SUBJECT: ACCEPTING AND APPROPRIATING \$20,000 FROM THE AMERICAN LIBRARY ASSOCIATION, APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT FOR ACCESSIBILITY IMPROVEMENTS TO THE BIG LAKE LIBRARY.

AGENDA OF: May 16, 2023

ASSEMBLY ACTION:	
Allogteel without Objection	
6-6-33	

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To Department/Director	Signature	Comments
Originator-P. Graham	2 Bratan	78
Finance Director	× Cheggyreday	
Borough Attorney	×	
Borough Manager	× W	
Borough Clerk	xxm 5 853	&P

ATTACHMENT(S): Fiscal Note: YES X NO Grant Acceptance Form (7 pp) Ordinance Serial No. 23-047 (2 pp) Resolution Serial No. 23-061 (2 pp)

SUMMARY STATEMENT:

In late 2022 the Big Lake library Advocates submitted a grant application to the American Library Association, under their highly competitive Libraries Transforming Communities: Accessible Small and Rural Community Grant Program.

The Big Lake Librarian received notice of the award, in the amount of \$20,000 to purchase and install automatic door openers on the restrooms and purchase heated sidewalk mats.

Since the facility is borough owned, the work on the restroom doors must be done by the borough or a borough contractor, therefore the grant will come to the Borough rather than the Library Advocate group.

The American Library Association requested that the attached grant acceptance form be signed and returned no later than May 5, 2023. Upon being informed that the borough required Assembly Action and a public hearing, they agreed to accept a "notice of intent to accept" and modify the due date of the grant acceptance, to allow for the public hearing.

RECOMMENDATION OF ADMINISTRATION: Approve legislation as presented.

MATANUSKA-SUSITNA BOROUGH FISCAL NOTE

Agenda Date: May 16, 2023

SUBJECT: ACCEPTING AND APPROPRIATING \$20,000 FROM THE AMERICAN LIBRARY ASSOCIATION, APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT FOR ACCESSIBILITY IMPROVEMENTS TO THE BIG LAKE LIBRARY.

FISCAL ACTION (TO BE CO		IANCE)	FISCAL IMP	ACT (YES) NO		
AMOUNT REQUESTED \$	00,000		FUNDING SO	DING SOURCE Grant		
FROM ACCOUNT #			PROJECT			
TO ACCOUNT : 435.00	12 UW 3XX.X	** *	PROJECT# 10154			
VERIFIED BY: Limb Wiled			CERTIFIED BY:			
DATE: 5-4-7			DATE:			
EXPENDITURES/REVENUES:		(The	ousands of Dollars)			
OPERATING	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL						
REVENUE						
FUNDING:		(TT)	nousands of Dollars)			
General Fund						
State/Federal Funds						
Other	20.0			-		
TOTAL	20.D					
POSITIONS:					1	T
Full-Time Part-Time						
Temporary						
ANALYSIS: (Attach a separate page	if necessary)	<u> </u>				
PREPARED BY:			1 1	PHONE:		
DEPARTMENT:		41		DATE:	, /	
APPROVED BY: MUMINIM MINISTER 5/4/23				3		
			(11.	
	*					

Follow Up

☑ ★ Public Profile

LTCAccess

Process: LTC: Accessible Small and Rural Communities

Contact Info	Request	Documents	
Applicant:	J	L	
She/Her Cass	idy Drake		
cassidy.drake	•	us	
907-861-7636			
3140 Big Lake	Road		
Big Lake, AK			Contact Email History
Organization			
Big Lake Publ			
907-861-7636			
3140 Big Lake			
Big Lake, AK	99652	•	
(i) If your or	ganization ir	nformation does	s not appear correct, please contact the funder. Thank you.
	<u></u>		☑ FollowUp Packet ☑ Question List
Application	Follo	w Up	Z Followop Facket
① Due by 0	5/05/2023.		
Fields wit	h an asterisk	(*) are require	d.
V LTC: Acce	essible Smal	l and Rural Cor	mmunities Grant Accepta
LIO. Acce			minumuco Granti 1000pta
Libraria	es Tran	sformin	g Communities (LTC): Accessible
I i			` II
əmaii a	ına Kul	rai Comi	munities Grant Acceptance Form
Participation	n Requirem	ents:	
	-		Small and Rural Communities grant will be required to:
1 1			project director (local coordinator). This person will commit to
			kimately 4 - 6 hours) before implementing the proposed project.
11		•	's project, as appropriate, with area elected officials and community
leaders.		•	
			1
			IM No. 23-109

IM No. 23-109 Ordinance Serial No. 23-047 Resolution Serial No. 23-061

- Host a minimum of one community conversation using skills learned from the virtual trainings. Conversation must
 - Take place between June 1, 2023, and May 31, 2024.
 - Include the primary audience identified in the library's proposal.
 - Focus on discussing accessibility in the community and library in order to collaboratively identify existing resources, needs, and priorities.
- Use findings/outcomes from the community conversation to refine project plans and submit updated plans to ALA.
- Share information about next steps from the conversation with the primary audience and invite their feedback on the project plans.
- Participate in the project evaluation and reporting by responding to requests from the independent project evaluators and completing any requested reports. This may include responding to surveys, participating in phone interviews, and/or hosting site visits.
- Spend the grant funds by May 31, 2024.
- Submit a final report to ALA by June 30, 2024.

Questions may be directed to <u>publicprograms@ala.org</u> .
In the text box below, enter the project name: LTC ACCESS
LTCAccess
This Grant Acceptance form is an agreement between the American Library Association (ALA) and the below library:
Institution Name*
Institution City*
Institution State*
Institution Website*
Institution Twitter Handle
Institution Facebook Page

Project Director Contact Information
Project Director Name*
Project Director Pronouns
Project Director Title*
Project Director Email Address*
Project Director Phone Number*
Project Director Confirmation*
By checking this box, I confirm that the above-named project director will be responsible for all required reporting, fulfillment of programmatic terms, required professional development, and coordination of all elements of the project. Yes
Communications Permission Statement*
Whenever possible, ALA would like to support connections between participating libraries, their community partner organizations, and other parties involved in achieving the goals of Libraries Transforming Communities. Please confirm your acceptance of this communications requirement below.
ALA may share the library project director's contact information with other organizational representatives involved in the project: Yes
✓ Shipping
Local Delivery Address*
Please provide the information about where to send the LTC project guides, a copy of "Library Programming for Adult with Development Disabilities", and a copy of "Serving Patrons with Disabilities: Perspectives and Insights from People with Disabilities" should be shipped.
Note that they cannot be delivered to a PO box.

ocal Delivery Address Line 2
ocal Delivery City*
ocal Delivery State*
ocal Delivery Zip Code*
(AAAA-AAAA)
ocal Delivery Contact First Name*
ocal Delivery Contact Last Name*
ocal Delivery Contact Phone Number*
00x-xxx-xxxx)
and Delivery Contact Phone Email Address*
ocal Delivery Contact Phone Email Address*
ocal Delivery Hours*
Please include closings for holidays.
Other Information
Please include any other important information we should know about shipping to your library.
1,000 characters left of 1,000

Please confirm payee name and address information below (typically this is the library named in your original application, but could be the library's Foundation or Friends' Group, as needed). Payment of programming funds can be issued as either an ACH payment or paper check. We strongly recommend choosing payment via ACH Direct Deposit to prevent longer processing times. MPORTANT NOTES: For payment via paper check, the payee information that you provide below must match the name and address on your completed W9 Form. For payment via ACH, the payee information you provide below must match the name and address on your completed ACH Authorization Form and your completed W9 Form. Please select preferred payment method: Depart Check ACH Direct Deposit Make payable to* Care of/Attention to* Address Line 1 (I)* Address Line 2 (I) State (I)*		The second secon
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Confirmation of Good Standing*
I attest that the library is neither presently debarred, suspended, proposed for debarment, declared ineligible, nor voluntarily excluded from participation in this transaction by any federal department or agency.
NOTE: You can check the payee's status with regard to debarment at the website of the System for Award Management (<u>SAM.gov</u>). Yes.
✓ Confirmation of Acceptance
Confirmation of Acceptance*
Each party agrees that this Agreement and any other documents to be delivered in connection herewith may be electronically signed, and that any electronic signatures appearing on this Agreement or such other documents are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.
By completing and submitting the information below, I agree to the terms stated above and accept the participation requirements of Libraries Transforming Communities: Accessible Small and Rural Communities on behalf of the library.
☐ Yes.
Certifying Official First Name*
Certifying Official Last Name*
Certifying Official Title*
Certifying Official Institution*
Certifying Official Email Address*
Certifying Official Phone Number*
Certification Date (today's date)*

IM No. 23-109 Ordinance Serial No. 23-047 Resolution Serial No. 23-061

✓ Review and Submit		
Please review your Grant Acceptance Form and payee infor submission. Once you have completed your review, click "S	· ·	
Questions? Contact us at <u>publicprograms@ala.org</u> .		
① Due by 05/05/2023.		
	Save Follow Up	Submit Follow Up