

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Michael Bowles, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 16, 2025

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committees**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Gravel Pits Update**

[25-192](#) Gravel Pits Presentation

Attachments: [12/16/25 - Gravel Presentation for Assembly](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[25-184](#)

1. Bogard RSA Board of Supervisors: Resolution No. 25-01
2. Butte Community Council: 06/11/25, 08/13/25, 09/10/25
3. Fairview RSA Board of Supervisors: 09/16/25, Resolution No. 25-01
4. Knik RSA Board of Supervisors: Resolution No. 25-01
5. Lazy Mountain RSA Board of Supervisors: 11/14/25
6. Meadow Lakes RSA Board of Supervisors: Resolution No. 25-03
7. Planning Commission: 11/17/25
8. South Knik River Community Council: 08/21/25, 09/18/25, 10/16/25
9. Talkeetna Community Council: 11/03/25
10. Tanaina Community Council: 11/24/25

Attachments: [12/16/25 - Citizens and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 25-260](#)

Reporting Conclusion Of Contract No. 23-083B with Northern Asphalt Construction, Inc., For a Total Contract Amount Of \$2,185,282.14 For The Cheri Lake Drive, Karen Avenue, And King Arthur Drive Improvements Project.

Attachments: [IM 25-260](#)

[IM 25-262](#)

Informing The Assembly Of The Manager's Signature On And Submission Of A Grant Application To The Mat-Su Trails And Parks Foundation.

Attachments: [IM 25-262](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[RS 25-114](#)

A Resolution Approving Changes To Update The Fiscal Year 2027 Schedule Of Rates And Fees Effective July 1, 2026.

Attachments: [RS 25-114](#)

[IM 25-250](#)

[12/16/25 - Bowles Possible Amendment](#)

[OR 25-102](#) An Ordinance Amending MSB 43.20, Subdivision Development Standards To Allow Lots To Be Reduced To 30,000 Square Feet Within Single-Family Residential Land Use Districts.

Sponsors: Sumner

Attachments: [OR 25-102](#)
[IM 25-194](#)
[12/16/25 - Sumner Proposed Amendment](#)

[OR 25-103](#) An Ordinance Repealing MSB 17.02, Mandatory Land Use Permit In Its Entirety; And Adopting MSB 17.07, Land Use Review.

Sponsors: Sumner

Attachments: [OR 25-103](#)
[IM 25-195](#)
[12/16/25 - Bowles Proposed Amendment](#)

[OR 25-111](#) An Ordinance Amending MSB 17.55, Setbacks And Screening Easements, To Reduce The Minimum Building Setback Requirement From Pedestrian Easements.

Sponsors: Nowers

Attachments: [OR 25-111](#)
[IM 25-210](#)

[OR 25-133](#) An Ordinance Allowing Renters Of The Big Lake Lions Recreation Center To Consume And Serve Alcoholic Beverages Per The Terms Of The Rental Agreement At The Big Lake Lions Recreation Center.

Attachments: [OR 25-133](#)
[IM 25-254](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 25-119](#) A Resolution Amending The Scope Of Work For The Oilwell Road Amber Lake Parking Area Design Project To The Homebuilt Circle Neklason Lake Parking Area.

Attachments: [RS 25-119](#)
[IM 25-263](#)

[RS 25-120](#) A Resolution To Initiate Discussions And Considerations Regarding The Proposal To Annex The Chugiak-Eagle River Area Into The Matanuska-Susitna Borough.

Attachments: [RS 25-120](#)
[IM 25-264](#)

2. ACTION MEMORANDUMS

[AM 25-144](#) Authorization For Destruction Of Ballots From The November 4, 2025, Regular Borough Election.

Attachments: [AM 25-144](#)

[AM 25-145](#) Award Of Bid No. 26-079B To AK Clearwater Mechanical In The Contract Amount Of \$138,840 For Boiler Replacement At Snowshoe Elementary School.

Attachments: [AM 25-145](#)

[AM 25-146](#) Award Of Bid No. 26-073B To Tutka, LLC In The Contract Amount Of \$919,100 To Construct Circle View Dike Repairs.

Attachments: [AM 25-146](#)

[AM 25-147](#) Approval Of Change Order No. 6 For Contract No. 23-002P(C) With DOWL, LLC. For The Edgerton Parks Road And Mountain Trails Drive Upgrade And Pathway Project; And To Extend The Completion Date To July 31, 2026.

Attachments: [AM 25-147](#)

[AM 25-148](#) Award Of Bid No. 26-086B To Recon, LLC. In The Contract Amount Of \$191,200 To Provide Geotechnical Evaluation Of Land Identified As Likely Having High Quality Deposits Of Civil Construction Materials.

Attachments: [AM 25-148](#)

[AM 25-149](#) Approval Of Amendment No. 6 For HDL Engineering Consultants, LLC. For The Jolly Creek Drainage Improvement Task Order Under Contract 20-117P(A); And Extending The Completion Date To December 31, 2027, To Develop Final Bid Packages And Provide Support During Construction.

Attachments: [AM 25-149](#)

[AM 25-150](#) Award Of Bid No. 26-078B To Mechanical Specialists, Inc. For The Contract Amount Of \$199,863 For The Finger Lake Elementary School Boiler Replacement.

Attachments: [AM 25-150](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (No Public Hearings For 01/06/25)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[25-185](#) Mayoral Requests for Confirmation

Attachments: [12/16/25 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)

A. Federal Transit Administration Ferry Obligations

B. Other Pending Claims And Potential Liabilities Asserted Against The Borough

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.**