

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, NOVEMBER 19, 2024

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Port MacKenzie Update**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[24-152](#)

1. Abbreviated Plat: 10/16/24, 10/23/24
2. Agriculture Advisory Board: 09/18/24
3. Big Lake Community Council: 08/27/24, 09/10/24
4. Central Mat-Su FSA Board of Supervisors: 08/12/24
5. Chickaloon Community Council: 05/08/24, 06/12/24, 07/10/24, 08/14/24
6. Enhanced 911 Advisory Board: 08/13/24
7. Fishhook Community Council: 06/03/24, 07/01/24, 08/05/24, 08/26/24, 09/09/24
8. Greater Talkeetna RSA Board of Supervisors: 08/08/24
9. Library Board: 04/09/24, 08/13/24, 09/10/24
10. Library Citizen's Advisory Committee: 08/12/24, 09/09/24
11. Local Road Service Area Advisory Board: 09/19/24
12. Meadow Lakes Community Council: 08/14/24, 09/11/24
13. Meadow Lakes RSA Board of Supervisors: 05/14/24
14. Midway RSA Board of Supervisors: 04/13/22, 07/10/24
15. North Colony RSA Board of Supervisors: 04/29/24
16. North Lakes Community Council: 09/26/24
17. Parks, Recreation, and Trails Advisory Board: 03/18/24, 09/16/24
18. Planning Commission: 08/19/24, 09/16/24, 10/07/24, Resolution No. 24-30
19. Platting Board: 09/19/24
20. Port Commission: 06/10/24, Resolution No. 24-001
21. South Colony RSA Board of Supervisors: 07/10/24
22. Susitna Community Council: 09/05/24
23. Talkeetna Community Council: 05/01/23, 06/05/23 07/03/23 08/07/23, 09/05/23, 10/02/23, 11/06/23, 12/04/23, 01/02/24, 02/05/24, 03/04/24, 04/01/24, 05/06/24, 06/03/24, 07/01/24, 10/07/24
24. Tanaina Community Council: 08/27/24
25. Waterbody Setback Advisory Board: 10/02/24
26. West Lakes FSA Board of Supervisors: 09/09/24
27. Willow Area Community Organization: 08/07/24, 09/04/24

Attachments: [11/19/24 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 24-202](#) Reporting Conclusion Of Contract No. 23-087B with Valley General Construction, LLC. For a Total Contract Amount Of \$461,740.44 For The West Forest Lake Drive Grading Drainage Project.

Attachments: [IM 24-202](#)

[IM 24-203](#) Reporting Conclusion Of Contract No. 23-090B with Ficklin Construction, LLC. For a Total Contract Amount Of \$ 1,198,589.50 For The Matanuska-Susitna Borough School District Pedestrian Projects.

Attachments: [IM 24-203](#)

[IM 24-205](#) Reporting The Conclusion Of Contract For Bid No. 23-001B With Orion Construction, Inc. For A Final Contract Amount Of \$1,515,647.40 For The Design Build Emergency Services Fill Site - Warm Storage Building Project.

Attachments: [IM 24-205](#)

[IM 24-208](#) Reporting Of Conclusion Of Contract For Bid No. 23-084B To Dirtworks, Inc. For Doc McKinley Avenue and Jessie Jo Place, Road Improvements.

Attachments: [IM 24-208](#)

[IM 24-209](#) Informing The Assembly Of A Grant Amendment For Grant No. 23-DC-047 Implementation Of The 2021 Borough Transportation Infrastructure Package To Be Presented To The Manager For Signature.

Attachments: [IM 24-209](#)

[IM 24-210](#) Informing The Assembly Of The Managers Signature On And Submittal Of The Alaska Clean Water Actions Grant Application Requesting \$133,500 To Fund A Public Education And Outreach Campaign Regarding Healthy Riparian Areas In The Mat-Su.

Attachments: [IM 24-210](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[RS 24-089](#) A Resolution Adopting The Fiscal Year 2026 Capital Improvement Program.

Attachments: [RS 24-089](#)

[IM 24-168](#)

[OR 24-099](#) An Ordinance Conveying And Merging The Borough's Development Rights Interest With The Agricultural Rights Title, For Fee Simple Title With Agricultural Covenants For Tax ID Nos. 26N05W21C002 And 26N05W21C003, To Anthony And Tammie West.

Attachments: [OR 24-099](#)
[IM 24-186](#)

[OR 24-102](#) An Ordinance Accepting And Appropriating \$41,230.75 From The Alaska State Department Of Education And Early Development For The Online With Libraries Internet Cost Assistance Grant Program. RS 24-109: A Resolution Approving The Budget For The Online With Libraries Internet Cost Assistance Grant Program.

Attachments: [OR 24-102](#)
[RS 24-109](#)
[IM 24-194](#)

[OR 24-103](#) An Ordinance Approving An Appropriation Of \$32,045 From The Enhanced 911 Fund Balance To A Project To Reimburse The City Of Wasilla For Text To 911 Services And A Session Border Controller System. RS 24-110: A Resolution Approving The Scope Of Work And Budget For A Project To Allow The City Of Wasilla To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For Text To 911 Services And A Session Border Controller System.

Attachments: [OR 24-103](#)
[RS 24-110](#)
[IM 24-195](#)

[OR 24-104](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$2,500,000 From The Alaska State Department Of Commerce, Community, And Economic Development, For The Flood And Erosion Mitigation For Susceptible Roads Project. RS 24-111: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$2,500,000 For The Flood And Erosion Mitigation For Susceptible Roads Project; And Authorizing The Manager To Enter Into An Agreement With The Alaska State Department Of Commerce, Community, And Economic Development.

Attachments: [OR 24-104](#)
[RS 24-111](#)
[IM 24-196](#)

[OR 24-105](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$750,000 From The Alaska State Department Of Commerce, Community, And Economic Development, For The Road Improvement And Upgrades Project.

RS 24-112: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$750,000 For The Road Improvement And Upgrades Project; And Authorizing The Manager To Enter Into An Agreement With The Alaska State Department Of Commerce, Community, And Economic Development.

Attachments: [OR 24-105](#)

[RS 24-112](#)

[IM 24-197](#)

[OR 24-106](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$700,000 From The Alaska State Designated Legislative Grant Program, For The Design And Construction Of A Fire And Emergency Medical Services Public Safety Building In Willow.

RS 24-113: A Resolution Approving The Scope Of Work And Budget For A Project For The Design And Construction Of A Willow Fire And Emergency Medical Services Public Safety Building.

Attachments: [OR 24-106](#)

[RS 24-113](#)

[IM 24-198](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 24-116](#) A Resolution Waiving The Outdoor Use Permit Fees For The Denali Nordic Ski Club.

Attachments: [RS 24-116](#)

[IM 24-212](#)

[RS 24-117](#) A Resolution Waiving The Borough Gym Facility Use Fees For The Greater Palmer Chamber Of Commerce For Colony Christmas.

Attachments: [RS 24-117](#)

[IM 24-213](#)

[RS 24-120](#) A Resolution Amending Both Scopes Of Work For The Fiscal Year 2023 Thaw Truck Boiler And Component Replacements - Truck Nos. 30 & 65 Projects, To Allow For The Purchase Of One New Thaw Truck Replacing The Two Aging Thaw Trucks.

Attachments: [RS 24-120](#)
[IM 24-216](#)

[RS 24-121](#) A Resolution Establishing Dates For Payment, Delinquency, Protest, And Appeal Of The 2025 Regular Assessment And Tax Rolls; And For The Commencement Of Hearings Before The Board Of Equalization.

Attachments: [RS 24-121](#)
[IM 24-217](#)

2. ACTION MEMORANDUMS

[AM 24-119](#) Approval Of Change Order No. 2 For Contract No. 23-083B With Northern Asphalt Construction, Inc. For The West Cheri Lake Drive, Karen Avenue, North Anthony Road, And West King Arthur Road Improvements Project; And To Extend The Contract To July 31, 2025.

Attachments: [AM 24-119](#)

[AM 24-120](#) Approval Of Change Order No. 1 For Contract No. 23-079B With Professional And Technical Services, Inc. For The West Cheri Lake Drive, Karen Avenue, North Anthony Road, And West King Arthur Road Improvements Project, To Extend The Contract To July 31, 2025.

Attachments: [AM 24-120](#)

[AM 24-121](#) Award Of Bid No. 25-050B To Orion Construction In The Contract Amount Of \$6,621,800 To Construct Phase I Central Landfill Site Improvements.

Attachments: [AM 24-121](#)

[AM 24-122](#) Award Of Bid No. 25-055B To Granite Construction, LLC. In The Amount Of \$2,195,976.20 To Construct Midway Road Service Area Road Improvements.

Attachments: [AM 24-122](#)

[AM 24-123](#) Approval Of Change Order No. 6 For Contract No. 22-060B With Anchorage Striping, LLC. For The 2022 Through 2024 Crack Sealing Services Project To Add \$142,910.50 To The Contract For Additional Services In Road Service Area Nos. 15, 23, 26, 27, 28, 29, And 31.

Attachments: [AM 24-123](#)

[AM 24-124](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [AM 24-124](#)

[AM 24-125](#) Approval Of Change Order No. 3 For Contract No. 23-126B With Western Construction & Equipment LLC. For The Big Rock Road Improvements Project To Add \$36,939.75; And To Extend The Completion Date To January 31, 2025.

Attachments: [AM 24-125](#)

[AM 24-126](#) Approval Of Change Order No. 4 For Contract No. 23-045C With HDL Engineering Consultants, LLC. For The Lucille Street Upgrade And Pathway Project To Add \$378,791 For Land Acquisition Services; And To Extend The Contract To December 31, 2026.

Attachments: [AM 24-126](#)

[AM 24-128](#) Award Of Bid No. 25-075B To Orion Construction, Inc. In The Contract Amount Of \$298,000 To Construct The Wasilla Pool Drain Repairs.

Attachments: [AM 24-128](#)

[AM 24-129](#) Approval Of Contract Amendment No. 1 To Contract No. 23-086P with Stantec Architecture, Inc. To Extend Contract Completion Date For The Design Of The Animal Care Facility Remodel Upgrades To April 30, 2025.

Attachments: [AM 24-129](#)

[AM 24-130](#) Award Of Proposal No. 24-161P To Stephl Engineering, LLC. In The Contract Amount Of \$245,245 To Perform A City Water Distribution System Condition Assessment In Talkeetna.

Attachments: [AM 24-130](#)

[AM 24-131](#) Award Of Bid No. 25-007B To Steppers Construction, Inc. In The Contract Amount Of \$6,462,378 To Construct The New Gateway Visitor Center.

Attachments: [AM 24-131](#)

[AM 24-132](#) Award Of Contract No. 25-084C To HDL Engineering In The Contract Amount Of \$109,616 To Design Colony Schools Water Supply Improvements.

Attachments: [AM 24-132](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/03/24, Assembly Chambers)

[OR 24-108](#) An Ordinance Amending MSB 4.28.020 (A), Enhanced 911 Advisory Board Composition.

Attachments: [OR 24-108](#)
[IM 24-204](#)

[OR 24-110](#) An Ordinance Appropriating \$248,823 From The Areawide Fund Balance For Bridge And Railroad Crossing Major Maintenance And Repair; And The Dust Control Program.

Attachments: [OR 24-110](#)
[IM 24-207](#)

[OR 24-111](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$137,000 From The Alaska State Department Of Natural Resources, Division Of Forestry And Fire Protection, To Operate Collection Sites And Dispose Of Spruce Beetle Killed Or Infested Wood And Other Woody Biomass Considered Hazardous Fuels. RS 24-115: A Resolution Approving The Scope Of Work And Budget For An Alaska State Department Of Natural Resources, Division Of Forestry And Fire Protection Grant, To Operate Collection Sites And Dispose Of Spruce Beetle Killed Or Infested Wood And Other Woody Biomass Considered Hazardous Fuels.

Attachments: [OR 24-111](#)
[RS 24-115](#)
[IM 24-211](#)

[OR 24-112](#) An Ordinance Accepting And Appropriating A Grant From The Alaska State Department Of Commerce, Community, And Economic Development In The Amount Of \$2,000,000 For The City Water Interconnect Project.
RS 24-118: A Resolution Approving The Scope Of Work And Budget, And Authorizing The Manager To Execute The Agreement For The City Water Interconnect Project.

Attachments: [OR 24-112](#)
[RS 24-118](#)
[IM 24-214](#)

[OR 24-113](#) An Ordinance Accepting And Appropriating A Coronavirus Capital Projects Fund Grant From The Alaska State Department Of Commerce, Community, And Economic Development In The Amount Of \$8,000,000 For The Mat-Su First Responder Training Facility Project.
RS 24-119: A Resolution Approving The Scope Of Work And Budget, And Authorizing The Manager To Execute The Agreement For The Mat-Su First Responder Training Facility Project.

Attachments: [OR 24-113](#)
[RS 24-119](#)
[IM 24-215](#)

[OR 24-114](#) An Ordinance Accepting And Appropriating School District Funds Totaling \$450,000 To Support The Design Of The New Birchtree Charter School Project.
RS 24-122: A Resolution Approving The Scope Of Work And Budget To Support The Design Of The New Birchtree Charter School Project.

Attachments: [OR 24-114](#)
[RS 24-122](#)
[IM 24-218](#)

INTRODUCTIONS (For Public Hearing 01/07/25, Assembly Chambers)

[OR 24-109](#) An Ordinance Creating West Raven Circle Natural Gas Local Improvement District No. Lid 669, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 24-109](#)
[IM 24-206](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[24-154](#) Mayoral Requests for Confirmation

Attachments: [11/19/24 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.