

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on March 27, 2024, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

RECEIVED

MAR 28 2024

CLERKS OFFICE

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **TALKEETNA FISH**: The request is to create two lots from Tax Parcel A7 (Parcel #1, MSB Waiver 2002-163-PWm, recorded at Reception No. 2002-001599-0), to be known as **Talkeetna Fish**, containing 18.61 acres +/- . Parcel is located south of Fish Lake and directly east of S. Talkeetna Spur (Tax ID# 25N04W19A007): lying within Section 19, Township 25 North, Range 04 West, Seward Meridian, Alaska. In the Talkeetna Community Council and Assembly District #7. (*Petitioner/Owner: Carl & Brenda Besece, Staff: Amy Otto-Buchanan, Case # 2024-035*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 12 public hearing notices were mailed out on March 6, 2024.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner's representative was not present.

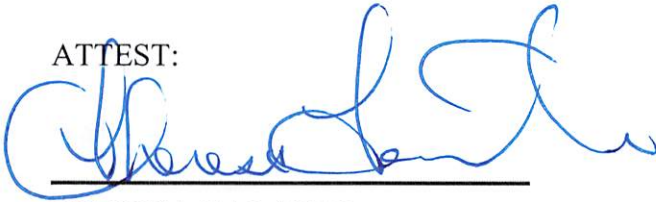
Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 7 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:31 a.m.

ATTEST:



THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

RECEIVED
APR 04 2024
CLERKS OFFICE

February 13, 2024

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Joel Butcher, Mat-Com
Casey Cook, MSB EM
Andrew Gorn, AST
Lori Criqui, Mat-Com

Zack McRae, MSB Telecom
Whitney Daw, Palmer Dispatch
Dwayne Shelton, Palmer PD

Also in attendance were: Nick Srebernak and Ken Kleewein, MSB GIS; Aleeha Travis, MTA; and Dan Monarch, MSB IT; and Erika Bishop, DPS.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the December 12, 2023 minutes as presented.

PERSONS TO BE HEARD

REPORTS

GIS

Mr. Srebernak stated:

1. They have finished the 2023 data collection which is with Joel at Mat-Com now.
2. They are getting ready to collect the big core, which is the biggest collection. It will begin in Spring.

OLD BUSINESS

Legislative Action Workgroup

1. HB55 Restructuring Retirement for First Responders to include Dispatch and 911
 - No report.

911 Outages with Telephone Companies

Ms. Criqui stated: They will be looking into requesting approximately \$20,000 of E-911 funding to purchase session border controllers (SBC's). It will ensure their in and outbound calling and eliminate the PBX's.

Ms. Laughlin stated: All requests for E-911 funding need to be approved by the board, and if a project is being created, she will need to do legislation and have it approved by the assembly. Once the project is approved and created, we will then be able to reimburse any costs under that project scope of work when we get the receipts and invoices from the City.

Mr. Butcher stated: They are looking to make changes to the system that will give them a more diverse route for inbound and outbound calls from both centers. If it is approved, and once it's up and running, they will be looking at testing some 911 trunks over that to diversify the 911 call delivery to the system. It would only affect the MTA 911 over SIP. Wireless carriers have diverse path delivery now, plus 911 of last resort.

They have moved the call handling for both Mat-Com and Palmer over to the copper 10meg circuit they have between Palmer and Wasilla which seemed to resolve some call handling issues. MTA did some testing and they have a meeting with them tomorrow morning to look into the system performance issues.

Chief Shelton stated: He believes their new phone system is set to be installed by the end of the month. He doesn't think anything has been changed on their side yet.

NEW BUSINESS

Telecommunication Service Priority Program (TSP)

Chairman Cook stated: The Borough has been looking into this and one of his staff has spoken with someone with the GETS WPS System regarding the TSP program. Once he receives the report back from her he should know more on cost and implementation and the next steps. He will pass the program information on to Palmer and Mat-Com in the event you want to provide the information to your city councils.

GIS Request for Training

Mr. Srebernak stated: He is planning on going to the ESRI conference again this year. He expects it will run about \$3,500 and will be requesting reimbursement from the E-911 budget.

INFORMATIONAL ITEMS

- A. FY24 Surcharge Revenue Chart
 - No questions heard.
- B. FY24 E-911 Budget Performance Report
 - Capt. Gorn asked what expenses fell under the 429.900 – Other Contractual line item. Ms. Laughlin stated that the call taker payments of \$144,000 each to the Cities of Palmer and Wasilla, as well as a portion of the dispatch contract were paid from that line item.

C. 911 Quarterly Dispatch Call Reports (Mat-Com and Palmer)

- No questions heard.

COMMENTS

Ms. Criqui stated:

1. She is looking to get Text to 911 implemented right away. They got a quote from Solacom, and the one-time implementation cost is \$11,493, with an annual fee of \$5,688 with a 5 year contract. She hopes to get this reimbursed with 911 funding. Ms. Laughlin advised that a written proposal would need to be submitted to the board for review and approval at the next meeting.
2. She wanted to discuss GIS and determine if ESInet would be making it into the budget for next fiscal year. Capt. Gorn advised it was too early to know what will be approved in the budget. Ms. Bishop stated that she doesn't have any updates on it and believes it is in its infancy with the State. Ms. Criqui stated that mapping is a large piece of ESInet so there will be some GIS considerations if it does come to fruition. Mr. Kleewein stated that their office does all the 911 addressing for the Borough and is available to the dispatch centers for assistance and support with GIS anytime it's needed. He is interested to know what their needs are going into the future with this project. He hasn't heard of ESInet but is available as a GIS resource if needed.
3. They are on their final year with their Solacom contract. She would like to go out to RFP for a new 911 call handling system. She is keeping everyone informed that they are looking at other systems that may have better maintenance and support.

Chairman Cook advised Ms. Criqui that Mr. Srebernak from Borough GIS goes to the EOC weekly on Thursday afternoons, so if she ever have any GIS questions, she could come downstairs and meet up with him.

Mr. Kleewein stated: The Borough IT department is available as a resource and support wherever it may be necessary. They would like to be more involved and keep up on the changes with the dispatch centers going forward to keep the Manager informed.

Mr. Monarch stated: Borough IT is trying to come up to speed on things, so he is attending and hopes to stay informed on the changes.

Ms. Daw asked Mr. Srebernak if there was updated imagery for the Palmer area. Mr. Srebernak stated that they plan to have updated information for that area in the Spring.

Ms. Travis stated: They finalized their bandwidth E911 so they will be implementing the Bash 911 in the coming weeks.

NEXT MEETING DATE

Chairman Cook announced the next regularly scheduled board meeting would be April 9, 2024, at 9:00 a.m.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

APR 04 2024

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

CLERKS OFFICE

REGULAR IN-PERSON & TEAM/TELECONFERENCE MEETING

Held 6:30 pm Thursday October 20, 2022 in-person and by teleconference/Microsoft "Team"

IN ATTENDANCE:**RSA #****RSA Members Present**

09-Midway			
14-Fairview		John Harris tc	
15-Caswell Lakes	Donna (DJ) McBride P		
16-South Colony	Rhonda Stark P tc		
17-Knik			
19-Lazy Mountain		Robert Stone tc	
20-Greater Willow	Tom Phillips P		
21-Big Lake	Pat Daniels P		
23-North Colony		Austin Grimes tc	
25-Bogard	Jesse Rongitsch P tc	Gary Hessmer tc	
26-Greater Butte	Mike Shields P		
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails			
29-Greater Talkeetna	John Strassenburgh P tc		
30-Trapper Creek			
31-Alpine			

tc = by teleconference/"Team" P = Primary

RSAs not represented: Midway (9), Knik (17), Gold Trails (28), Trapper Creek (30), and Alpine (31).**MSB Staff:** Public Works: Tom Adams (Director), Don Thomas (O&M Manager), Jennifer Ballinger**Borough Staff** (other than Public Works): None**Borough Mayor:** None**Assembly Representatives:** Mokie Tew (District 5) tc**Visitors:** Shawn McBride**CALL TO ORDER** at 6:33 pm, Chair Stephen Edwards presiding.**ROLL CALL and QUORUM DETERMINATION:** 11 of 16 RSAs represented. Quorum was met.**APPROVAL OF AGENDA:** Approved as Amended to table Traffic Calming until November.**APPROVAL OF MINUTES:** Minutes from September 15, 2022, approved as written.**TRAINING:** None**STAFF REPORTS:**

A. O&M: Tom Adams, Don Thomas: Finance is developing a new budget tool, which Cheyenne could present under Training at our November meeting. Heading into winter, they held an all-staff meeting to make sure everyone was prepared and to answer operational questions, and will hold a similar meeting with the maintenance contractors next week. Discussion followed, with note that Cole Branham has done an excellent job presenting the revised RIP List format to the RSAs.

BOARD MEMBER REPORTS:

A. TAB: DJ McBride: No TAB meeting scheduled until November.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

UNFINISHED BUSINESS:

A. Any draft Resolution re Traffic Calming measures and options: Postponed to November meeting.

B. Results of any “Roads Task Force” public meetings to date – discussion: Steve Edwards and at least 4 other RSA Board members have read the “Uncoordinated Draft” Task Force Report dated 10/4/22 and were pleasantly impressed with its reasoned approach and wording. Discussion focused on follow-up spot brush-cutting (done by in-house crew, not contractors) and possible expanded functions for Problem Reporter. The Board will keep this issue on its Agenda.

NEW BUSINESS:

A. Restriction of Work Schedule and Off-Hours Contact for Road Superintendents – discussion: Tom and Don explained the intent to best serve the public within the Superintendents available time, and that it’s “a work in progress”. In further discussion Don said the recent memo about RSA members “directing” contractors was in response to an instance of that.

B. Final Nominations and Election of Board Secretary effective October 31: Terry Dolan has agreed to serve; Rhonda Stark and Pat Daniels agreed to serve as backups in Terry’s absence. Nominations were closed, Steve Moved to accept, Mike Second, and by **unanimous voice vote** Terry is our new Board Secretary, with Rhonda and Pat as “fill-ins” in his absence.

PERSONS TO BE HEARD: None

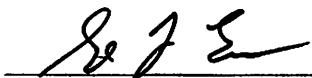
CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS: Milk, cookies, nuts, handshakes all around for Mike’s 26+ years of service.

ADJOURNMENT: Tom Phillips moved and by unanimous consent the meeting adjourned at 7:39 pm.

NEXT MEETING: Thursday, November 17, 2022, by **mixed Team/in-person at Fire Station 73.**



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

REGULAR IN-PERSON & TEAM/TELECONFERENCE MEETING

Held 6:30 pm Thursday November 17, 2022 in-person and by teleconference/Microsoft "Team"

IN ATTENDANCE:

RSA #	RSA Members Present		
09-Midway	Dan Tucker		
14-Fairview	Craig Stewart	John Harris tc	Terry Dolan
15-Caswell Lakes	Donna (DJ) McBride P		
16-South Colony	Rhonda Stark P		
17-Knik	Gary Cooper		
19-Lazy Mountain	Dan Keane tc	TD	SLK
20-Greater Willow	Tom Phillips P		
21-Big Lake	Pat Daniels P	TD	SLK
23-North Colony	absent		
25-Bogard	absent		
26-Greater Butte	absent		
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails	absent		
29-Greater Talkeetna	John Strassenburg tc	TD	SLK
30-Trapper Creek	Donna Massey		
31-Alpine	Julie Morgan		

tc = by teleconference/Teams P = Primary

RSAs not represented: North Colony (23), Bogard (25), Gold Trails (28), and Greater Butte (26).

MSB Staff: Public Works: Tom Adams (Director), Jennifer Ballinger

Borough Staff (other than Public Works): None

Borough Mayor: None

Assembly Representatives: Mokie Tew (District 5)

Visitors: Shawn McBride

CALL TO ORDER at 6:28 pm, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 12 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Tom Phillips moves. Approved as Amended.

APPROVAL OF MINUTES: Minutes from September 15, 2022, approved as written. Tom Phillips moves, DJ 2nd. None opposed approved as written.

TRAINING: None

STAFF REPORTS:

A. O&M: Delayed in agenda. No staff present. Tom Adams and Jamie Taylor joined at 18:40. Noting specific to report. Getting into transition between seasons. Looking forward to next few months of activity.

BOARD MEMBER REPORTS:

A. TAB: DJ McBride: No TAB meeting scheduled until late November.

UNFINISHED BUSINESS:

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

A. Draft Resolution re Traffic Calming measures and options: Postponed to January meeting. Rhonda did not present a resolution but discussed traffic calming options. The following summarizes the conversation: Issue is important and she does not want to move in haste. Would like to meet with planning and engineering on speeding problems. Ordered speed feedback signs which are helping. Lots of other options that other communities are using. Some are good fits for us, and some are not. There is not enough information for a resolution at this point. ~~Sean~~ ^{Shawn} McBride commented that we need to consider the maintenance aspects. Tom Adams invited Rhonda to meet with Jamie Taylor at Public Works on the issue. Issue continued to next meeting. TD (SLB)

B. Results of "Roads Task Force" public meetings to date – discussion: Steve Edwards and at least 4 other RSA Board members have read the "Uncoordinated Draft" Task Force Report dated 10/4/22 and were pleasantly impressed with its reasoned approach and wording. Discussion focused on follow-up spot brush-cutting (done by in-house crew, not contractors) and possible expanded functions for Problem Reporter. The Board will keep this issue on its Agenda. Steve requested input. Rhonda noted a lot of work went into the document. She commented under item 7, page 12 of 13 on RSA board responsibilities and asked if we were still using the RSA Operating Manual. Tom Adams commented the version we were looking at was version 2.0 and currently the Task Force is on version 5.0. Rhonda described it as a dynamic document. Tom did not believe the task force intended to include the RSA Operating Manual in its report. John Harris asked on the board's support for the current contract structure. Tom reported the Task Force did not conclude the time and material contract structure should be used. Tiffany Richards has the documents available. Tom Adams confirmed the documents were posted on the Borough website. December 20th is the expected vote on the report. Item to remain on the agenda.

NEW BUSINESS:

A. O&M Manual (Pat Daniels). Board determined the current version is 2016. Pat asked for it to be reproduced for board use. Pat asked if anyone attended training, when did the training stop and what would it take to bring the training back. Steve commented that board members were invited to ask Public Works if they wanted training at their board meeting. Pat discussed key issues on training including an overview of the service area and obtaining a copy of the operating manual. Pat read parts of the document out loud but stated he was improvising the intent or utility of some areas of the manual. Donna Massey commented that she received a manual when she first began as a board member and did have the overview as described in the manual. She also said the manual was a guideline but not in code. Tom Adams said he could not comment on how the document went into darkness. He said the digital copy was lost in the 2018 virus attack. Public Works is working on updating the document. Tom recommended we table the issue until an update is available for review. Pat stated RSA 21 board is seeking more input on maintenance operations but we have very few tools to manage our areas. He does not want to see productive tools removed. Rhonda concurred. Dan Tucker commented Borough code establishes RSA boards as advisory only which limits the boards authority. Dan said integrating the manual into code would make it more useful and would provide the boards more authority which he thought was appropriate. Tom Phillips commented he came in with 50 years of experience and works directly with his superintendent to ensure contracts are properly enforced. The result is work getting done without controversy. Tom noted there may be public relations skills issues between the board and the contractor. Tom stated RSA board staff should not be involved in administering the contract. Dan Tucker stated the Superintendent is getting things done that the RSA board has concerns about. DJ McBride commented she sees the board as an interface with the public because the members are more available to residents. She also said the board works hand in hand with the Superintendents and the relationship is effective in

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

dealing with road issues. Donna Massey stated the board is a connection to the community and is required in code to present a budget. She said the working relationship with the Superintendents is effective. Steve asked if Pat was satisfied with waiting until a new draft is available. Pat was satisfied as long as the board has a chance to review it and provide input. Steve asked Tom to keep the board in the loop on the update. Board generally concurred there was no intent to change code. Tom said to expect a draft in first quarter of 2023. Item closed until a draft is available and the item returns to the agenda.

PERSONS TO BE HEARD: None

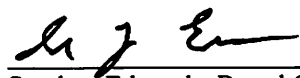
CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: Tom Phillips moved to suspend the December meeting. Pat Daniels 2nd. No objection.

BOARD COMMENTS: Tom Phillips commented Tyler has not been able to spend much time in the upper valley because he is busy in RSA 21. Tom wanted staff to be aware of the issue. Steve commented that relates to the possibility of a fourth Superintendent. Tom Adams acknowledged that this was an issue and that he needed to rectify that. Tom said they were discussing a fourth Superintendent but it would need Assembly approval. Pat Daniels asked for more grease. Mike asked to put the fourth Superintendent on the agenda as a board resolution. John Harris thanked the task force for the draft document.

ADJOURNMENT: Donna Massey moved and by unanimous consent the meeting adjourned at 7:44 pm.

NEXT MEETING: Thursday, January 19, 2022, by **mixed Team/in-person at Fire Station 73.**



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

REGULAR IN-PERSON & TEAM/TELECONFERENCE MEETING

Held 6:30 pm Thursday, January 19, 2023 in-person and by teleconference/Microsoft Teams

IN ATTENDANCE:**RSA #****RSA Members Present**

09-Midway	Absent		
14-Fairview	Terry Dolan		
15-Caswell Lakes	Donna (DJ) McBride P	Tam Boeve	
16-South Colony	Rhonda Stark P, tc		
17-Knik	Gary Cooper	Flint Selby	
19-Lazy Mountain	Dan Keane tc		
20-Greater Willow	Tom Phillips P		
21-Big Lake	Pat Daniels P	Jill Parsons	Andrew Traxler
23-North Colony	Austin Grimes		
25-Bogard	Jesse Rongitsch	Jennifer Nofke	
26-Greater Butte	Lucy Klebesadel	Jim Stocker	
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails	absent		
29-Greater Talkeetna	John Strassenburgh tc		
30-Trapper Creek	Donna Massey		
31-Alpine	Julie Morgan		

tc = by teleconference/Teams **P** = Primary**RSAs not represented:** Midway (09), Gold Trails (28).**MSB Staff:** Public Works: Tom Adams (Director), Jennifer Ballinger**Borough Staff** (other than Public Works): None**Borough Mayor:** None**Assembly Representatives:** Clayton Tew (District 5)**Visitors:** Shawn McBride**CALL TO ORDER** at 6:28 pm, Chair Stephen Edwards presiding.**ROLL CALL and QUORUM DETERMINATION:** 14 of 16 RSAs represented. Quorum was met.**APPROVAL OF AGENDA:** Tom Phillips moves, Donna McBride second. Steve Edwards moved to amend to add salted sand storage under staff comments. Approved as amended.**APPROVAL OF MINUTES:** Minutes from Nov 17, 2022, approved. DJ McBride moves, Tom Phillips 2nd. None opposed approved with minor name corrections for board members and visitors.**TRAINING:** MS4 Permit and Stormwater Management: Rick Antonio from Planning Department.**STAFF REPORTS:**

A. Don Thomas. Stated no comments. Actively perusing contract enforcement. Snow storage is not exhausted. Tom Adams: December was a busy month for O&M staff, significant snow fall, subzero temperatures and winds. Overall Borough did a good job of keeping up. Catching up with general maintenance. Task Force report was sent to the Assembly. We had a challenging summer tackling the Task Force issues. Transportation Improvement Projects (TIP) 2023 nominations requested for bond projects. Hope to mitigate surprise projects that show up at the end of the process. Score, prioritize, cost estimate projects before presenting to the Assembly. Add review and resolution of support to February

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

and March agenda as needed. Board members asked about criteria, timeline for submissions and the possibility of adding specific projects. Andrew Traxler, RSA 21, asked about submitting problem reporter complaints and how to handle incorrect resolutions. Tom recommended calling the Superintendent and if unable to resolve contact Don Thomas. Cheyenne Hindel explained the Borough did not sell bonds for the \$61,000,000 but funded it with other sources. Tom Adams stated the Borough could still bond for the \$61,000,000. All TIP 21 projects are active. Some will be built each of the next three years. Members asked other questions as well.

Cheyenne Heindel stated they mailed out new finance reports and described the content. Call her for questions. Tom Adams interjected this new report will phase out the old report. Cheyenne fielded other member questions.

BOARD MEMBER REPORTS:

A. TAB: DJ McBride: TAB meeting on Nov 18. OSHP went to Assembly and was reconsidered and finally approved Nov 22. MPO 7 member board was discussed, in holding pattern. Designating members of board. Bike and Pedestrian Plan being worked by consultants. Soliciting feedback now. Next meeting is Feb 17. Steve talked about the Parks Highway alternative route options being considered by DOT.

UNFINISHED BUSINESS:

A. Draft Resolution re Traffic Calming measures and options: Rhonda Stark met with Jamie Taylor, Borough staff Professional Engineer, to review MSB Traffic Calming policy from 2009. Jamie is revising. Two pronged approach: address traffic issues at subdivision design phase, address current issues in established neighborhoods. No draft resolution presented. Issue closed. Rhonda will address in future board comments.

B. Results of “Roads Task Force” public meetings to date – discussion: Steve summarized status and asked for comments. John Strassenburgh asked how the report will be used. Tom Adams said good question. Assembly has not directed any action. Some recommended actions are already being implemented to improve performance.

Steve asked about the 4th Superintendent. Tom Adams said they are building budget now and are including it as a request to the Manager.

NEW BUSINESS:

A. Response to Assembly Removal of Salted Sand Storage. Steve introduced the issue, the Assembly removed projects from the Road Improvement Project List. Most RSAs included that item in their submissions. Assemblyman Tew asked they be removed. Mr. Hale asked his district’s remain on the list. Steve read a proposed resolution 23-01, affirming to the Assembly and request funding be returned to the RIP list. RSA 26, Lucy Klebesadel 2nd. RSA 29 and 21 stated they did not need a sand storage lot. Amendments were discussed. Lucy Klebesadel withdrew her motion. Discussion ensued from several Board members. Mokie stated several reasons for turning down the sand storage. Biggest,

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

it will cost more money. Not fast to respond if sand is not collocated with equipment. Did not object to Tim Hale's request. No objection to withdrawal.

PERSONS TO BE HEARD: None

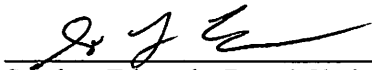
CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: Steve will be out of state Feb 16. Tom Phillips will stand in as chair.

BOARD COMMENTS:

ADJOURNMENT: Tom Phillips moved to adjourn. No second needed.

NEXT MEETING: Thursday, February 16, 2023, by **mixed Team/in-person at Fire Station 73.**



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

CLERKS OFFICE

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

February 16, 2023, 6:33 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER

ROLL CALL, DETERMINATION OF QUORUM: 12 RSAs were represented so a quorum was met. The following table is the record of attendance:

RSA#

9	Dan Tucker	
14	Terry Dolan	
15	Donna (DJ) McBride	
16	Rhonda Stark	
17	Geary Cooper	Selby Flint
19	Daniel Keane	
20	Thomas Phillips	
21	Pat Daniels	
23	None	
25	Jesse Rongitsch	Gary Hessmer
26	None	
27	None	
28	None	
29	Robert Gerlach	William Fitzgerald
30	Donna McBride	
31	Julie Morgan	

Public Works:

Don Thomas

Tom Adams

Assembly Members: Stephanie Nowers, Clayton Tew (arrived after roll call, time unknown)

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Approved without amendment.

APPROVAL OF MINUTES from January 17, 2022, meeting. Approved as amended. Jill Parsons, Andrew Traxler and Tam Boeve were added as attendees.

TRAINING:

A. None

STAFF REPORTS

A. O&M/Public Works: Don Thomas spoke on behalf of O&M, introduced Cheryl Scott who will be filling in for Jennifer while she is on vacation. Tyler resigned as a superintendent. Interviewing next week to fill the position. Alex Forkner 907-982-5979, alex.forkner@matsugov.us, will be acting until a new Superintendent is hired. The Borough may receive State funds for unapproved roads and bridges. Don requested input for small projects with remaining FY23 funds. Requested the board send his request to all RSA boards. Don is working hiring action for a new road crew supervisor. The Borough did EOC training on flooding disasters last week. Next training event is on a wildland fire disaster. RSA manual update is still underway. Don plans to mail draft to boards within a week. Questions followed.

B. Tom Adams also spoke about road issues. TIP21, formerly known as the 2021 road bond projects, is moving right along. About a third will be under construction each of the next three years. TIP23 development is underway. TAB presentation tomorrow. TAB and Planning Commission will provide resolutions. A discussion of substandard road improvement ensued including a discussion of the subdivision construction manual's application to older and new roads. DJ commented that the priority should be for substandard roads which are approved for maintenance. Clayton Tew asked Tom if the State grant money would have to be spent to raise roads to SCM standards. Stephanie Nowers asked about distinguishing on the maintenance list between old roads and new roads where the developer constructed the road to a poor standard. Pat Daniels asked if RSA boards could approve maintenance on unmaintained roads.

BOARD MEMBER REPORTS

- A. TAB: TAB board meets tomorrow morning. No report until next meeting. A board member asked what the purpose of the TAB Board is. DJ explained. Pat Daniels requested the TAB consider maintenance of pedestrian trails.

UNFINISHED BUSINESS

A. Results of "Roads Task Force" public meetings to date

Board discussion of fourth superintendent. Don said he has discussed with the Department Director but no action is pending. A discussion ensued. Tom Adams stated they are not requesting a new superintendent in the next budget. Rhonda provided historical background on the request for a fourth superintendent. Dan Tucker expressed support for the additional position and pointed out the RSAs would be paying for it, not areawide funds. DJ stated she did not understand how the Borough could have only three superintendents to effectively cover the road miles. Rhonda added 32 years ago we had 33K residents and three superintendents. Now the population has quadrupled and the road miles have exploded. Terry recommended the Board continue to support adding a 4th superintendent. Pat Daniels supported improving efficiency before bringing on another superintendent.

B. Resignation of Superintendent

What is being done to improve retention of these key employees? This was covered under staff reports so no significant discussion occurred.

NEW BUSINESS

A. None

PERSONS TO BE HEARD: None


CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS: Terry asked the board to revisit the attendance roster to verify who attended the meeting.

ADJOURNMENT occurred at approximately 8PM

Next Meeting: March 16, 2023 (In-person mixed w/ Teams at Fire Sta. 73)


Stephen Edwards, Chairman
Approved March 16, 2023


Terry Dolan, Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD
SPECIAL MEETING BY TELECONFERENCE/TEAMS
March 1, 2023, 2:00 PM

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 6794134#

CALL TO ORDER 14:01

ROLL CALL, DETERMINATION OF QUORUM:

RSA#

9	Dan Tucker	
14	none	
15	Donna (DJ) McBride	Tam Bouke (SLU) TD
16	Rhonda Stark	
17	Geary Cooper	
19	none	
20	none	
21	Pat Daniels	
23	None	
25	none	
26	None	
27	Steve Edwards	
28	None	
29	Robert Gerlach	William Fitzgerald
30	none	
31	Julie Morgan	

Public Works: none

Assembly Members: Clayton Tew, Stephanie Nowers

THIS IS A SPECIAL MEETING CALLED FOR THE PURPOSE OF RESPONDING TO AN ORDINANCE WITH A LETTER OF RESOLUTION FROM LRSAAB

Ordinance 22-131 An ordinance amending MSB 17.30 Conditional use permit for earth materials extraction activities to allow for an exemption of 10,000 cubic yards annually, from the current 2000 cubic yards, without a permit.

Introduced few months ago and sent to planning commission. Apparently there has been no notice to community councils. Moved to assembly without RSA participation. Assembly initially voted to approve 5-2 to send to the Planning Commission, then amended. Amendment pending. Public comment March 6 & 7.

DISCUSSION -

This new proposed legislation proposes that we do not use the conditional use permit that is in place now. Steve Edwards stated that he has reviewed this permit process and did not find it complicated.

Pat Daniels moved to accept draft 2, Robert Gurlach seconded. Further discussion.

Stephanie Nowers indicated planning commission is reconsidering. Pat commented he does not believe that public works O & M has been part of this process and there could be some questions from them. He also asked how many businesses have been petitioned to get this in front of the planning department? Stephanie indicated the assembly referred it to the planning commission and it appears public works did know about it.

DJ asked if there had been any public comment on this? Does not appear so and no community councils have been notified.

Dan Tucker spoke that there should be a procedure for such an ordinance to notify those affected. If no procedure then it seems very uncharacteristic as it does chance to have a lot of impact on many people.

DJ – question – why was this brought forward? Was not the current permitting process working fine? What was the reasoning for this and how is this going to save the borough money and benefit the residents?

Pat – can't speak for the community council of Big Lake and not sure if they were notified. None of this was brought up to the RSA's at any point. This process is not understandable.

Steve – it seems we all share the same question of the process of how this was brought forward without knowledge.

Dan Tucker – Reference to draft 1 – third paragraph in draft 2 resides in draft 1. Pointed out similarities and differences – made motion for an amendment that draft 2 incorporate some of language from draft 1 - starting with residential properties and then also “This exemption creates such a low threshold of regulation...” to be added to draft 2.

Pat – discussing pits that have opened up under the 2000K threshold and how some developers are using multiple lots, keeping each under 2000 cubic yards but combined into bigger. If this happens with the 10K threshold there could be huge pits across multiple lots. Currently three pits within ½ mile radius on same road under the threshold each – all same contractor. Is there a way to address this?

Steve asked us to compare the “Therefore let it be resolved ...” between the two drafts.

DJ – Draft 2 is just fine.

Dan Tucker – sitting in the middle – Draft 2 assumes that action is going to be taken and will ultimately pass. Draft 1 indicated procedure was not followed and would like to see it go through the right way. Let's stop, review this thing and do it right.

Pat in agreement

Steve – had heard that the state was not necessarily happy about this. Must comply with state regulations. Those requirements are still in place permit or not. Rumor that state not happy as they also were not noticed on this either.

Wrote draft 2 with a “make best of situation” therefore, was that felt that after watching the intro to this and watching the vote that it was substantially on board with this. So if going to happen lets try to do the best save that we can. Draft 2 is asking for modification and could have better chance.

Rhonda made comment regarding the unacceptability of the lack of process! No transparency. Why did the public not know about this. This is being slid through with no knowledge by those most affected. Assembly members are elected to represent their constituents. How is this doing that? Passing legislation that greatly affects the entire borough and none of the constituents are aware of it? This could be huge cost to taxpayers in terms of road maintenance – one dump-truck carrying 34 tons and how many a week, a day, to haul up to 10000 cubic yards? Then there are the impacts on property values, topography, water tables – this is grievous.

Steve clarified that there was some availability of information but just not widespread.

DJ also indicated TAB was not notified.

Pat – was gravel association included in this?

Mokie Tew explained that there was some notice and the gravel board did send representation to the planning commission.

Pat – if you have legitimate gravel pits that went through the process then smaller pits popping up – is there going to be some process to determine numbers.

Pat – more discussion regarding RSA communication, lack thereof.

Steve – suggestion for modification to draft 2 to get it moving forward – Dan suggested moving the. “Therefore from 1 into 2.

Can we add the lack of communication to the community councils also somehow?

Pat, DJ and myself agree.

Clarification on how to combine the drafts. Taking two paragraphs from draft 1 and moving into Draft 2. Then adding the therefore from Draft 1 before the therefore of Draft 1 and adding “board and community councils “Therefore, be it resolved: The LRSAAB requests this legislation be pulled for reconsideration to allow input form the board and community councils, or amended to prevent the adverse impacts above”

Dan called for the question

The board voted unanimously in favor of adopting the revised Draft 2.

PUBLIC COMMENTS -

Patty Fischer – involved in Meadow Lakes community council. This has left the public out of the process and needs to be stopped.

Stephanie –

Clarification of Process – There was a vote where the assembly moved to planning commission. No debate, only referred to planning commission. The vote was only agreement to send to planning commission.

Comments can be sent to the clerk for both the planning commission and the assembly. The gravel group represented and whom attending the Planning Commission meeting are Alaska Rock Products Association. Steve Cullagen (sp) stated that they are of the consensus that the. Current permitting system works fine.

Robert Gerlach – thank you to board and all the work you do.

BOARD COMMENTS -

Steve shared that Superintendent Matt Jacobs has resigned. Steve has had a good working relationship with Matt and hates to see him go. Concerned about retention. Have lost Tyler and Will is retiring. Now have lost Matt. What is happening that we are losing these key people.

Dan Tucker – complete turnover in public works except one person.

Pat – Believes we ^{may} need superintendents. With Don now in O & M – he has done a great job. Don has created some new expectations that are getting bucked a bit but are working well. Hopes that we can give him the necessary time to put the new standards in place so that they can be in place for new hires.

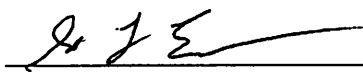
DJ - Also lost Mike Lackell and then Tyler so their RSA doesn't have anyone right now. Concerned about what is to happen. Turnover is ridiculous.

Dan Tucker moved to adjourn

ADJOURNED AT 2:58

Minutes approval signatures –

Steve Edwards



Rhonda Stark



Terry Dolan
Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

April 20, 2023, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER

ROLL CALL, DETERMINATION OF QUORUM: 13 RSAs were represented for a quorum at 7PM.

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Dan Tucker		
14	Terry Dolan		
15	DJ McBride		
16	Rhonda Stark	Charles Crim	
17	Gary Foster		
19	Daniel Keane		
20	Thomas Phillips		
21	Pat Daniels	Andrew Traxler	
23	Austin Grimes		
25	Jesse Rongitsch	Gary Hesmer	
26	Lucy Klebesadel	Jim Stocker	
27	Steve Edwards		
28	Absent		
29	John Strassenburg joined at 7:07		
30	Donna Massay		
31	Julie Morgan joined at approximately 7:05 PM		

Public Works:

Don Thomas

Tom Adams

Borough Staff (other than Public Works): None

Mayor's Office: None

Assembly Members: Clayton Tew

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Agenda was approved with the addition of document C.1. in New Business.

APPROVAL OF MINUTES from March 16, 2023, meeting. Dan Tucker moved to approve, Tom Phillips second. Approved unopposed.

TRAINING:

A. None

STAFF REPORTS

A. O&M/Public Works: Full team of superintendents hired including Alex Forkner, Doug Sughrue, Alan VanEvery. Matt Garner also hired as Operational Branch Manager for Roads. Weight restrictions went into effect until approximately May 15 for core area. Wednesday, 26 April expect weight restrictions in northern area. Lots of pothole repairs and small repairs done by the Borough. RSA remaining funds expenditures planning underway with Public Works Director. RSA Boards please provide recommendations to Don. Don is looking for recommendations on the RSA Manual. Don will review restrictions for Hidden Hills and all of RSA 30. Don had a meeting with contractors in April. All six contractors reported losing large amounts of money this year. Borough Manager is preparing a communication for contractors. Don Stated they will be held to their contract. Steve directed we add the contractor letter to the agenda for next month. Tom followed with more details on the contractor situation and said he would share the letter and the response with the board. Don stated none of the contractors are asking to get out of their contracts and the contractors need to provide more information for management to make a fully informed decision. Tom stated the contract per mile cost is expected to go up significantly.

B. Other Staff reports. None

BOARD MEMBER REPORTS

A. TAB. The TAB passed a resolution in support of TIP23 with priority for roads, schools then all other items. Another resolution will follow asking to complete TIP21

before moving on TIP23. The board discussed the length of projects and why TIP21 projects will not be complete when TIP23 is started.

- B. Other Board Reports.** Various members discussed their board's input to Public Works information requests on year end funds and unmaintained roads. Funding for bridges was also discussed. Don offered to provide information on bridges at the next meeting. Other board members continued to talk about specific problems in their RSA including bridges and driveway issues. Matt Garner explained driveway permits. Steve complained it is difficult to get code compliance to respond. Matt said they were making improvements. Donna Massay described the lack of funds in RSA 30 and asked about State grant funds. John Strassenburgh asked about the intent of the possible State grant. Tom Adams explained it was to bring uncertified roads up to certified standards.

UNFINISHED BUSINESS

- A. Results of "Roads Task Force" public meetings to date.** Don stated the Borough had already implemented many of the recommendations as the task force was underway and there are not many tasks remaining. Gary Foster confirmed O&M was implementing recommended changes as the meetings went on. John Strassenburgh also confirmed the legislation recognized the Borough was already implementing recommendations. Action is complete. Do not retain on future agendas

- B. Resignation of Superintendent**

What is being done to improve retention of these key employees? Action is complete. Item to be removed from next agenda.

NEW BUSINESS

- A. A resolution recommending Assembly approval of the Borough's Bicycle and Pedestrian Plan.** Steve introduced the resolution. No copies were on-hand. Carry forward to next meeting.
- B. A resolution requesting the Manager and Assembly approve addition of a fourth Road Maintenance Superintendent to the FY24 budget.** Steve introduced. Don sent the document on to Tom Adams and wants to show what they are capable of before he adds it to his budget. Motion to consider Resolution 23-02. DJ McBride moved to consider. Dan Tucker second. Gary Foster stated it is a bad time to add another Superintendent and he is in opposition. Rhonda Stark asked if Operations Branch Manager was a new position. Don stated it was an existing position that was elevated to a supervisor level. Rhonda asked about the impact of the Problem Reporter Application. Don stated it was working well but was increasing costs with a lot of illegitimate or unsubstantiated complaints. Don speculated that over 50% of complaints were unfounded. Rhonda stated she had been in support of this two years ago. DJ McBride asked about Superintendent workload and if Matt would be backing them up when ill or on vacation. Rhonda asked about the cost of the position. Don said rough estimate of about \$150,000 with benefits. Dan Tucker said he was usually

quick to condemn things but said it sounds like Don's plan is going in the right direction. He said however it did not deal with the problems that have been there for many years. Don stated he had taken advantage of the good weather and was using interim superintendents to drive and identify problems on all roads to determine the amount of time it would require a superintendent to do so. Lucy asked which Superintendent was replacing Will. Don said the will be moving folks around it will not be as clear as a one for one replacement. Don further described his personnel transition plan in detail. Pat Daniels stated he sees four layers of road supervision and it works if used properly. DJ moved to suspend for 1 year. Dan Tucker second. DJ amended suspending for 9 month and review in January meeting. Dan's second remained. No opposition. Motion passed.

C. A resolution requesting Borough development of a salted sand storage plan.

C.1. Salted Sand Storage Supplemental Document

Steve introduced the resolution and asked for a motion. Dan Tucker moved the resolution. Tom Phillips seconded the resolution. Dan Tucker said it was time to bring this back. Dan referred to his document C.1. in support. Jennifer placed the document on the screen. Dan read the letter out loud and Steve moved to attach the letter. DJ seconded the resolution. A discussion of funding sources ensued with Gary Foster saying it may not be an RSA responsibility. DJ stated it was a road maintenance requirement. Motion tabled until next meeting.

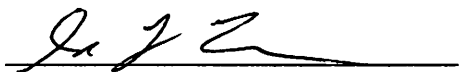
PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS: Steve recommended monitoring HB 33. Pat shared a letter to Jesse Sumner. Tom Phillips stated Assembly budget meeting is at Willow on Tuesday April 25. DJ said gravel pit legislation will be in front of the planning commission next meeting.

ADJOURNMENT occurred at 9PM. Next Meeting: May 18, 2023 (In-person mixed w/ Teams at Fire Sta. 73)



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

May 18, 2023, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER at 7:04 PM.

ROLL CALL, DETERMINATION OF QUORUM: 15 RSAs were represented for a quorum at 7:04 PM.

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Dan Tucker		
14	Terry Dolan		
15	DJ McBride		
16	Charles Crim	Kelly Gordon	
17	Gery Cooper		
19	Daniel Keane	Robert Stone	
20	Thomas Phillips		
21	Pat Daniels		
23	Austin Grimes		
25	Jesse Rongitsch		
26	Lucy Klebesadel		
27	Steve Edwards		
28	Absent		
29	John Strassenburg		
30	Donna Massay		
31	Julie Morgan		

Public Works: Matt Garner

Borough Staff (other than Public Works): None

Mayor's Office: None

Assembly Members: Clayton Tew, Stephanie Nowers

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: moved to approve with second by Dan Tucker second Tom Phillips. The agenda was approved unopposed.

APPROVAL OF MINUTES from April 20, 2023. Tom Phillips moved to approve, Dan Tucker second. Minutes were approved unopposed.

TRAINING:

A. None

STAFF REPORTS

A. O&M/Public Works: Matt Garner. Submitted 8 small projects, dig out and fabric installation. Weight restrictions will continue probably to Memorial Day with northern areas a few weeks later. No resolution of the contractor funding issue. The third superintendent starts July 15. Will report who your superintendent will be in a few weeks. Mud mats everywhere. Roads are falling apart that have never needed mud mats before. The ground is saturated from fall rains and snow. Moving mats from dry areas to new areas that need them. O&M has only one mud mat crew but needs two. New employee hires are underway. Have not obtained bids for contractor support to install and remove mud mats. Lucy, RSA 26, State DOT was misinformed on the status of weight restrictions. O&M will contact them. The board discussed the lack of Borough preparation. Matt explained many roads with damage have not needed mud mats in the past. Inadequate pay for road crew was discussed. The durability of mud mats was discussed. The large amount of flooding ongoing was discussed.

B. Other Staff reports. None

BOARD MEMBER REPORTS

A. TAB. None.

B. Other Board Reports. None.

UNFINISHED BUSINESS

A. A resolution recommending Assembly approval of the Borough's Bicycle and Pedestrian Plan. Terry Dolan moved to approve, Tom Phillips second. Motion passed unanimously.

- B.** A resolution requesting Borough development of a salted sand storage plan, as amended. The amendment only supports additional facilities in RSA's where the Board desired. Donna Massey moved to approve, Tom Phillips seconded. Resolution passed with RSA 21 objecting.
- C.** A resolution requesting the Manager and Assembly approve the addition of a fourth Road Maintenance Superintendent. Discussion was suspended until January 2024 but Public Works will need this input in the November meeting to meet a likely December deadline to request new positions. DJ McBride moved to approve. Terry seconded. Motion passed unanimously.

NEW BUSINESS

- A.** Pat moved to add RSA Operating Manual to agenda. He stated it was an important document. Terry seconded the motion. Discussion ensued. Jennifer stated that the January version had very few changes recommended. Topic to be added next month. Board requested the latest draft
- B.** HB 133 was discussed.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None

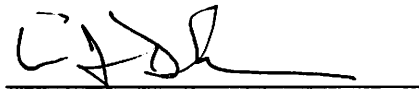
OTHER BUSINESS: Matt stated Alex and Conrad were doing drive arounds with RSA Boards. Matt also thanked the Boards for their support.

BOARD COMMENTS: Tom Phillips stated Alex is doing a good job. Julie stated RSA 31 was interested in a drive around. Pat stated Will was a remarkable person and took good notes. He recommended O&M train others to do the same. DJ stated the legislation on material extraction sites was continued to June 6 at 6PM. Stephanie Nowers stated if you wanted to speak on it you would do so during the public comment period.

ADJOURNMENT occurred at 8:00 PM. Next Meeting: June 15, 2023 at 7PM (In-person mixed w/ Teams at Fire Sta. 73)



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

June 15, 2023, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER

ROLL CALL, DETERMINATION OF QUORUM: 14 RSAs were represented for a quorum at 7PM.

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Dan Tucker		
14	Terry Dolan		
15	Tam Boeve		
16	Rhonda Stark	Charles Crim	Kelly Gordon
17	Gary Foster		
19	Daniel Keane		
20	Absent		
21	Pat Daniels		
23	Austin Grimes		
25	Jesse Rongitsch		
26	Jim Stocker		
27	Steve Edwards		
28	Absent		
29	Robert Gerlach		
30	Donna Massay		
31	Absent		

Public Works:

Don Thomas, Tom Adams, Mat Garner, Dustin Spidal

Borough Staff (other than Public Works): None

Mayor's Office: None

Assembly Members: Clayton Tew

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Terry RSA 14 moved to approve with second by Pat Daniels RSA 21 Agenda was approved unopposed.

APPROVAL OF MINUTES from May 18, 2023. Dan Tucker RSA 9 moved to approve, Terry Dolan second. Minutes were approved unopposed.

TRAINING:

A. None

STAFF REPORTS

A. O&M/Public Works: Matt Garner introduced himself. Road restrictions generally lifted except a few bad roads north of Montana Creek and Papoose Twins. Grading and sweeping roads. Some contractors are doing dig outs and putting down fabric to reduce the need for mud mats. Looking at a new product for dust control, Permazyme. Matt will send out cost information by email. Testing in various areas. Crews are doing potholes. 4 full time and 6 on calls.

Dustin Spidal spoke on projects. Everything going well so far. Nothing negative to report.

Tom Adams provided an update on the TIP 23 process. Working toward the July 18 meeting with August 1 public hearing.

B. Other Staff reports. None

BOARD MEMBER REPORTS

A. TAB. None

B. Other Board Reports. None

UNFINISHED BUSINESS

A. Review of latest draft of RSA Operating Manual. Steve spoke on the issue. Jennifer shared the document with the board by email. Steve passed the floor to Pat Daniels who stated that RSA 21 was interested in adding additional authorities to the operating manual for RSA boards. Pat also said RSA 21 would like to participate

more in all processes. Gary Foster wanted authority to talk directly to contractors and said his superintendent told him he had not been in RSA 17 in two months. Rhonda said sometimes she shares information directly with the contractor. Matt Garner stated problem reporter is the correct tool for getting information to contractors and should be used by residents and RSA board members. Tom Adams stated there are risks the Borough can't take associated with allowing RSA boards to go directly to contractors. Various members commented mostly in agreement with Public Works.

Pat said he heard everything everyone said. In section 2 item a and b were switched around using item a as omitted. The new contract has no supervising employees. Terry explained that superintendents don't supervise contractor staff. Rhonda agreed. Tom Adams agreed. Pat said he feels the contractor is responsible to execute the contract and the borough should supervise the contractor to ensure the contract is executed properly. Rhonda pointed out again that the contractor supervises their own employees. Steve said oversight is a better word. Tom reiterated the Borough does not tell contractors how, they just make sure the Borough is getting what it is paying for.

Pat commended Assemblyman Tew for participating in RSA 21 board meetings and said Assembly members should be required to attend RSA board meetings. Other board members replied that neither this board nor Public Works has the authority to direct Assembly member actions.

Terry moved to table until the next meeting and for all comments to be sent to Don Thomas for adjudication. Steve seconded. Pat provided more input, including expressing doubt Public Works would respond. Don said he would build a spreadsheet to show how each comment was dealt with and provide it back to the Board. Terry called for the question. None opposed. Motion passed.

NEW BUSINESS

- A.** Introduction to evaluate possible board support for Knik Arm Crossing bridge as alternative to Wasilla bypass. Possible short presentation by RSA 17 board member.

Steve introduced the issue. Terry stated the two projects are not mutually exclusive and both have value. Tom Adams stated the Borough had not taken a position. Tom also advised the Borough is interested in converting the rail bed to a roadway.

Gary Foster spoke about the Susitna Parkway extension to Skwentna. He said the Knik Arm Bridge would enhance that project and others. Gary said he would support a resolution but RSA 17 had not considered it.

Donna Massay said it is premature to support this because we don't have enough information. Gary Foster agreed. Steve Edwards tabled it.

B. None.

PERSONS TO BE HEARD: None were scheduled. Clayton Tew was recognized by the Chair and stated he was disappointed the board shut down discussion of all the problems with the operating manual. A lengthy discussion ensued. Tom Adams said we are misrepresenting what this manual is about. It is an information document not policy. Members stated they were willing to send Don their comments for adjudication. Don said no comments will be ignored. Gary Foster thanked him and agreed Don does a good job following up.

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS: Terry rendered an opinion on the purpose of the persons to be heard section and described the process used by the Assembly. Gary Foster disagreed and said persons to be heard was the same thing as public comments. Terry agreed to look at the location for audience participation to keep the agenda in compliance with the Alaska Open Meetings Act.

ADJOURNMENT occurred at:8:25 PM. Next Meeting: July 20, 2023 at 7PM (In-person mixed w/ Teams at Fire Sta. 73)



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

July 20, 2023, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER

ROLL CALL, DETERMINATION OF QUORUM: 13 RSAs were represented for a quorum at 7:02PM.

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Dan Tucker		
14	Terry Dolan		
15	DJ McBride		
16	Rhonda Stark	Charles Crim	
17	Gary Foster	Selby Flint	
19	Daniel Keane	Robert Stone	
20	Absent		
21	Pat Daniels		
23	Absent		
25	Absent		
26	Lucy Klebesadel		
27	Steve Edwards		
28	Jeremy Hongslo		
29	Robert Gerlach		
30	Donna Massay		
31	David VanCleve		

Public Works: Don Thomas, Mat Garner

Borough Staff (other than Public Works): None

Mayor's Office: None

Assembly Members: Clayton Tew

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Terry RSA 14 moved to approve with second by DJ McBride. Agenda was approved unopposed.

APPROVAL OF MINUTES from June 15, 2023. Charlie Crim moved to approve, Jeremy Hongso second. Minutes were approved unopposed.

TRAINING:

A. None

STAFF REPORTS

- A. O&M/Public Works: Matt Garner stated contractors were doing dig outs in areas needing mud mats and started with Papoose Twins. Sign shop building is up and waiting on printer installation. Potholes are an ongoing issue; staff are working on it. RSA 29 Main Street painting next month. Some flooding occurred on roads off Little Susitna and Willow Creek. RSA 21 decided not to apply calcium chloride this year because wet weather reduced dust issues naturally. The Borough is saving the material so it will be available next spring. O&M is working to develop the order for salted sand for the upcoming winter. O&M hired a third Superintendent. DJ asked about Dolly Varden flooding. Matt is researching. Members asked various questions. Brushing is underway. Crack sealing is underway. Matt encouraged the use of the Problem Reporter application as the most efficient method of obtaining road repairs and to support data collection. Steve requested information on the Borough's Prema-Zyme soil stabilizer dust control product plan and a cost comparison with calcium chloride.
- B. Other Staff reports. Don Thomas stated he was collecting questions asked by the board and would investigate those issues. Looking for good test locations for Perma-Zyme. They have about 1.8 to 2 miles worth of chemicals. Don Mentioned the RSA Manual. Don said members can call in problems as well as use the problem reporter and requested input on the RSA maintenance contracts. Gary Foster asked for the current contract draft. Don agreed to provide.

BOARD MEMBER REPORTS

A. TAB. Next meeting on 18 August. DJ will attend and will report results.

B. Other Board Reports. None

AUDIENCE PARTICIPATION. (Members of the public have 3 minutes to address the board on any topic.)

Clayton Tew addressed the board on calcium chloride use.

UNFINISHED BUSINESS

A. Review of latest draft of RSA Operating Manual. Steve spoke on the issue. Board member comments were supposed to go to Don Thomas for adjudication. Steve moved for closing input on September 30. Flint recommended keeping input open to the end of the year. Don stated that a December closing date for board input would not create any difficulties for him. Pat Daniels thought board input that was developed could be made available withing a few months. Steve modified his motion to close board input on 30 December. Terry seconded Steve's motion. Discussion ensued with Donna stating she thought that would delay the Operating manual unnecessarily. Terry called for the question. Motion passed with Donna opposed.

B. Discussion of support for Knik Arm Crossing or Wasilla bypass. Steve stated the item was no longer necessary and recommended closing it unless something changed. No action was taken.

NEW BUSINESS

A. None.

PERSONS TO BE HEARD: None were scheduled.

CORRESPONDENCE AND INFORMATION: None

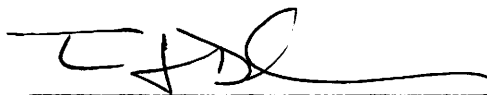
OTHER BUSINESS: None

BOARD COMMENTS: DJ thanked Mike Johnson from Code Compliance for removal of waste in the right of way. Rhonda stated there is a place in problem reporter for thank you comments.

ADJOURNMENT occurred at: 8:02 PM. Next Meeting: August 17, 2023 at 7PM (In-person mixed w/ Teams at Fire Sta. 73)



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

CLERKS OFFICE

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

August 17, 2023, 19:02 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER

ROLL CALL, DETERMINATION OF QUORUM: 14 RSAs were represented so a quorum was met. The following table is the record of attendance:

RSA#

9	Dan Tucker	
14	Absent	
15	Donna (DJ) McBride	
16	Kelly Gordon	
17	Geary Cooper	Flint Selby
19	Daniel Keane	Robert Stone
20	Thomas Phillips	
21	Pat Daniels	Andrew Traxler
23	Austin Grimes	
25	Jesse Rongitsch	
26	Lucy Klebesadel	Jim Stocker
27	Steve Edwards	
28	Jeremy Hongslo	
29	Robert Gerlach	John Strassenburgh
30	Donna Massey	
31	Absent	

Public Works: Matt Garner Dustin Spidal Seth Hansen Don Thomas

Assembly Members: Clayton Tew

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Amendment: Addition of discussion on contractor's ultimatum letter that was submitted to the assembly. Pat Daniels of RSA 21 moved; Tom Phillips of RSA 20 seconded. Approval: Approval of agenda was moved by Dan Tucker of RSA 9, seconded by Lucy Klebesadel of RSA 26.

APPROVAL OF MINUTES from July 20, 2023, meeting. Amendment: Proposed by Lucy Klebesadel of RSA 26: Previous discussion regarding Fern and Liota in Wasilla has yet to be included in any minutes. Minutes should reflect discussion including the intersection is very dangerous, and Lucy has requested a four-way stop at the intersection. Update: Matt Garner has discussed this with the Wasilla Police Department, who will be putting a speed cart in the area. The intersection has been a four-way stop in the past. Borough staff agreed to look into the matter. Steve Edwards of RSA 27 moved to incorporate change to July's minutes, which was seconded by Lucy Klebesadel of RSA 26. Approval: Dan Tucker of RSA 9 moved to approve minutes as amended with Pat Daniels of RSA 21 seconding. There were no oppositions.

TRAINING:

A. None

STAFF REPORTS

A. O&M/Public Works:

- a. Matt Garner began by introducing Seth Hansen, the new road maintenance superintendent (RMS) for RSAs 15, 20, 21, 29, and 30. Seth can be reached at the office at (907) 861-7761, by cell at (907) 982-3341, or by email at Seth.Hansen@matsugov.us. Matt also provided the names of road superintendents and RSAs for which they are responsible. (This list, including contact information, was provided to board members via email from Jennifer Ballinger.) Other information from Matt: •An update to current projects, prompting some discussion by the board. Notably, Lucy Klebesadel of RSA 16 requested the transcripts of Matt's meeting with the Wasilla PD regarding the intersection of Fern and Liota. •Tom Adams asked RMSs to get to know their RSAs better, asking them to have driven all roads within the next six weeks. •Problem Reporter works – use it! And please include pictures. Pat Daniels of RSA 21 recommended the addition of a periodic reminder be sent to contractors for open submissions. Reports that his Problem Reporter

submissions have not been addressed will be looked into; and the possibility of the RSA's mil rate affecting the rate of response was proposed.

- b. Don Thomas provided an update on RSA 21's traffic study: Engineers are on it; all departments are aware; expediting issues with power company have been overcome, however the expediting of the results of findings is not happening. Don also provided an update to the Fern and Liota issue, stating Cole Branham and crew are working to address the safety and sight issues that plague the intersection. Regarding the contractor's contract, Don mentioned these points: •All are being looked at by O&M for clarity of language to prevent misinterpretations by contractors. • Contractors want more money. •RSAs may be pinched between increase in mil rate or decrease of services. •The Borough has higher priorities than the roads. •Resident's snow being pushed across roadways are costing contractors time and money. Board members' ideas regarding improper snow removal include ticketing to recoup funds; take pictures of the behavior/evidence and submit to Borough compliance office; remind residents of their responsibility to remove berms; create public campaign/outreach that compliance officers will be issuing citations; work to strike a balance between the taxpayer and public safety, incorporating the reality that not all residents are physically capable of removing berms.
- c. Dustin Spidal provided updates to the larger projects in the RSAs of his responsibility. He also provided updates to TIP projects. Regarding unimproved roads, Dustin recommended RSAs prioritize roads for upgrade, reminding them to keep in mind the right-of-way may be the biggest obstacle. Regarding the funding, he proposed having the residents pay. He also mentioned the LID program is being self-funded by the Borough.

BOARD MEMBER REPORTS

- A. TAB: The next TAB board meeting is August 18. DJ will send a report from that meeting to this board.

AUDIENCE PARTICIPATION

- A. Clayton Tew: •Bring back warning signs for homeowners that push snow across roadways. •Get the word out as to how to plow and where to push the snow. Discussion followed.

UNFINISHED BUSINESS

- A. Review of Board Member Comments and Public Works Adjudication on the RSA Operating Manual. Board members are reminded all input is due to O&M by December 30.
 - a. Steve Edwards, Board Chair, asked Don Thomas for an update. Don has received no updates. Steve reiterated that the board members wanted the

document revised. Certain members have met to put together revisions for submission.

B. No other unfinished business

NEW BUSINESS

A. Contractor Ultimatum Letter submitted to the Borough Assembly

- a. An overview of the letter and its implications were discussed. A lively discussion followed. Member comments/conclusions include: •Use of FEMA dollars has been considered for '21 and '22 windstorms; •Homeowner snow removal is a large cost to contractors; •The windstorms did not affect all of the RSAs – what is the underlying cause for this financial request? •New O&M personnel are basing contract enforcement on their interpretation of contract wording; •Nebulous wording (should, may) in contract needs to be replaced with specific terms (will, shall); •Two yards are being considered for the storage and sifting of salt; •Salt purchased by contractors needs to be re-sifted by the Borough; •Contractor's discussion with the Borough Assembly can be found on YouTube – fast-forward to 1:46; •Some members recommend compromise, while others do not; •Contracts are succinctly written-contractors are not accustomed to being held to the standards set forth by the contract. Steve Edwards, Board Chair, requests this item be included in the agenda for September's meeting.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION:

A. Lucy Klebesadel of RSA 26 provided information on a development going in by Maud and Smith Roads, explaining that DOT turned down the construction of an access road due to a lack of a turn lane on the Glenn. This forces a high volume of traffic through 3 Sisters and Rhymer (?). Per Matt, the state would need to pay for the turn lane, a move that may never happen, according to some.

B. Another board member mentioned that the Borough Assembly has again approved a process by which existing, unpermitted driveways that meet MSB standards may be permitted for free. New driveways incur a \$200 deposit, \$150 of which will be returned when permit is issued. Andrew Traxler of RSA 21 reminded the board that permit is required for all driveways whether up to MSB standards or not.

OTHER BUSINESS: None


BOARD COMMENTS:

A. Pat Daniels referenced Contract Code 8.5.2, and requests contractors properly complete pay sheets. He would like to ask the Assembly for access to the time sheets for verification of completeness. Don Thomas confirmed that monthly and daily contractor logs are


in compliance with current contract. An issue may be that new forms came out after the current contracts were signed.

ADJOURNMENT: Tom Phillips of RSA 20 moved, and Dan Tucker of RSA 9 seconded. Meeting was adjourned at 20:55.

Next Meeting: September 21, 2023 (In-person mixed w/ Teams at Fire Sta. 73)



Stephen Edwards, Chair



Terry Dolan, Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

September 21, 2023, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER at 7:00 PM.

ROLL CALL, DETERMINATION OF QUORUM: 13 RSAs were represented for a quorum at 7:00 PM.

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Dan Tucker		
14	Terry Dolan	John Harris	
15	DJ McBride		
16	Rhonda Stark	Charles Crim	
17	Gery Cooper	Gary Foster	
19	Daniel Keane		
20	None		
21	Pat Daniels		
23	None		
25	Jesse Rongitsch	Jennifer Nofke	Gary Hessmer
26	Lucy Klebesadel		
27	Steve Edwards		
28	Jeremy Hongslo		
29	None		
30	Donna Massay		
31	David VanCleve		

Public Works:

Don Thomas, Tom Adams

Borough Staff (other than Public Works): None

Mayor's Office: None

Assembly Members: Clayton Tew

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: moved to approve by Dan Tucker second Gary Foster.
The agenda was approved unopposed.

APPROVAL OF MINUTES from August 17, 2023. Rhonda Stark moved to approve, Jeremy second. Minutes were approved as amended unopposed.

TRAINING: None

STAFF REPORTS

- A. O&M/Public Works:** Dustin: RSA 14 English Bay finishing. RSA 17 Valley View added additional culvert pipes. Big Rock underway by Western. Belair Estates is underway with Western as well. Hart Lake and Engstrom contract extended to 10/30. Doc McKinley paving in October. GPRA overflow parking is being inspected for substantial completion. Cherry Lakes is underway. MSBSD 2018 pedestrian project underway. Mass Excavation moved to Point MacKenzie Road.
- B. Other Staff reports.** Don Thomas from O&M: Road work is very busy. 9 of 16 RSAs inspected. Working on a new maintenance contract, will share with the Board. Salted sand order is working. Added two new subdivisions. RMS are attending RSA meetings. Flooding events this fall on Little Susitna and in Talkeetna area. Manpower shortages are a problem due to hunting season. Don listed numerous additional operations project statuses and repairs around the Borough.
- C. Tom Adams** spoke about personnel changes in the Project Management Division. Projects are underway for a long time before we start turning dirt. Dustin is available to answer any questions. The Joint Assembly PC meeting on TIP 21 and 23 is coming up on October 10. CTP grant applications are pending and may or may not be funded. Getting into RIP list mode now. Future maintenance costs are a higher priority. Will bring the new project manager in for introduction in the future. Tom discussed flooding work this fall on Little Susitna. Funding requests passed to FEMA. Traffic counters are going up to study traffic patterns. Working on pavement management program, may piggyback on DOT's methods and evaluating costs. Maintenance contracts updates are underway. Will not iron out all ambiguity but are improving. O&M will produce a draft by the end of the month. Board member questions followed and covered specific road problems and other items of interest. Cost incurred by contractors was discussed in some detail. Contractor report structure in the maintenance contracts was discussed. Tom stated we should

anticipate increased contract costs. Don agreed we should anticipate higher costs. Assemblyman Tew took the floor and described the contract requirements for equipment. A long discussion on equipment and contractor monitoring occurred. A discussion of DOT road construction standards and the Subdivision Construction Manual occurred. No action was taken by the Board.

BOARD MEMBER REPORTS

- A. TAB. DJ will provide the TAB report next month.
- B. Other Board Reports. None.

AUDIENCE PARTICIPATION. (Members of the public have 3 minutes to address the Board on any topic.) None

UNFINISHED BUSINESS

- A. Discuss open issues remaining from the August 17 meeting. Limited discussion occurred on contract updates. Steve asked for an update on contractor ultimatums. Tom said the contractor ultimatums were rescinded by the contractors.
- B. Discussion of RSA Operating Manual if needed. Jennifer will check the deadline and report.

NEW BUSINESS

- A. 75 Foot Setback Regulation. Dan Tucker and other Board members wondered if the ordinance would impact roads. Tom Adams said a task force was being developed to work on this issue.

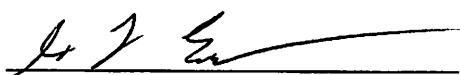
PERSONS TO BE HEARD: (Requires 14 Days Advance Notice. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.) None

CORRESPONDENCE AND INFORMATION: None

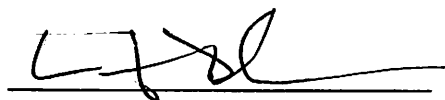
OTHER BUSINESS: None

BOARD COMMENTS: Jesse brought up salt and sand storage funding issues between RSA 9 and RSA 16. Rhonda agreed to discuss. Tom Adams discussed differences between RSAs on the need for salted sand storage. Tom stated this item is like all other RIP list items and will go to the Assembly.

ADJOURNMENT occurred at 8:24 PM. Next Meeting: September 19, 2023 at 7PM (In-person mixed w/ Teams at Fire Sta. 73)



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

October 19, 2023, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER at 7:00 PM.

ROLL CALL, DETERMINATION OF QUORUM: 12 RSAs were represented for a quorum at 7:00 PM.

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Dan Tucker		
14	Terry Dolan	John Harris	
15	DJ McBride	Tam Boeve	
16	Rhonda Stark	Charles Crim	
17	Flint Selby	Gary Foster	
19	Daniel Keane	Robert Stone	
20	None		
21	Pat Daniels		
23	None		
25	Jesse Rongitsch	Gary Hessmer	
26	Lucy Klebesadel	Jim Stocker	
27	Steve Edwards		
28			
29	John Strassenburgh		
30	None		
31	David VanCleve		

Public Works:

Don Thomas, Tom Adams, Dustin Spidal, Matt Garner

SLG
TD

Borough Staff (other than Public Works): None

Mayor's Office: None

Assembly Members:

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: moved to approve by Dan Keene second Dan Tucker. The agenda was approved unopposed.

APPROVAL OF MINUTES from September 21, 2023. Dan Tucker moved to approve, Dan Keene second. Minutes were approved unopposed.

TRAINING: None

STAFF REPORTS

- A. O&M/Public Works: Matt Garner provided an update on projects Borough wide with no board action taken. Papoose Twins ongoing. Brich Harbor asphalt patch. Overview drive culvert replacement. Forest Lake re-topped. Wrapping up small projects before winter. Targeted asphalt repairs and problematic areas where mud mats were used. Using universal patch material to make pothole patches. Working on gravel roads to get them ready for freeze up. Difficulty obtaining snow fencing this year. Using plastic construction fencing as a substitute. Contractors will be installing it soon. Homeowner snow education campaign is underway with flier and video. Radio advertising and interviews are being worked. Jennifer sent the flier out and O&M provided copies. Letters will be sent out for violations. Second offense will have a warning. Third offense \$¹⁵⁰~~200~~, further offenses \$³⁵⁰~~400~~ per offense. No TD SLG contractors have turned in their contracts. Questions and statements of support from various Board members followed.
- B. Tom Adams. Can now report three of six contractors have signed settlements. There is no mechanism for turning in a contract and all contractors continue to perform. Homeowner snow needs to be addressed. The Borough recognized the contract COLA did not necessarily cover all increased contractor costs and an adjustment to the COLA is the basis of the proposed settlement.
- C. Other Staff reports. Dustin Spidal : Valleyview is underway. Big Rock working on excavation and importing borrow material. Will get paved next year. Belair Estates finishing surface course. Papoose Twins cleared alignment. Now opening snow storage. Importing borrow material. Should finish by Saturday. Hart Lake and Engstrom finished rock ditch. Doc McKenley has been paved. Placing shouldering material and tying in driveways. TD SLG

BOARD MEMBER REPORTS

- A. TAB. DJ McBride.** TAB was a short meeting. TIP23 update and discussion. DJ recommended RSA participation. The MPO structure is almost complete. Demonstration on navigating the Borough planning website. Update on ADOT Statewide Transportation Improvement Program. November 17 is the next meeting and will be DJ's last meeting. She will not be renewing her membership.
- B. Other Board Reports.** None.

AUDIENCE PARTICIPATION. (Members of the public have 3 minutes to address the Board on any topic.) None

UNFINISHED BUSINESS

- A. .RSA Operating Manual.** Deadline is December. Input should be sent to Don at O&M.
- B. Salted sand storage.** Steve asked members to reach out directly to other RSAs if there was a desire to partner to construct these storage facilities. 12 of 16 RSAs have salted sand traction material in the contract. Discussion specific to individual RSAs ensued with no board action.

NEW BUSINESS

- A. None.**

PERSONS TO BE HEARD: (Requires 14 Days Advance Notice. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.) None

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS: Steve Edwards initiated a continued conversation concerning homeowner snow pushed into the right of way including enforcement and costs. Borough staff and members discussed the issues with no board action taken.

Flint Selby opined about the type of winter we may have and stated he preparing a report on home owner snow issues. Matt Garner made additional explanations on the issue. Gary Foster added his opinion. Lucy stated she was an ex-marketing major and recommended larger phone number and other changes to the flier. No board action was taken.

ADJOURNMENT Dan Tucker moved to adjourn. Adjournment occurred at 8:02 PM. Next Meeting: November 16, 2023 at 7PM (In-person mixed w/ Teams at Fire Sta. 73)

A handwritten signature in blue ink, appearing to read "S. Edwards", written over a horizontal line.

Stephen Edwards, Board Chair

A handwritten signature in black ink, appearing to read "T. Dolan", written over a horizontal line.

Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

November 16, 2023, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER at 7:04 PM.

ROLL CALL, DETERMINATION OF QUORUM: 14 RSAs were represented for a quorum.

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Dan Tucker		
14	Terry Dolan		
15	DJ McBride	Tam Boeve	
16	Gordon Kelly		
17	Gary Foster	Geary Cooper	
19	Daniel Keane		
20	None		
21	Pat Daniels		
23	Austin Grimes		
25	Jesse Rongitsch	Gary Hessmer	
26	Lucy Klebesadel	Jim Stocker	
27	Steve Edwards		
28	None		
29	John Strassenburgh		
30	Donna Massay		
31	David VanCleve		

Public Works:

Don Thomas, Dustin Spidel, Matt Garner

Borough Staff (other than Public Works): None

Mayor's Office: None

Assembly Members: Clayton Tew

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Dan Tucker moved to approve, second by Lucy Klebesadel. The agenda was approved unopposed.

APPROVAL OF MINUTES from October 19, 2023. Dan Tucker moved to approve, Lucy Klebesadel second. Minutes were approved unopposed with addition of two last names and an adjustment to the fine amounts for encroachments.

TRAINING: None

STAFF REPORTS

- A. O&M/Public Works: Mat Garner: First fine for encroachment is \$150, second is \$300. Will check and notify us. Bad weather impacting road maintenance with snow and downed trees. Borough staff and contractors working on it. Also working icing on roadways. Developing additional maintenance projects for next summer. Provide any input to your Superintendent. Dustin Spidel is working on the Road Improvement Project (RIP) list. Mat also recommended the use of the Problem Reporter application to report road issues. Call the road hotline after hours if you must report an immediate issue. Distribution of chainsaws among Borough employees was discussed. Mat recommended the use of problem reporter for push across snow encroachment reporting. Installing fliers is acceptable but a report should still be made on the problem reporter to make the process work properly. The Board discussed push across snow encroachment issues. Pat Daniels stated the maintenance contract in Big Lake is not being enforced. Pat complemented the tree removal crew. Gary Foster also said roads were not getting plowed and members of the public were plowing. Don Thomas requested people observing that use problem reporter and promised to investigate.
- B. Don Thomas stated lots of people are trying to do the right thing with snow encroachment. Contractors are out executing the contract. He asked that we inform the RMSs or use problem reporter if there were issues.

BOARD MEMBER REPORTS

- A. TAB. DJ reported she is no longer attending the TAB meetings and asked the board to appoint a new representative. Steve solicited volunteers to fill the position, but no board members offered. Will be added to the agenda for the next meeting.

B. Other Board Reports. None.

AUDIENCE PARTICIPATION. (Members of the public have 3 minutes to address the Board on any topic.) Assemblyman Tew said he was excited the Borough is doing something about push across snow, but he does not like that residents can't push Borough snow out of their driveway. Shawn McBride discussed the way snow is handled in the Municipality of Anchorage and Eagle River and the cost of local government cleaning up driveway berms.

UNFINISHED BUSINESS

- A. .RSA Operating Manual.** The deadline for additional comments is December. Input should be sent to Don at O&M.

NEW BUSINESS

- A. Cancellation of December meeting.** Dan Tucker moved to cancel. DJ McBride second. Motion carried unopposed.

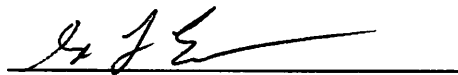
PERSONS TO BE HEARD: (Requires 14 Days Advance Notice. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.) None

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS: Lucy asked about the traffic study at Fern and Loyota. Mat Garner stated the intersection is owned by the City of Wasilla. He also said Borough engineers are aware of the issue and are working on addressing it in a future upgrade. Pat Daniels asked about RMS road inventories and access to the information collected. Mat Garner stated he would send it. Dan Tucker Thanked DJ for attending the TAB board meeting. Dan also thanked Assemblyman Tew for his public service.

ADJOURNMENT Terry moved to adjourn at approximately 8:15 PM. Next Meeting: January 18, 2024, at 7PM (In-person mixed w/ Teams at Fire Sta. 73)



Stephen Edwards, Board Chair



Terry Dolan, Board Secretary

RECEIVED

APR 04 2024

CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

January 18, 2024, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER at 7:04 PM.

ROLL CALL, DETERMINATION OF QUORUM: 11 RSAs were represented for a quorum.

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Absent		
14	Terry Dolan		
15	DJ McBride		
16	Gordon Kelly - <i>Alternate</i>	Rhonda Stark - <i>Primary</i>	<i>T.D.</i>
17	Absent		
19	Daniel Keane	Robert Stone	
20	Tom Phillips		
21	Pat Daniels	Andrew Traxler	
23	Absent		
25	Gary Hessmer		
26	Lucy Klebesadel		
27	Steve Edwards		
28	Absent		
29	John Strassenburgh		
30	Donna Massay		
31	Absent		

Public Works:

Tom Adams, Dustin Spidal, Matt Garner

Borough Staff (other than Public Works): Kendra Johnson, Code Compliance

Mayor's Office: None

Assembly Members: ~~Clayton Tew~~ none. TD

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Tom Phillips moved to approve, second by Pat Daniels.
The agenda was approved unopposed.

APPROVAL OF MINUTES from November 16, 2023. Terry Dolan moved to approve,
Tom Phillips second. Minutes were approved unopposed.

TRAINING: None

STAFF REPORTS

A. O&M/Public Works:

- a. Encroachment fine dollar amounts. Kendra Johnson reported fine amounts were set in code 1.45 adopted by the Assembly. Fines are \$150 for first offense, \$300 for second offense, \$500 for third offense. Contact permit center to report violations at 907-861-7822. Be prepared to provide a picture. Using the problem reporter application can work faster. For second complaints the right of way inspector attempts personal contact by hand delivering the warning. The third complaint goes to code compliance for a first offense action. Tom Adams reported first notice complaint totals were 211 in November, 293 in December and 51 in January. Borough advertised online and on radio. Efforts to educate citizens appear to be working.
- b. Ability of Code Enforcement Officers to write citations without personally observing the condition. Kendra reported Code Compliance Officers can act on evidence from others like a contractor and then ask the person providing the evidence to come to court if the citation is contested.

(items c-f added by board during the meeting with the intent of Public Works answering during staff reports)

- c. Update on homeowner snow billing negotiations with contractors
- d. Explanation of how Borough will pay for back dated contract increases and the impact on RSA budgets
- e. Summary of RSA mill rate changes and revenue changes for FY24 including: Board recommended rate, Manager proposed rate, Assembly approved rate and change in revenue.
- f. Deadline and process for RSA Board mil rate recommendations for FY25

Matt Garner reported we have snow storage issues because of high snow amounts so far this year. The Borough is working with contractors actively to prepare for future snow events. Matt stated Public Works is working with the Manager to add a fourth Road Maintenance Superintendent. No contractors have reported shortage of sand or sand quality issues. Lucy asked who paid for correcting the contaminated sand. Matt referred the question to Tom Adams. Tom stated the RSAs involved paid to correct the problem. The Borough attempted to recover costs but was unable to establish fault. Pat asked about calcium chloride being properly stored. Matt responded it was stored in a container to protect it from the weather.

Dustin Spidal reported the road improvement project (RIP) lists were approved except in RSA 21 which should be approved in a future Assembly meeting.

Tom reported the RSA maintenance contract remains under revision. He is planning to send the document to the Borough Attorney on Tuesday, January 23. Tom plans to advertise for bids in seven RSAs in beginning of February. Nine other RSAs have obligations through 2025. The Borough is discussing possible mutual termination in some RSAs to bring more contractors onto the new contract. All bids will be due by March 8 because they anticipate growth in expenses and need the information to set mill rates. The LRSAAB will not be able to make input except as part of the public budget input process. The contract will have three schedules for different types of work, maintenance, special or additional maintenance, and construction tasks. Pat asked if boards were advised or had round table meetings to discussed the changes. Tom stated boards were not notified and he is holding the information at his level. Terry asked about unbalanced bids and how the Borough would score the bids with different schedules. Tom reported the base price per mile bid would be used to score the bids. DJ reported that her RSA board provided some comments specifically for RSA 15. Tom reported the basic standards for maintenance are not changing although there is some discussion of things like berm height costs. John S. stated it is difficult for the board to understand what changes are being made without seeing the contract proposal. Tom stated they are mostly transposing special items in the current contract over to the new contract schedules. John asked if the contractor was not performing could we call in an outside contractor? Tom said the Borough can still bring in another contractor if needed but it must be managed carefully. Donna Massay asked about additional maintenance money, when an unusual significant event occurs and we need the contractor to do additional work.

She asked how will the new contract hand the problem. Tom said the Borough will still maintain reserves to pay for unusual problems. The new contract will have bid items with unit prices for unusual items. Andrew Traxler asked if equipment rates for additional maintenance would be part of the new contract. Tom said it would be included. The Borough is looking to find a way of making those rates part of the contract bid scoring. Steve asked if payments to contractors for COLA adjustments came out of RSA capital. Tom said American Rescue Plan funds were used. Steve asked about higher contract costs and how revenue will be changed to accommodate those increases. Will the RSA boards have an opportunity for input on the mill rate changes? Tom said potentially there will be time but it may have to be done as part of the budget process. Steve asked about a timeline for RSA input to mill rate adjustments. April 16 the manager will propose the new budget. Between March and April consideration of mill rates will occur. Donna Massay stated we need to pay attention to mill rates that have been going down. Tom stated although mill rates went down, revenue stayed neutral. Terry asked why they would take a revenue neutral approach during a time of high inflation and increasing costs. Tom stated they set mill rates only as high as needed for their spending plan.

BOARD MEMBER REPORTS

- A. TAB. None.**
- B. Other Board Reports. None.**

AUDIENCE PARTICIPATION. (Members of the public have 3 minutes to address the Board on any topic.) None.

UNFINISHED BUSINESS

- A. RSA Operating Manual.** Was published today by O&M. Pat motioned to table and revisit at the next meeting. Terry seconded. Tom interjected stating the LRSAAB had sufficient time to provide input and he was not willing to revise the document until the end of the calendar year. Steve stated the Board was not asking for revisions but wanted to discuss the Borough-wide impact of changes in the current version. Motion passed unopposed.
- B. Selection of a TAB Representative.** Steve asked for a volunteer to be seated on the Transportation Advisory Board (TAB). No members volunteered. Terry moved to table until the next meeting. Second by Steve Edwards. DJ provided a brief description of the TAB and the importance of having a LRSAAB member. The meetings are quarterly. The motion to table passed unanimously.

NEW BUSINESS

A. None.

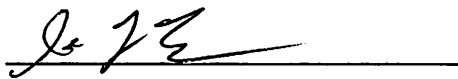
PERSONS TO BE HEARD: (Requires 14 Days Advance Notice. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.) None

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS:

ADJOURNMENT Terry moved to adjourn at approximately 8:46 PM. Next Meeting: February 15, 2024, at 7PM (In-person mixed w/ Teams at Fire Sta. 73)

A handwritten signature in black ink, appearing to read 'S. Edwards', written over a horizontal line.

Stephen Edwards, Board Chair

A handwritten signature in black ink, appearing to read 'T. Dolan', written over a horizontal line.

Terry Dolan, Board Secretary

**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

February 15, 2024, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER at 7:00 PM.

ROLL CALL, DETERMINATION OF QUORUM: 13 RSAs were represented for a quorum.

Tom Adams with Garner

<u>RSA#</u>	<u>Primary Supervisor</u>	<u>First Alternate</u>	<u>Second Alternate</u>
9	Dan Tucker ✓		
14	Terry Dolan —		
15	DJ McBride ✓ <i>JAM</i>		
16	Rhonda Stark ✓ <i>Key out Cheryl Gorman Tom Boeve</i>		
17	Absent <i>Flint</i>		
19	Daniel Keane	Robert Stone ✓	
20	Tom Phillips		
21	Pat Daniels ✓	Jill Parsons	
23	Austin Grines <i>Austin</i>		
25	Gary Hessmer ✓		
26	Jim Stocker <i>Austin</i>		
27	Steve Edwards		
28	Absent <i>you will Jerry</i>		
29	John Strassenburgh ✓		
30	Donna Massay —		
31	Absent <i>David van Cleve</i>		

Public Works: Tom Adams, Dustin Spidal, Matt Garner, Russ Krafft

Borough Staff (other than Public Works): None

Mayor's Office: None

Assembly Members: Bill Gamble, Rob Yundt

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Dan Tucker moved to approve, second by DJ McBride. The agenda was approved as amended without the word draft before operating manual

APPROVAL OF MINUTES from January 18, 2024. Dan Tucker moved to approve, Tom Phillips second. Minutes were approved unopposed with minor administrative changes including designating Rhonda Stark as primary and removal of Clayton Tew from attendance.

TRAINING: None

STAFF REPORTS

A. O&M/Public Works:

- a. Status of fourth Road Maintenance Superintendent position request. Approved by the Borough Manager but not yet approved by the Assembly.
- b. Update on snow storage conditions. Matt reported that multiple RSAs received purchase orders to open snow storage. Matt asked members from northern RSAs how the snow storage conditions were in their areas. DJ reported they will need snow blowing after the next significant snowfall. Tom Phillips reported winging and blowing went well in his area.
- c. Update on new road maintenance contract changes and status of bid process. Matt reported the contracts were out for bid. Prebid meeting occurred this morning. There will be another meeting on February 22 at 08:30 until noon in the Assembly chambers.
- d. Matt reported O&M is preparing for smaller summer projects so they can begin as soon as the ground allows.
- e. Tom Adams reported all correspondence with boards will go out to all members.
- f. Tom also spoke about the new RSA contract. Prebid today. Second pre-bid is scheduled because the changes are extensive. Today's meeting was recorded and will be available to watch on line. Bids open on 5 and 6 March. Award will follow after review. Will schedule meetings with RSAs impacted a week or two after the bid opening. Routine maintenance element is still in the contract. Periodic maintenance is included like striping, crack sealing and parking lot maintenance. Public construction is also included, like ditch construction, extra grading etc. RIP list will still be separated. A schedule of equipment for additional work is included. Dan Tucker asked about

maintenance on uncertified roads under public construction. Tom said it was not included in public construction. The requirement for a management plan is included. Start up assessment is included to identify existing substandard conditions and agree on maintenance level for those areas. GIS devices will be added to equipment for situational awareness. Public view will be delayed. Tom spoke about classification level for roads and maintenance required. Moving in the direction of adding more pedestrian facilities. Contract has two elements. General provisions which include items in the old contract and standard road specifications which is new. Tom showed the contract on the video screen and discussed the sections of the contract at length.

Rhonda Stark asked if all RSAs were being bid. Tom said no. Rhonda asked about RSA 16 being under the old contract. Tom said it was. Rhonda asked about a copy of the contract. Tom said contact Jennifer at O&M. Tom said all remaining contracts expire at the end of June. Russ reported we used to have three groups of bidding years but dates aligned so now we have bids this year and next year.

DJ asked if the RSAs would see the contractor's management plan and will they be able to see the assessment and zone area maps. Tom said all of those things are public information and could be provided at the monthly meetings. DJ asked about zones, Tom said they are on the GIS tool. DJ asked why we were not using subdivision construction manual specifications. Tom said there are references to it and meeting that standard is the objective. DJ asked if the RIP list will be reflected in the contract. Tom said no, it will be managed separately.

Dan Tucker asked about the time component for each performance measure. Tom explained the time component of tasks.

DJ McBride asked how the no berm bid would be implemented. Tom reported it would be added as a standard when the bid is accepted by the Borough. DJ also asked if road boards would be involved in development of the 3-year plan. Tom said they would.

Terry asked about the lack of minimum equipment. Tom said the Borough would not know what equipment would be used and available when the

contract is signed but this information would come out in the management plan submittal after contract award.

Steve asked about the requirement to follow safety standards. Matt said contractors were obligated to follow state safety regulations.

Lucy K. asked what happens if the contractor does not comply? What is the penalty? Tom said it's the same program we have now. Deficiencies are identified and if not responded to they can terminate the contract. There is no penalty. Also Lucy asked about damage done to mailboxes and other facilities by the contractors and how that will be handled. Tom reported they go through mailbox damage all the time and the contractor repairs it. Russ said contractors that are terminated could be suspended and debarred for up to 3 years.

Dan Tucker asked about park and rides that are becoming camper parks. What kind of performance can we expect if a plow out is called for and itinerants are blocking the plow out. Matt reported people can stay on Borough property for 14 days. The Borough would call back the plow contractor to re-plow when the vehicle is moved.

Donna Massy asked if there was room for modification for individual RSA needs. Tom said there is room for adjusting standards by RSAs. If RSAs wanted to provide input now they would consider addenda.

Steve asked about lack of bonding requirement. He is concerned about RSAs bearing the risk of default. Tom said the RSAs did bear the risk. A discussion of deficient work, default and termination ensued.

Steve asked about qualification standards. Russ explained what was included in qualifications. Listed in instructions to bidders, article 5.

Pat Daniels asked about retainage as an incentive. Russ said the Borough would have to pay 10 percent interest and the accounting is difficult. Retainage is not included in this contract. Discussion ensued.

Donna Massy asked if the Borough would analyze if an RSA can afford the new contract. Tom said they did as part of the budget process. Steve asked about board mill rate input. Tom said boards should make input and additional discussion occurred.

Lucy K. asked what happens if the RSAs supply of calcium chloride is damaged. Russ said one of the benefits of the contract is we know who will be applying it. He described options for applying, procuring and storing the material. At change of custody the contractors signs for the condition of the material on delivery.

BOARD MEMBER REPORTS

A. TAB. None.

B. Other Board Reports. None.

AUDIENCE PARTICIPATION. (Members of the public have 3 minutes to address the Board on any topic.) Members of the public spoke about problems with the Borough's management of RSAs.

UNFINISHED BUSINESS

A. RSA Operating Manual. Terry moved to table. DJ McBride seconded. Tom said the document is finalized. None opposed.

B. Selection of a TAB Representative. Steve requested a volunteer. Terry moved to approve Pat Daniels. Tom Phillips seconded. Pat was approved unanimously.

NEW BUSINESS

A. None.

PERSONS TO BE HEARD: (Requires 14 Days Advance Notice. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.) None

CORRESPONDENCE AND INFORMATION: None

OTHER BUSINESS: None

BOARD COMMENTS: Jim Stocker asked about driveway snow removal packets. Jim monitored three roads and talked to violators. He found 94% effectiveness in talking with people plowing across the road.

Steve stated the new contract required contractors were required to wing back push across snow. Tom said the obligation is to keep two-way traffic and means are not included. Lucy asked for specifics on wingback timing.

DJ reported DOT is holding training on maintenance. She is attending.

ADJOURNMENT Terry moved to adjourn at approximately 9 PM. Next Meeting: March 21, 2024, at 7PM (In-person mixed w/ Teams at Fire Sta. 73)

Tom Olsen 3/21/24

Stephen Edwards, Board Chair

Lucy Kubeschel

Terry Dolan, Board Secretary

RECEIVED

MAR 22 2024

CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

March 21, 2024, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 110-231-940 #

CALL TO ORDER

ROLL CALL, DETERMINATION OF QUORUM: ✓ yes

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA ✓

APPROVAL OF AGENDA: May BS 2nd

APPROVAL OF MINUTES from February 15, 2024, meeting. Done BS 2nd

TRAINING:

A. None

STAFF REPORTS

A. O&M/Public Works:

- Status of fourth Road Maintenance Superintendent position request late April - May
- Results of new road maintenance contract bid process and Borough intent to award 7 of 16 9 + 25
- Status of Public Works meetings with RSA boards impacted by the new contract re-comm to FWOA 28-29
RSA 14, 17, 21, 28, negotiations

B. Other Staff reports.

BOARD MEMBER REPORTS

A. TAB.

B. Other Board Reports.

1. new manual (borough) still going
2. list of requests record request
BB request??

AUDIENCE PARTICIPATION. (Members of the public have 3 minutes to address the Board on any topic.)

UNFINISHED BUSINESS

A. Discussion of Draft RSA Operating Manual.

B. Assembly approval of Pat Daniels as new TAB representative

available on CMC?
MI stream

NEW BUSINESS

A. None RSA BC safety issue Road Side work
code compliance issues w/ Borough

PERSONS TO BE HEARD: (Requires 14 Days Advance Notice. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

CORRESPONDENCE AND INFORMATION:

1. Problem Reporter

2. 967 785 1043

3. 907 355 0068

OTHER BUSINESS:

BOARD COMMENTS:

covered car cutting Rd safety

ADJOURNMENT: Next Meeting: April 15, 2024, at 7PM (In-person mixed w/ Teams at Fire Sta. 73)

Met 907 .

MATANUSKA-SUSITNA BOROUGH
MSB Fish and Wildlife Commission
Regular Meeting: January 11, 2024
MINUTES

RECEIVED
MAR 22 2024
CLERKS OFFICE

I. CALL TO ORDER

Chair Andy Couch called the meeting to order at 4:00 pm.

II. ROLL CALL – DETERMINATION OF QUORUM

Present:

Andy Couch (AC)

Peter Probasco (PP)

Gabe Kitter (GK)

Howard Delo (HD)

Bill Gamble (BG)

Kendra Zamzow (KZ)

Jim Sykes (JS)

Larry Engel (LE) – Arrived at 4:04 pm

Absent:

Tim Hale

A quorum was established.

III. LAND ACKNOWLEDGEMENT

Land acknowledgement was read by Andy Couch:

"We acknowledge that we are meeting on traditional lands of the Dene people, and we are grateful for their continued stewardship of the land, fish, and wildlife throughout time immemorial."

IV. APPROVAL OF AGENDA

HD moved to approve the agenda, seconded by BG

Motion passed unanimously.

V. PLEDGE OF ALLEGIANCE

VI. APPROVAL OF MINUTES

A. November 16, 2023, Regular Meeting

HD moved to approve the November 16th minutes, seconded by PP

Amendment: p. 6 – added text, "while opening up time for drifters"

Motion passed unanimously as amended.

- B. December 7, 2023, Special Meeting
HD moved to approve the December 7th minutes, seconded by PP
Amendment: p. 12 added text: “go away”
Amendment: p. 13 “they” listen instead of “you”
Motion passed unanimously as amended.
- C. December 14, 2023, Regular Meeting
KZ moved to approve the December 14th minutes, seconded by HD
Amendment: p 16 “Eklutna continues to fight”
Motion passed unanimously as amended.

VII. AUDIENCE PARTICIPATION

Dan Suprak – guide with AK Chinook Charters
Stefan Hinman – MSB Public Affairs
Chennery Fife – Trout Unlimited
Marc Lamoreaux – Native Village of Eklutna
Neil DeWitt – member of the public
Stephen Braund – Northern District Setnetters

VIII. STAFF/AGENCY REPORTS & PRESENTATIONS

- A. Staff Report – Maija DiSalvo
B. Chair’s Report – AC

- Little Su Sport Harvests
Declines in sport harvest over 20 years look like stock of concern levels; LE had also mentioned entire susitna drainage could be listed for chinook, hardly any yield in last 5 years
- BOF Processes – Traditional Knowledge
BOF having review, will be a virtual meeting; Kodiak was the first time had this opportunity; written report online
- DeLena Johnson re: Weir funding
Discussion on priority funding projects and timeline on making requests to legislators; BG identified early March as an ideal time, and the importance of having specific projects and costs outlined; will be added to Feb 8th agenda.

- C. Waterbody Setback Advisory Board - KZ
KZ reported on the first three meetings and discussions thus far; will follow up to commission as needed.

IX. UNFINISHED BUSINESS

A. Board of Fisheries Planning

Comment Deadline is February 8th and 2024 It Takes Fish to Make Fish booklets are in

i. Outreach/Communications

Stefan Hinman reported on current outreach strategy for BOF. Request was made for staff to contact Art Nelson regarding livestreaming and online public comment. KZ requested utilizing Big Cabbage radio, Stefan will follow up.

ii. Partner Organizations

Discussion about sharing It Takes Fish to Make Fish booklet with local organizations and also what groups the FWC may work with during BOF. Discussion about developing a work group to tackle outreach and conversations with those organization, recognizing that the FWC would need to finalize positions first.

iii. Priority UCI Proposals

PP moved to form a work group of three to develop the planning process to address management concerns to support and oppose, which would include PP, GK and LE, seconded by GK
Motion passed unanimously.

iv. Emergency Petition – Stocks of Concern

Requested to add to a future agenda, not adequate time to address before this BOF meeting

B. Eklutna Hydro Project

GK and PP have attended public meetings; will revise original FWC letter and have ready for FWC to review and approve at the next meeting.

C. NOAA Fisheries

i. Alaska Salmon Research Task Force

ii. NPFMC: Science & Statistical Committee

Waiting on release of draft Cook Inlet Salmon SAFE Report, staff will share with FWC once posted; FWC can use info from upcoming virtual meeting to advise next steps

iii. NPFMC: Council – Feb 8-12/Advisory Panel – Feb 6-9

JS and PP will listen to Jan 19th virtual meeting and will report back

JS moves to send a commission member to Seattle for NPFMC meeting, seconded by HD

Motion passed unanimously.

- D. Beaver Meadows Subdivision
No updates from DNR at this time

X. NEW BUSINESS

- A. 2024 Elections – Chair and Vice Chair

**GK nominates AC for Chair, seconded by PP
PP moved for unanimous consent, seconded by JS
Motion passed unanimously.**

**LE nominated PP as Vice Chair, seconded by KZ
JS moved for unanimuous consent, seconded by PP
Motion passed unanimously.**

- B. ADF&G Game Season Summary Meeting Planning

**PP moves to hold an ADF&G Game Season Summary meeting the first week of June, seconded by HD
Motion passed unanimously.**

- C. Susitna Basin Rec Rivers Management Plan

Comment period on public review draft is open until March 5; public meetings between Jan 29-Feb 1. TU is working on summary of changes. Requested to add to next agenda.

XI. MEMBER COMMENTS

Peter Probasco – thank you to Gabe and Andy for stepping up
Gabe Kitter – excited for BOF
Howard Delo – compliment to Maija and Stefan in booklet preparations
Larry Engel – No comment
Bill Gamble – send copies of boolets to cc's and get out to public
Kendra Zamzow – Chickaloon loved the booklet
Jim Sykes – thanks to group for stepping up; GK for reading proposals; BG for stepping up, good time to get involved
Andy Couch – name on proposal to rearrange palmer Wasilla zone to allow pike fishing in spring down to big lake; ADFG suggested working together to readjust amended language

XII. NEXT MEETING DATE:

February 8, 2024 @ 4:00 pm – Regular Meeting
Jim Sykes moved to schedule a special meeting on January 30th at 2:30 pm to discuss

**Board of Fisheries UCI Proposals, NPFMC, and Susitna Rec Rivers Plan Update,
seconded by BG
Motion passed unanimously.**

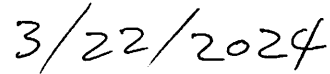
XIII. ADJOURNMENT

**HD moved to adjourn, seconded by JS
Motion passed unanimously.**

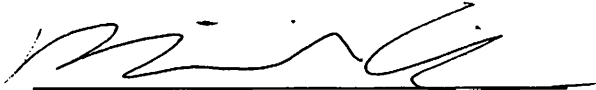
Meeting stands adjourned at 6:23 pm



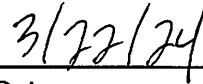
Andy Couch, FWC Chair



Date



Maija DiSalvo, Planning Division Staff



Date

RECEIVED
MAR 22 2024
CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH
MSB Fish and Wildlife Commission
Special Meeting: January 30, 2024
DSJ Building, Conference room 203/TEAMS

MINUTES

I. CALL TO ORDER

Chair Andy Couch called the meeting to order at 2:35 p.m.

II. ROLL CALL – DETERMINATION OF QUORUM

Present:

Andy Couch (AC)
Howard Delo (HD) – arrived at 2:35
Larry Engel (LE)
Peter Probasco (PP)
Gabe Kitter (GK)
Kendra Zamzow (KZ)
Jim Sykes (JS)
Bill Gamble (BG) – arrived at 2:35

Absent:

Tim Hale (TH)

Quorum established.

III. LAND ACKNOWLEDGEMENT

Chairman Andy Couch read the land acknowledgment:

"We acknowledge that we are meeting on traditional lands of the Dene people, and we are grateful for their continued stewardship of the land, fish, and wildlife throughout time immemorial."

IV. APPROVAL OF AGENDA

Moved by PP; seconded by LE

No objections, Motion passed unanimously

V. PLEDGE OF ALLEGIANCE

VI. AUDIENCE PARTICIPATION

Jason Solsvig, Island Lake resident

Dan Hall, Island Lake resident concerned about float plane slips

Chennery Fife, Trout unlimited interested in Rec rivers
Mac Minard, fisheries advisor
Melissa Heur, Susitna River Coalition calling about Rec rivers
Neil D, public interested in Rec rivers
Stephen Braund
Jessica O, Island lake resident
Dan Page, going to board of fish meeting has proposals to go over
Bill S.
Lane R.
Samantha Oslund, Department of Fish and Game
Camden Yehle
Don
Gene Sandone

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

- A. Staff Report – Kim Sollien
- B. Chair's Report - AC

VIII. UNFINISHED BUSINESS

- A. Board of Fisheries Planning
 - i. Priority Proposals -

**LE moved to approve letter as written to John Wood; Seconded by HD
No objections, motion passed unanimously**

- ii. UCI Finfish Meeting Feb 23-Mar 6 –

**PP Moved to table until next meeting LE seconded, No objections motion
approved**

- B. North Pacific Fishery Management Council

- i. Cook Inlet Stock Assessment and Fishery Eval. (SAFE) Report –
Kendra wrote a letter to the council regarding EEZ, discussion about the
letter ensued
**PP moved to approve letter with suggested changes; LE seconded
No objections, motion passed unanimously**

- ii. SSC, AP, and Council Meetings – Seattle, WA – Feb 5-12

Jim and Kendra will be attending these meetings on a split schedule

1. Comment Deadline – Feb 2/Oral Testimony during meetings
PP moved to approve Kendra's letter with suggested changes;
LE seconded
No objections, motion passed unanimously

C. Susitna Basin Recreational Rivers Plan Update

i. Executive Order 134

Dunleavy requested to remove the Susitna Rec Rivers Advisory Board. Waiting to see if the legislators agree. The legislators have 60 days to submit a letter to oppose the executive order. Executive order does not go into effect until June. B.G. is working on getting more info. No action, Keep on Agenda for next meeting

IX. NEW BUSINESS

A. Island Lake Float Plane Development

KZ moved to write a letter opposing the float plane development, BG Seconds.
No objection, motion approved

X. MEMBER COMMENTS

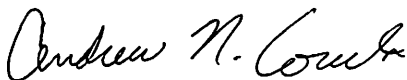
Jim thanks everyone, Kendra and Pete have been incredible
Gabe enjoys working with Larry, Pete, and Mac and he appreciates the efforts

XI. NEXT MEETING DATE: Thursday, February 8 @ 4:00 pm – Assembly Chambers

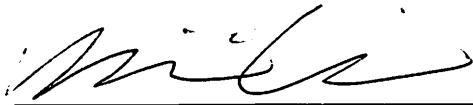
XII. ADJOURNMENT

KZ moved to Adjourn PP seconds
No objections, motion approved

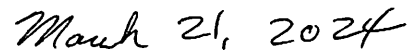
We stand adjourned at 5:01 pm



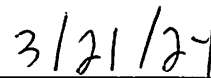
Andy Couch, FWC Chair



Maija DiSalvo, Planning Division Staff



Date



Date

MATANUSKA-SUSITNA BOROUGH
MSB Fish and Wildlife Commission
Special Meeting: February 5, 2024
MINUTES

RECEIVED
MAR 22 2024
CLERKS OFFICE

- I. CALL TO ORDER
Chair Andy Couch called meeting to order at 2:03 PM
- II. ROLL CALL – DETERMINATION OF QUORUM
Present:
Andy Couch
Peter Probasco
Gabe Kitter
Bill Gamble
Larry Engel
Jim Sykes – arrived at 2:10 pm
Howard Delo – arrived at 2:24 pm

Absent:
Kendra Zamzow
Tim Hale

Quorum was established
- III. LAND ACKNOWLEDGEMENT
Andy Couch read land acknowledgement:
"We acknowledge that we are meeting on traditional lands of the Dene people, and we are grateful for their continued stewardship of the land, fish, and wildlife throughout time immemorial."
- IV. APPROVAL OF AGENDA
LE moved to approve the agenda, seconded by PP
No objections, motion approved unanimously
- V. PLEDGE OF ALLEGIANCE
- VI. AUDIENCE PARTICIPATION
Mac Minard – BOF consultant
Alex Pfoff – N Dist Setnetters
Stephen Braund – N Dist Setnetters
Gary Swan – Aquaculture Cook Inlet – N Dist Setnetters and Wasilla resident
Pete Imhoff – Sportfisherman, lifelong fisherman

Bill Stoltz – MSB
Stefan Hinman – MSB Public Affairs
Lacie Olivieri – MSB staff

VII. UNFINISHED BUSINESS

A. Board of Fisheries Planning

Mac Minard presented final draft of FWC comments on proposals for review; draft incorporated comments from commission members

LE Moved to approve final draft comments on BOF proposals, seconded by PP

Amendment: Proposal 210 – strike last paragraph

Main motion: No objections as amended, motion passes unanimously

B. ADF&G Legislative Project Funding

There was discussion on priority projects to be funded and the importance of gathering additional details and cost estimates from ADF&G. BG will continue discussions with the MSB Manager.

VIII. MEMBER COMMENTS

PP – thanks for the meeting, appreciate the work

JS – thank committee on all of their work, barely dipped toes in, but team dove deep; thanks to Mac, thanks to Andy as chair ; happy to be plugged in anywhere during BOF

HD – looking at comments, shows a tremendous amount of time – insights from Larry and Pete and Gabe’s new insight; Mac has been doing this longer than most, brings a lot of knowledge, appreciate the strategizing; meeting will be fun, want to protect and not lose anything on the corridor, if so it will be a successful meeting

GK – thanks for the hard work

LE – thanks to Mac for the heavy duty work; thanks for sharing Ray’s information – hits on basic concepts on how to manage a mixed stock fishery like ours in Cook Inlet; this is the issue the fed government is ignoring

Mac Minard – expect additional communications; next thing to consider, waiting on response from John Wood regarding agenda lineup; have to consider signup/participation at the board meeting (who is coming, who is talking, etc.)

BG – starting to understand a little bit of what is going on, hoping it will come along

AC – thanks to Pete, Larry and Gabe for work group support; didn’t participate as much, but doing other things; might want to approve funding that was mentioned previously

LE moved for full funding of proposed projects as identified (all weirs in Susitna drainage, coho genetic testing, mark recapture, and staffing), seconded by PP

No objections, motion passed unanimously

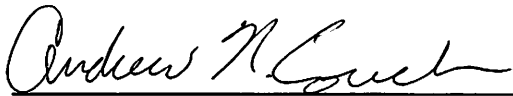
IX. NEXT MEETING DATE: Thursday, February 8, 2024 @ 4:00 pm – Assembly Chambers

X. ADJOURNMENT

HD moved to adjourn, seconded by LE

No objections, motion passes unanimously

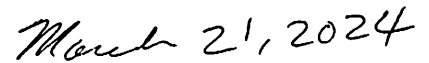
Meeting stands adjourned at 3:48 pm



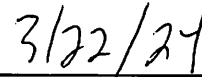
Andy Couch, FWC Chair



Maija DiSalvo, Planning Division Staff



Date



Date

RECEIVED
MAR 29 2024
CLERKS OFFICE

NLCC Bylaws Committee Meeting Report February 17, 2024

Pat Purcell, Chair / Nickel LaFleur / Rod Hanson (ex-officio)

A. Reviewed Objectives of upcoming bylaw changes ..

- 1) Timing of the Annual Membership Meeting and Board Member Elections. Our intent is to revert back to October for the Annual Membership meeting and Board Member Elections. (Historically, it was October, but was changed to December a couple years ago.) Given the Holidays, October is a much better time of year for the Annual Membership Meeting.
- 2) Provide for Enhanced Community Outreach and Engagement. There are opportunities to enhance community engagement and better describe how residents may also provide input and participate with the NLCC even if they are not formal voting members. This approach will help the NLCC assure a broader understanding of how the community feels about various issues. In this category, we are also looking for opportunities to adjust the bylaws to recognize the viability of remote outreach through Social Media and leveraging technology (like Zoom Meetings) to allow remote participation, including formal voting of Members.
- 3) Provide Flexibility for Timelier NLCC Board Feedback to Government Bodies. There are times where it is impractical or impossible to hold a Membership Meeting and vote on the positions that the NLCC should take in response to requests for comments from the Borough, State, or Federal government bodies. Current bylaws are overly restrictive and require formal votes. Changes will allow for NLCC Board members to take positions and use their knowledge of community opinions through Social Media outreach or other methods. In the event this new approach is used, the Board will be held accountable to share with Members (and residents in general) the positions they have taken on behalf of the broader community.

B. Specific language was reviewed in the bylaws, and suggested revisions have been developed, to address the objectives outlined above.

C. Next Steps

- 1) Review this report with the rest of the Board and Membership at the February 29th meeting. If there is agreement, get a motion approved to proceed. If not, adjust timing for final approval and hold another meeting of the Bylaws Committee to address any new issues.
- 2) Post this report and the new draft (redlined) bylaws on the Web page. Also send the report and redlined bylaws out to Members with a request that they review and be prepared to vote on final approval at the March meeting.
- 3) Vote on final approval of updated Bylaws at the March meeting.

**North Lakes Community Council Minutes
Boys and Girls Club Wasilla
Meeting February 29, 2024**

**RECEIVED
MAR 29 2024
CLERKS OFFICE**

A. Call to Order

1. Called to order at 7:02 pm by R. Hanson, President.

B. Welcome / Introductions

1. All attendees introduced themselves.

C. Confirm Quorum

1. Board member quorum established with all five Board Members present.
2. Membership quorum established.

D. Pledge of Allegiance

Jolene Coleman led the pledge.

E. Agenda Discussion / Approval

1. Review proposed agenda/identify changes: Motion by R. Greenberg to approve as presented, seconded by J. Coleman and approved unanimously.

F. Prior Meeting Minutes Approval

1. Identify any necessary revisions: None identified
2. Approval of Minutes January 25, 2024 (motion & vote): Motion by R. Greenberg to approve the minutes as presented, seconded by F. Conaway, minutes approved unanimously.

G. Correspondence

1. Review and discuss any recent Correspondence
 - a. Received a 1099 from our bank. Received information regarding several projects outside our area.
 - b. Received a packet from Borough regarding Fish & Wildlife Board of Fisheries meeting. Along with the packet was information from the Borough regarding their Fish & Wildlife commission input. Both are available online and will be shared with members regarding Fish & Wildlife concerns and issues in our area. One of the concerns in our area is the water setback issue.
2. Identify any follow-up Action items required. Information distribution is the only action needed to be taken.

H. Officer / Committee Reports

1. **President Report:** R. Hanson, President reported he will continue to improve our community engagement and the zoom meeting efforts. He will reach out to the Boards and Supervisors of the Road and Fire Service area to invite representatives to our meetings.
2. **Treasurer Report:** J. Coleman reported normal monthly expenses and bank accounts total \$53,393.69. Reports were available for members. Bank account signatures will be changed next week as well as setting up the CD that was discussed at the last meeting.
3. **Finance Committee:** No meeting
4. **Bylaws Committee:** P. Purcell reported that the Committee consisting of N. LaFleur, R. Hanson (ex-officio) , and herself, P. Purcell met Feb. 17, 2024. Discussion of results of the meeting will be handled under Unfinished Business and a written report of the topics discussed is available.
5. **Road & Traffic Safety Committee:** Committee Chair C. Schnipke wasn't in attendance, but a Committee member added that the Committee did not meet.

I. Presentations / Speakers

1. Kim Sollien, the Mat-Su Borough Planning Dept. Manager spoke on the Municipal Planning Organization/ MatSu Valley Planning for Transportation Initiative (MPO /MVP). She explained that the MPO will be responsible for developing a long range transportation plan. This is being formed, as was explained at the last meeting, because of the census showing our increase in population. A Non-Profit has been formed and is still being worked on as the MVP-Matsu Planning for Transportation. They will receive \$10-14 Million per year of Federal Funding. Our NLCC is in the center of the newly defined metropolitan area. There are 3 seats open on the technical committee and community members are encouraged to apply. It is important for our area residents to be aware and familiar with the planning efforts. Her report is available and will be shared with membership.
2. Senator David Wilson regarding transportation issues, he serves on the Transportation Committee and the State will be having more and better conversations with communities about transportation concerns and projects. He reported that the Seward Meridian project is funded. He noted we can always contact his office with concerns or questions.
3. Senator Shower's Representative had nothing new to add.

J. Audience Participation: moved to end of meeting

K. Issue Updates / NLCC Representative Reports

1. MSB initiative on Derelict Properties/Cleanup Efforts: no update
2. AMCO Updates: P Purcell noted the newest development is a Marijuana Testing Group has been formed to deal with various concerns regarding cannabis quality and how it is produced. This will involve testing to ensure public health safety. More will be done to improve production and growth standards.
3. Welcome to North Lakes Signs: R. Hanson reported they will be placed in the summer after the ground thaws.

L. Unfinished Business

1. Update to NLCC Bylaws: P. Purcell, Chair reported the Committee met February 17th, 2024 and was attended by herself, N. LaFleur as well as President R. Hanson attending Ex Officio. The Committee reviewed the objectives of upcoming bylaw changes and other than some small wording changes the main objectives are: 1) the timing of the annual meeting and board member elections is being reverted back to October. 2) Provide for enhanced community outreach and engagement. 3) Provide flexibility for timelier NLCC Board feedback to Government bodies. The meeting report was made available. New language that was proposed has been reviewed by the Borough Planning Director and there were no concerns. By-laws with proposed changes are available and will be posted on NLCC website for review by members. R. Greenberg moved to bring the final changes for formal approval at the March meeting, seconded by J. Coleman and approved unanimously.
2. NLCC Priorities for 2024 – Discuss and Finalize
 - *Membership Engagement (signs and communication improvement)
Using zoom meetings to encourage attendance.
 - *Bogard Corridor Road Safety – Increase awareness/safety
NLCC will stay in contact with The Borough Transportation Planning team and stay updated on all concerns and safety issues.
 - *Waterbody Setbacks Initiative – Monitor and input
 - *MSB Comprehensive Plan – Input from NLCC
Rachel Greenburg, Vice President will work on getting a presenter to go over this Comprehensive Plan at the next meeting.
3. NLCC Activities/Calendar of Events for 2024
Grant program deadlines and timing will be done by the Finance Committee. Picnic needs to be planned soon. Members were asked to help with ideas over the next 30 days and planning can be done at future meetings.
4. IT Administrator Role Transition: Rod Hanson introduced his son Richard. He lives in NLCC boundaries and is a member. Rod Hanson explained that he and T. Bair will be working with Richard Hanson and getting him updated on the NLCC technology. Richard Hanson spoke about his background in technology and would be willing to take responsibility and assist NLCC with technology support.

Richard Hanson mentioned that he may also be able to assist with Board training regarding our Google Suite. Rod Hanson asked that we approve the purchase of a designated laptop for our Secretarial work. R. Greenberg moved to purchase a laptop, including software, for NLCC up to \$1000, seconded by J. Coleman, approved unanimously.

M. New Business:

1. Action Planning – Next steps, focused on our priorities

N. Action Items – Review

Borough Comprehensive Plan: Invite a speaker

J. Audience Participation: (Moved from prior agenda location)

- K. L. Calandri asked for clarification regarding the Bylaws and wanted to know if changing the annual meeting time also changes membership year. It was explained by President R. Hanson that it does not.

A member noted that on March 5th is the Republican Presidential Preference Poll. Voting locations are at the Wasilla Sr. Center and the Palmer Depot. He also mentioned the website Akcan.us has all information on Borough and Government links. Community Council information is also available with area maps.

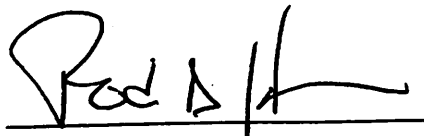
Keith Baxter thanked NLCC for all the information and the meeting and will be joining. He is looking forward to being active in the area.

Mike Hubbard arrived late but saw a sign about the meeting and will be joining NLCC. He is looking forward to our emails and meetings.

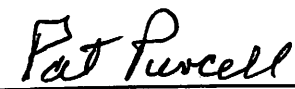
Senator Wilson mentioned the Arctic Winter Games will be held in the Mat-Su area during Spring Break and noted we may want to watch the increase in visitors and traffic. Volunteers are still needed.

L. Adjournment

- R. Greenberg moved to adjourn at 8:40 pm, seconded by L. Calandri, unanimously approved.

Signed by: 

Date Signed: 3/28/24

Attested by: 

Date Signed: 3/28/24

RECEIVED

MAR 29 2024

NLCC Finance Committee Meeting Minutes

CLERKS OFFICE

March 18, 2024

Roll Call: Meeting was called to order at 7:00 PM. A quorum was established.

Louie Calandri - Chair
Rachel Sayen Lambert
Jolleen Coleman
Rod Hanson (non voting - ex officio attendee)

1. Current Grant Period

Committee discussed FY'24 dates for grants to be turned in and then processed along with award notification dates.

Rod made changes to the document and timelines as items were discussed.

- Deadline for applications 4/30/24
- Deadline for NLCC Board approval of grant award recommendations: 6/27/24
- Award notifications 7/1/24
- Grant recipients complete expenditures / project completion: 12/31/24
- Grant recipients provide written report for review with NLCC Membership: 1/31/25

2. Review current process

We had a discussion and reviewed how the current grant application process works and reviewed it for the new seat members. No changes were made to the process.

Finance committee may be able to present recommendations for approval at the 5/30/24 meeting if ready. This could allow potentially earlier award notifications.

3. Audience Participation

None.

4. Adjournment

The meeting adjourned at 7:30 P.M.

5. Next Meeting Date

Our next finance committee meeting will be held on May 13, 2024 from 6:00- 7:00 PM

RECEIVED

MAR 26 2024

CLERKS OFFICE

**South Knik River Community Council
Regular Meeting Minutes, Thursday, 15 Feb 2024**

Location: SKRCC Building
17958 E Knik River Rd
Palmer, AK 99645

1. SKRCC Director, Wayne Martin, called the meeting to order at 7:00 pm. Those present recited the Pledge of Allegiance.
2. Quorum reached with 5 board members and 13 others present of whom at least 7 were residents.
3. Agenda approved with the addition of Marietta Plummer under announcements
4. 16 Nov 2023 meeting minutes approved.
5. Reports:
 - a. Legislative report: Legislature is in session. Sen Hughes has coffee chats set for 24 Feb, 25 Mar, and 27 April
 - b. Assembly Report: No report
 - c. Secretary Report: Utility bills, plowing, kitchen supplies/refreshments paid
 - d. Treasurer Report:
 - i. IRS filing 990-N online completed
 - ii. Balances for savings account and CAP funds provided
 - iii. 2023 audit of expenses complete. Expenses match Quick Books spreadsheet. Expense sheets/invoices/receipts for 2023 made available at meeting for review.
 - e. Emergency Storage/Equip committee met and is exploring options.
6. New Business:
 - a. CAP 2024 approved, but not distributed yet. CAP 2025 application submitted.

b. Platting Notification of Public Hearing on 21 Feb 2024 changing 5 lots into 2 lots to be known as McCarson Subdivision, on S River Rd.

c. Alex Strawn, MSB Planning Director confirmed the MSB wants a formal Resolution of our decision last fall to proceed with a Special Use District (SpUD). Resolution 1-2024 was presented. Paul Houser motioned (M-2024-01) to adopt Resolution 1-2024, seconded by Diane Phillips. Bob Hicks secondarily motioned (M-2024-02) to wait until next month to vote, seconded by Barney Eberhardt. Motion M-2024-02 to delay vote for one month on adopting Resolution 1-2024 was NOT approved with a vote of 2 in favor and 13 opposed. Motion M-2024-01 to adopt Resolution 1-2024 was approved with 12 in favor, 2 opposed, and one abstained.

d. Our building, pavilion, and grounds are reserved for 25 May 2024 for a wedding with access the day before to set up and decorate. Wayne requested a volunteer to look into rules about non-profits earning \$ to cover cost of annual operating expenses and what would be the liability issue if the place were rented. No one volunteered.

e. Alaska Long Trail Project, a 500+ mile trail between Seward and Fairbanks is slated to go through our area. Sam Dinges, MSB Project Manager, will attend March meeting and let us know the details of how we can help and participate.

f. MEA requested a letter of support from our council. Wayne signed a letter of support on behalf of the SKRCC after unanimous approval to support MEA seeking a grant specific to sub-station Lucas which supports our area and adjoining communities.

7. Announcements:

a. Kathleen Shoop confirmed the Chutes and Ladders fund raiser would be the second Saturday in April at Wasilla High School.

b. Dennis Sayer, Vice President of the community council, stepped down from his position.

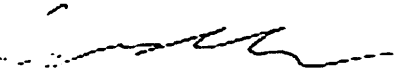
c. Mark Simpson queried about the development at Keats Lake. A local businessman told him millions of dollars were going to be dumped in to that area for development. Mark said flying over the the area at the end of the summer he could see where development had already begun as there was a huge road put in and he wanted to know what was happening. Mike Neely, GM for Alpha Aviation who flies out of the Alaska Glacier Lodge, clarified that Mark's statements were not accurate. Mike stated there were zero plans, no bids, or proposals going on there and the area is not being developed; it is privately owned and there is no road, it is just an ATV trail for the private property owners.

d. Spring Clean up will be 17-19 May 2024.

e. Volunteer appreciation to Bob Hicks for clearing the parking area and Paul Houser for chipping away at the ice and freeing the sign for tonight's meeting.

8. Meeting adjourned at 8:38 pm.

Approved.



Craig Price
SKRCC President

3/21/24

Date

Attest.



Anne Houseal
SKRCC Secretary

21 Mar '24

Date