

SUBJECT: APPROVAL OF CHANGE ORDER NUMBER ONE (1) FOR CONTRACT NO. 23-079P WITH PROFESSIONAL AND TECHNICAL SERVICES, INC, FOR THE WEST CHERI LAKE DRIVE, KAREN AVENUE, NORTH ANTHONY ROAD, WEST KING ARTHUR ROAD IMPROVEMENTS PROJECT TO EXTEND THE CONTRACT TO JULY 31, 2025.

AGENDA OF: November 19, 2024

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator, Division Mgr	X Cole Branham <small>Signed by: Cole Branham</small> 10/29/2024
Public Works Director	X Tom Adams, P.E. <small>Signed by: Tom Adams</small> 10/30/2024
Purchasing Officer	X Dustin Silva <small>Signed by: Dustin Silva</small> 10/30/2024
Finance Director	X Cheyenne Heindel <small>Signed by: Cheyenne Heindel</small> 10/31/2024
Borough Attorney	X Nicholas Spiropoulos <small>Signed by: Nicholas Spiropoulos</small> 10/31/2024
Borough Manager	X Michael Brown <small>Signed by: Mike Brown</small> 11/1/2024
Borough Clerk	X Brenda J. Henry for <small>Signed by: Brenda Henry</small> 11/1/2024

ATTACHMENT (S) : none

SUMMARY STATEMENT: On March 22, 2023, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting proposals from qualified firms to provide construction management services for the Cheri Lake Drive, Karen Avenue, Anthony Drive and King Arthur Drive project. The project upgraded and paved the existing gravel roadways to MSB residential sub-collector standards. These project falls within Assembly District #7 and include areas within the City of Houston and Road Service Area 27 (Meadow Lakes). The project is part of the Transportation Infrastructure Program 2021 (TIP21),

which was approved by voters in November 2021.

In response to the solicitation, three proposals were received. A proposal evaluation team made up of Borough Public Works and City of Houston Public Works staff evaluated the proposals and selected Professional and Technical Services, Inc. (PTS) as the most advantageous firm for the Borough. The Assembly approved the contract award to PTS under AM 23-041. Contract No. 23-079P was executed by the Purchasing Division on May 19, 2023, in the amount of \$202,435.00, with a final completion date set for December 31, 2024.

Change Order No. One (1) will extend the project completion date to July 31, 2025. While the roadways are paved and the project is considered substantially complete, a coordinated inspection involving the Construction Manager (PTS), Borough Staff, and City of Houston Staff resulted in a punch list that required the contractor (Northern Asphalt Construction, Inc.) to excavate and disturb soil. Given the season, extending the work into 2025 is in the project's best interest to allow the contractor to properly complete the project and reestablish grass growth for stabilization in disturbed areas and the Construction Manager to inspect and coordinate the work through final project closeout.

The Administration requests approval for Change Order No. One (1) for the Cheri Lake Drive, Karen Avenue, Anthony Drive, and King Arthur Drive project under Contract No. 23-079P. Additionally, the Administration seeks authority to extend the contract completion date by 60 days.

RECOMMENDATION OF ADMINISTRATION: Approve Change Order No. One (1) to Contract No. 23-079P with Professional and Technical Services, Inc. for the Cheri Lake Drive, Karen Avenue, Anthony Drive, and King Arthur Drive project, extending the completion date to July 31, 2025. Additionally, approve change order authority to extend the contract completion date by 60 days.