

**SUBJECT:** ACCEPTING AND APPROPRIATING \$331,569.00 IN FISCAL YEAR 2026 COMMUNITY ASSISTANCE PROGRAM FUNDING AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE COMMUNITY ASSISTANCE PROGRAM AND AUTHORIZING THE MANAGER TO ENTER INTO AGREEMENTS WITH TWENTY-ONE UNINCORPORATED COMMUNITIES WITHIN THE MATANUSKA-SUSITNA BOROUGH.

**AGENDA OF:** October 21, 2025

**ASSEMBLY ACTION:**

Adopted without objection 11/18/25 - EMW

**AGENDA ACTION REQUESTED:** Introduce and set for public hearing.

Route To	Signatures
Originator	<div>10/7/2025</div> <div>X Pamela Graham</div> <div>Signed by: Pamela Graham</div>
Department/Finance Director	<div>Recoverable Signature</div> <div>X Cheyenne Heindel</div> <div>Signed by: Cheyenne Heindel</div>
Borough Attorney	<div>10/7/2025</div> <div>X Nicholas Spiropoulos</div> <div>Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div>10/8/2025</div> <div>X Michael Brown</div> <div>Signed by: Mike Brown</div>
Borough Clerk	<div>10/8/2025</div> <div>X Lonnie McKechnie</div> <div>Signed by: Lonnie McKechnie</div>

**ATTACHMENT (S) :** Fiscal Note

Informational Memorandum No. 25-088 (3 pp)

Resolution Serial No. 25-038 (2 pp)

Ordinance Serial No. 25-119 (2 pp)

Resolution Serial No. 25-103 (2 pp)

**SUMMARY STATEMENT:**

The Community Assistance Program began in 2008 as the Community Revenue Sharing Program. The program has been funding each year since then and continued in fiscal year 2026.

This program provides funding to qualified communities for the public benefit of the unincorporated community. Each qualified

community will receive a pass-through grant in the amount of \$15,789 under the fiscal year 2026 program. To qualify, communities must have at least 25 residents and pay for three of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, and search and rescue.

On April 15, 2025 the Assembly was presented and adopted Resolution Serial No. 25-038 and its accompanying Informational Memorandum No. 25-088, (attached) detailing the allowable uses for the Community Assistance funding and approving twenty-one qualified community councils for participation in the program.

The community councils or their specific non-profit organizations must be registered as an incorporated nonprofit entity in good standing with the state of Alaska and be willing to enter into a Memorandum of Agreement with the borough.

This legislation will accept and appropriate the funding and approve the scope of work and budget. Once approved staff will proceed with passing the funds to the community councils or their specified non-profit organizations.

**RECOMMENDATION OF ADMINISTRATION:** Adopt the legislation as presented.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: **October 21, 2025**

SUBJECT: ACCEPTING AND APPROPRIATING \$331,569.00 IN FISCAL YEAR 2026 COMMUNITY ASSISTANCE PROGRAM FUNDING AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE COMMUNITY ASSISTANCE PROGRAM AND AUTHORIZING THE MANAGER TO ENTER INTO AGREEMENTS WITH TWENTY-ONE UNINCORPORATED COMMUNITIES WITHIN THE MATANUSKA-SUSITNA BOROUGH.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <span style="background-color: yellow;">YES</span> NO
AMOUNT REQUESTED \$331,569	FUNDING SOURCE CAP Funding
FROM ACCOUNT #	PROJECT
TO ACCOUNT: 475.000.000 3xx.xxx	PROJECT #47033
VERIFIED BY: <div style="text-align: right; font-size: small;">1 0 / 7 / 2 0 2 5</div> <div style="margin-top: 10px;"><div style="display: inline-block; width: 10px; height: 10px; background-color: black; margin-right: 5px;"></div> X     L i e s e l Z a n t o</div> <div style="font-size: x-small; margin-top: 5px;">S i g n e d   b y :   L i e s e l Z a n t o</div>	

**EXPENDITURES/REVENUES:**

(Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE						
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**FUNDING:**

(Thousands of Dollars)

General Fund						
State/Federal Funds		331.6				
Other						
TOTAL		331.6				

**POSITIONS:**

Full-Time						
Part-Time						
Temporary						

**ANALYSIS: (Attach a separate page if necessary)**

APPROVED BY:	<div style="text-align: right; font-size: small;">1 0 / 7 / 2 0 2 5</div> <div style="margin-top: 10px;"><div style="display: inline-block; width: 10px; height: 10px; background-color: black; margin-right: 5px;"></div> X     C h e y e n n e   H e i n d e l</div> <div style="font-size: x-small; margin-top: 5px;">S i g n e d   b y :   C h e y e n n e   H e i n d e l</div>
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IM No. 25-230  
Ordinance Serial No. 25-119  
Resolution Serial No. 25-103





**SUBJECT:** APPROVAL OF UNINCORPORATED COMMUNITIES FOR PARTICIPATION IN THE FISCAL YEAR 2026 COMMUNITY ASSISTANCE PROGRAM AND AUTHORIZING THE ELECTRONIC SUBMITTAL OF THE REQUIRED GRANT APPLICATION.

**AGENDA OF:** April 15, 2025

**Assembly Action:**

Approved under the consent agenda 4/15/25 - EMW

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To	Signatures
Originator	 Recoverable Signature X Pamela Graham Signed by: Pamela Graham
Department/Finance Director	 Recoverable Signature X Cheyenne Heindel Signed by: Cheyenne Heindel
Borough Attorney	3 / 1 7 / 2 0 2 5 X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos
Borough Manager	 Recoverable Signature X Michael Brown Signed by: Michael Brown
Borough Clerk	 Recoverable Signature X Lonnie McKechnie Signed by: Lonnie McKechnie

**ATTACHMENT(S):** Resolution Serial No. 25-038 (2 pages)

**SUMMARY STATEMENT:**

The Community Assistance Program is a grant program administered by the Department of Commerce, Community, and Economic Development. The Borough has participated in the program since its inception as the Community Revenue Sharing program in fiscal year 2009. The program allows funds to be passed to the unincorporated community through a native village council or incorporated nonprofit entity that will agree to receive and spends the funding for the public benefit of the unincorporated community.

To qualify for the program the communities must have at least 25 residents and pay for three of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, and search and rescue. Once the amount of funding is known, an ordinance will be presented to the Assembly to accept and appropriate the

funds.

With the reactivation of the South Lakes Community Council there are now twenty-one unincorporated communities and their respective nonprofit entities that are eligible for funding under the Fiscal Year 2026 Community Assistance Program. Those communities and respective nonprofit entities are:

<u>Unincorporated Community</u>	<u>Nonprofit Entity</u>
1) Big Lake	Big Lake Community Council
2) Butte	Butte Community Council
3) Chase	Chase Community Council
4) Chickaloon	Chickaloon Community Council
5) Fishhook	Fishhook Community Council
6) Gateway	Gateway Community Council
7) Glacier View	Glacier View Community Council
8) Knik-Fairview	Knik-Fairview Community Council
9) Lake Louise	Louise, Susitna, Tyone Community Association
10) Meadow Lakes	Meadow Lakes Community Council
11) North Lakes	North Lakes Community Council
12) Petersville	Petersville Community Non-Profit Corporation
13) Point MacKenzie	Point MacKenzie Community Council
14) South Knik River	South Knik River Community Council
15) South Lakes	South Lakes Community Council
16) Susitna	Susitna Community Council
17) Sutton	Sutton Community Council
18) Talkeetna	Talkeetna Community Council
19) Tanaina	Tanaina Community Council
20) Trapper Creek	Trapper Creek Community Council
21) Willow	Willow Area Community Organization

In past years funding from this program has been used by the unincorporated communities to fund a variety of community projects, such as:

- Providing funds for community food banks to purchase food and transportation of goods.
- Replace bridges on trails using pressure treated lumber.
- Trail maintenance including straightening out dangerous curves, trail grooming and signage.
- Providing funds to libraries for teen and preschool programs.
- Construction of pavilions in local parks.
- Construction of an open-air amphitheater.
- Providing training and equipment for local fire stations.
- Repairs to boat ramps at the public launch area.
- Purchase of satellite phones for emergency response communications.
- Providing educational classes to the community youth and adults

with programs that teach outdoor safety, senior safety and healthy living.

- Sports field maintenance including the maintenance of lawns, equipment and access trails and roads.
- Planning, preparation, and construction of community parks and community center buildings.
- Providing medial bags and supplies to local schools.
- Providing funding to weather-proof recycling containers and building a platform for accessibility to the containers.
- Provide operational funding for non-profits such as MY House, a nonprofit helping homeless youth in the Mat-Su.
- Providing funding for training and signage for Neighborhood watch programs.

The 2026 Community Assistance Program state grant application has moved to an electronic submittal, and a copy will be provided to the manager for review prior to being submitted to the State Department of Commerce, Community, and Economic Development before the June 1, 2025 deadline.

**RECOMMENDATION OF ADMINISTRATION:** Respectfully request approval.

Adopted: 04/15/25

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 25-038**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING UNINCORPORATED COMMUNITIES FOR PARTICIPATION IN THE FISCAL YEAR 2026 COMMUNITY ASSISTANCE PROGRAM.

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WHEREAS, the intent and rationale of this resolution can be found in the accompanying Information Memorandum No. 25-088.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby certifies that the following unincorporated communities and their respective incorporated nonprofit entities are eligible for funding under the Fiscal year 2026 Community Assistance Program:

Unincorporated Community

Nonprofit Entity

1) Big Lake	Big Lake Community Council
2) Butte	Butte Community Council
3) Chase	Chase Community Council
4) Chickaloon	Chickaloon Community Council
5) Fishhook	Fishhook Community Council
6) Gateway	Gateway Community Council
7) Glacier View	Glacier View Community Council
8) Knik-Fairview	Knik-Fairview Community Council
9) Lake Louise	Louise, Susitna, Tyone Community Association
10) Meadow Lakes	Meadow Lakes Community Council
11) North Lakes	North Lakes Community Council

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|----------------------|--|
| 12) Petersville      | Petersville Community Non-Profit Corporation |
| 13) Point MacKenzie  | Point MacKenzie Community Council            |
| 14) South Knik River | South Knik River Community Council           |
| 15) South Lakes      | South Lakes Community Council                |
| 16) Susitna          | Susitna Community Council                    |
| 17) Sutton           | Sutton Community Council                     |
| 18) Talkeetna        | Talkeetna Community Council                  |
| 19) Tanaina          | Tanaina Community Council                    |
| 20) Trapper Creek    | Trapper Creek Community Council              |
| 21) Willow           | Willow Area Community Organization           |

ADOPTED by the Matanuska-Susitna Borough Assembly this 15 day  
of April, 2025.

  
EDNA DeVRIES, Borough Mayor

ATTEST:

  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

PASSED UNANIMOUSLY: Hale, Nowers, McKee, Sumner, Gamble, Fonov,  
and Bernier