill received no later than Dec 30, 2020.

**1.06 Warranty**

See Article 4.5 of the General Conditions of the Contract for Construction.

**1.07 Contract Closing**

- A. Site inspection will be conducted with the Borough Project Manager and contractor as work is completed.
- B. All punch list items will be corrected or resolved.

END OF THIS SECTION

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## MATANUSKA-SUSITNA BOROUGH

### Purchasing Division

350 East Dahlia Avenue • Palmer, AK 99645  
Phone (907) 861-8601 • Fax (907) 861-8617

[purchasing@matsugov.us](mailto:purchasing@matsugov.us)

[www.matsugov.us](http://www.matsugov.us)

### Recommendation of Award and Distribution of Funds

Solicitation Number: 21-078B

Entitled: DSJ Social Barriers

Thursday, October 01, 2020

**TO:** Russ Krafft, Purchasing Officer, Purchasing

**TO:** Don Jourdian, Project Manager, Capital Projects

**FROM:** Jeff Stevenson, Construction Procurement Specialist, Purchasing

Bids for construction of the above listed project were opened in the office of the Purchasing Officer on 10/1/2020 @ 2:00 PM (3.08.220(F). The bid is summarized below:

Bidder	Total Bid Amount	Award
Bauer Construction	\$119,534.00	YES

Based on the above, the Matanuska-Susitna Borough Purchasing Division will award to **Bauer Construction** in the amount of **\$119,534.00** as the lowest responsive and responsible bidder.

Funds were certified as available and have been distributed as follows:

Account Number	Project-Source-Sub Project	Amount
475.000.000 463.000	47532-7100-7117	
Total:		\$119,534.00

The project area is located in Assembly District(s): 2

☒ Concur

Donald Jourdian

Digitally signed by Donald Jourdian  
Date: 2020.10.02 09:54:48 -08'00'

(Project Manager Signature)

Brad Sworts for Jude Bilafer

Digitally signed by Brad Sworts for  
Jude Bilafer  
Date: 2020.10.05 09:31:16 -08'00'

(Director Signature)

Please mark, sign and return to Purchasing.

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