

JAN 13 2021

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CLERKS OFFICE

Matanuska-Susitna Borough

Butte Fire Service Area Board of Supervisors

Regular meeting 5 November 2020

Meeting time: 6:30 p.m.

Location Butte Station 21

I. Call to order: As meeting was properly noticed and a quorum was present, meeting was called to order at 6:30 p.m. by Gregory Nilsson, Butte FSA chair.

II. Roll Call: Mitzi Van Asdlan, Gregory Nilsson, present.

Fire Department staff: Chief Louis LaRousse, Assistant Chief Michael Shipton

Guests: Emergency Services Assistant Director Brian Davis

III. Stood for Pledge of Allegiance

IV. Approved 3 September 2020 minutes

V. Reports/Correspondence;

Chief's reports; Butte responded to 20 calls in September, including three bad vehicle accidents with two fatalities. We had 25 calls in October, no structural fires. Ongoing training in hose use, water supply. Officers' training in personnel management, mentorship.

In October 3 FFI officers just started training; twelve students completed rescue tech instruction. Students were from stations around the borough.

Outreach: Station 21 will host a trick or treat station at the Green Store parking lot, allowing children a covid safe place to petition for treats.

Update on new engine; Spartan of Ohio is building our apparatus and have the tank, chassis is on its way. Truck should be in service around July or August.

Regarding ongoing Covid prevention measures, Director Davis advised that masks will remain mandatory in all borough offices, all of which are closed to the public. Scheduled first round of CARES money; we have asked that each FSA receive some money to subsidize payroll. Borough has invested in an HOCL (hypochlorous acid) generator to provide a cost effective

means to acquire the quantities of the disinfectant we will require. Focusing on equipment decontamination, the HOCL is nonhazardous and easier on equipment than other solutions. Borough is looking for CARES money for CIP funding source for telecom project financing.

Chief LaRousse reviewed the medical assist numbers, advised we are starting the process for air pack testing.

VI. Adjourned 8 p.m.

Respectfully submitted,



Gregory S. Nilsson

Butte FSA Chair

Central Mat-Su FSA Board of Supervisors Meeting

Central Mat-Su PSB – Station 62
4568 Knik Goose Bay Dr.
Wasilla, AK 99654

Chairman: D. Eller
Vice Chairman: J. Jameson

Board Members: B. Davis
J. Steele

Nov 9, 2020 – 6 P.M.

REGULAR MEETING MINUTES

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I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 6:00 p.m. at the Central Mat-Su Training Complex - Station 62 at 4568 Knik Goose Bay Rd., Wasilla, Alaska by Chairman Dave Eller on Nov 9, 2020.

II. ROLL CALL & DETERMINATION OF QUORUM

Board Members present and establishing a quorum for the Central Mat-Su FSA:

Chairman Dave Eller, Jim Jameson, Brian Davis and James Steele.

Also present were: Michael Keenan, Chief, Central Mat-Su Fire Department (CMSFD); Shari Lamz, Admin. Assistant, CMSFD; Brandon Goentzel, Captain, CMSFD and Brian Davis, Deputy Director Fire, Department of Emergency Services.

Public Members: Luke Szipsky and Dave Tyler.

III. PLEDGE OF ALLEGIANCE

Director Davis led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

Nov 9, 2020

MOTION: Mr. Jameson moved, and Mr. Davis seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

MOTION: Mr. Steele moved, and Mr. Jameson seconded, to approve the Oct 12, 2020, Regular Meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

Chiefs Report

COVID Update

- Stations are still closed to the public
- Masks are mandated in all borough facilities

Run Stats for September	
Structure Fires	4
Vehicle Fires	5
Medic Assists	56
Motor Vehicle Accidents	27
Total for the Month	199
Year to Date Total	1644

- Medic Assists calls have increased

Pumper Tenders

- Started assembly – Completion Date: March 2021

Critical Response Unit

- Completion Date: March/April 2021

Tactical Tender

- Finalizing the specifications

Station 6-1 Remodel

- We have moved in downstairs
- Demolition is ongoing upstairs
- Estimated completion date: End of January 2021

Training

- New Basic Firefighter Class (16 total students) started and we have adjusted the schedule to mitigate COVID concerns
- Firefighter 1 Academy tested out on Sunday – 9 students
- All mandatory training for the year will be done on-line
- Paid On-Call personnel have been assigned to shifts to limit potential spread or will train on Tuesday Nights

Fire Prevention

- The web based videos that we are doing in the schools are working

- We had a fire last Sunday, in which a 9 year old who had recently reviewed our fire prevention material, reacted appropriately aiding in getting the family out of the house safely
- Halloween Drive Through - We handed out 1000 fire prevention cups/lights

Old Business Items

Proposed New Positions

- FY 2021 - (This year) Add 3 Firefighter/Driver/Operators (FDO) to fill out staffing at Station 62
Estimated annual cost: \$327,387.00
*These positions would be added mid-year of FY 2021
- FY 2022 – Add 3 Captains and 3 FDO’s to start staffing Station 5-1
Estimated annual cost: \$681,459.00
- FY 2023 – Add 6 Firefighter positions
Estimated annual cost: \$654,774.00
- If management doesn’t approve the mid-year FY 2021 positions, we will propose the positions for FY 2022.

MOTION: Mr. Jameson moved, and Mr. Steele seconded, supporting the new positions proposal and move forward to propose to management, 3 fulltime mid-year FDO’s positons for FY 2021.

VOTE: The motion passed unanimously.

Chief Keenan stated that all of the paid on-call salaries are getting paid out of the CARES Act money.

Training Complex Build Out

- We currently have an estimated \$1,400,000.00 for this project
- We need roughly another \$1,200,000.00 (added \$200,000.00) to cover the logistics building to fully fund what is proposed

MOTION: Mr. Steele moved, and Mr. Davis seconded, to move \$1,200,000.00 from the reserve fund to cover the cost for the training complex build out.

VOTE: The motion passed unanimously.

Heavy Rescue Truck FY 2022

- \$1,500,000.00 to include all equipment
- \$300,000.000 from DES

Fill Site/Sub-Station Construction FY 2022

- \$600,000.00 This will bring the project total \$1,800,000.00
- Priority location – Wasilla Fishhook near Shaw Elementary

Veeder Monitoring System Station 65 FY 2022

- Fuel System is working fine - Deleted per public works

Command/Support Truck Replacement FY 2022

- \$180,000.00 – 3 trucks

Station 52 Land

- Added \$500,000.00 for Station 52 land acquisition and planning
Firefighting Chemicals

- \$50,000.00 - F500

Chief Keenan stated that if West Lakes moves forward with purchasing Truck 62, we will postpone the training complex build out (driving pad) to the following Fiscal Year.

FY 2023 – Planning

- Station 52
- Rescue Engine
- Training Complex Build Out
- Command Vehicle Replacement X2

Future Meetings

- Future meetings will be online
- Meeting will need to be advertised

IX. OTHER BUSINESS (other items of discussion not listed on agenda)

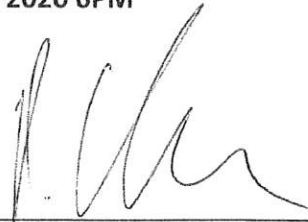
- BOS Member 3 vacancy – 2 applicants
- Recognizing Dan Tucker – Plaque and Coat

X. AUDIENCE PARTICIPATION & BOARD COMMENTS

XI. ADJOURNMENT

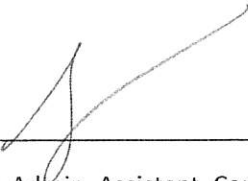
Mr. Eller adjourned the board meeting at approximately 7:20 p.m.

Next Meeting: Joint Meeting Dec 14, 2020 6PM



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



Shari Lamz, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: 1-19-21

GREATER PALMER CONSOLIDATED
FIRE SERVICE AREA
BOARD OF SUPERVISORS
WEDNESDAY, SEPTEMBER 23, 2020
9:00 A.M.- PALMER FIRE TRNG. CTR.

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JAN 13 2021
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MINUTES

- A. CALL TO ORDER. The meeting of the Greater Palmer Fire Service Area Board of Supervisors was called to order at 9:00 A.M.
- B. ROLL CALL. In attendance were GPCFSA Board of Supervisors members Barry Mothershead, Ted Stuff and Marty Van Diest. GPCFSA staff attending the meeting were Chief John McNutt, Assistant Chief Todd Russell and Assistant Chief David Byers. Matanuska-Susitna Borough Director of Emergency Services Ken Barkley and Matanuska Borough Deputy Chief of Fire and Rescue Brian Davis were also in attendance.
- C. MINUTES FOR APPROVAL. The minutes of the regular meeting of October 15, 2019, were approved as presented.
- D. NEW BUSINESS.

1. New Personnel.

Marty Van Diest was introduced as a new member of the GPCFSA Board of Supervisors by Chief McNutt.

Brian Davis, the new Deputy Chief of Fire and Rescue for the Matanuska Borough was introduced by Ken Barkley.

2. Station 32 Renovations.

The Station 32 tank renovation is currently on hold, awaiting cost estimates. The proposed fence project at Station 32 will require further discussion in a future meeting.

3. Fire Chief Interviews.

Chief McNutt and Assistant Chief Russell announced that the Fire Chief interviews for Chief McNutt's position will be completed this week. Chief McNutt is leaving Alaska to take a new Fire Chief position in Washington state. There are currently nine applicants.

4. Snowplow replacement.

Assistant Chief Russell and Assistant Chief Byers reported that a replacement for the current Meyer snowplow is being investigated. It is estimated a suitable replacement will be about \$10,000. No request for funds was made to the Board at this time.

5. Station 33 Parking.

Chief McNutt and Assistant Chief Russel shared that the community council has pledged \$50,000 for the Station 33 parking area. It is possible the Board will have a request for additional funds for this project in the near future.

6. Engine 36 Replacement.

Assistant Chief Russell stated that the current CIP requests include a replacement for Engine 36. The current engine is a 2001 model. It is expected to be minimally 12 to 18 months before a new engine will be complete and delivered, once the purchase is approved.

7. Duty crew.

Chief McNutt reported the fire service area has been running a duty crew, Wednesday through Sunday, since July during the peak times of 1:00 to 9:00 p.m. This appears to be effective in terms of readiness, efficiency and response time.

8. Reserve Fund Balance.

GPFSA Board member Barry Mothershead reported the reserve fund balance as of June 30, 2020, was 5.6 million dollars. He also stated there are several new subdivisions being developed within the boundaries of the fire service area.

9. Borough Updates.

Director Barkley announced the Borough recently purchased a five-acre parcel in Palmer that may be used to construct a new EMS station. He also stated that a new budget cycle is approaching and suggested the GPFSA might look at hiring an additional full-time position. Director Barkley reported that recruitment efforts have become increasingly difficult, because turnover rates are high and interest in fire service work by younger people seems to be lacking.

OLD BUSINESS.

1. Tender 32.

The new Tender 32 is now on-site and awaiting additional equipment which is on order. There are plans to refurbish the old Tender 32 in the future, but no cost estimates have been provided to the Board of Supervisors as of this date.

2. Station 32 Parking Lot Expansion.

Station 32 parking lot expansion is now complete.

3. Garage Door Replacement at Station 35.

The garage door replacement at Station 35 is done.

4. Command Vehicle 32 Pump Unit.

Command Vehicle 32 pump replacement has been completed.

5. Proposed bathroom remodeling at Stations 32, 33 and 35.

The scope of work for the proposed bathroom "refresh" at all stations is currently in progress. The solicitation for bids has been presented for contractors but the response, thus far, has been poor.

6. LION Attack Digital Fire Training System.

LION Attack Digital Fire Training System is currently seeing use and GPFSA staff report they are satisfied with the operation of the unit.

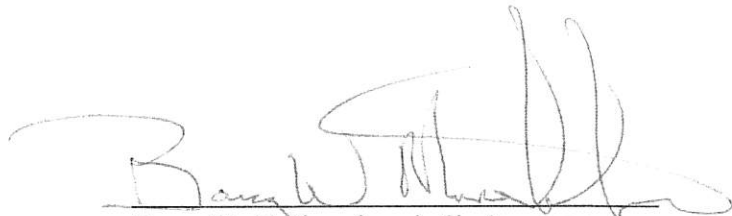
7. GPCFSA Boundary Amendment.

The GPCFSA boundary change and amendment requested at the October 15, 2019, board meeting has not been verified by GPCFSA staff at this time.

F. STAFF REPORT/COMMENTS.

No further comments or discussion from staff.

G. ADJOURNMENT. Being no further business, a motion was made by Board member Barry Mothershead, seconded by Board member Ted Stuff to adjourn the meeting. The meeting was adjourned at 10:15 A.M.



Barry W. Mothershead, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

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Greater Butte
Road Service Area Board
RSA #26
Regular Meeting Minutes

CLERKS OFFICE

Approved

Mike Shields

Attested

Lucy Klebesadel

Date

1/14/21

October 8, 2020, at the MSB O&M Building

Meeting Called to Order at 6:06 pm

In Attendance:

- Mike Shields, Supervisor
- Lucy Klebesadel, Supervisor
- Matt Jacob, MSB Road Superintendent (standing in for Will Barickman)

Visitors

none

~~Atkinson-Susina Borough~~

JAN 15 2021

Roll Call: A quorum of 2 RSA 26 Supervisors present.

Approval of Agenda: Approved as presented

Approval of Minutes: none; September 10 Minutes were approved at the end of that meeting.

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Borough Staff Reports

Road Superintendent's Report: Mike read Will Barickman's notes:

Maintenance contract performance: Steppers performance okay to date, and they obviously want to do good work. Their very low bid remains a worry about their ability to finance a full year of operation.

Monthly Budget and Fund Balance Reports: Handed out; current Fund Balance \$50,000+.

Additional Maintenance: Mike read from Will's log notes; further repair of the Rock Ridge/North Bridge ditchline, damaged by utilities installation, is in the works.

Road Improvement Projects (RIPs, nee CIPs): Current fund balance \$1.04 million.

Unfinished Business:

Doc McKinley cul-de-sac Platting action: The new cul-de-sac located at the actual end of MSB maintenance was accepted by the Bauer Estates developer, the affected residents, and Public Works, and apparently also by Platting. This was a "win-win" for all parties.

Homestead Hills subdivision annexation: Approved by this Board, and the required upgrades to Back Home Road were completed last week. Assembly vote on annexation is scheduled for November 18.

Third Board member status: Karl Kopperud is still very interested, but he continues to respond to Borough requests for assistance which makes him ineligible; Mike hopes that by January that will have ended.

New Business:

Reprioritizing our RIP List: Mike spoke to his and Will's discussion about moving Doc McKinley reconstruction up in priority due to the 24% increase in residences along that road and it's acquiring a fully functional cul-de-sac at its end; Lucy agreed, and we will move it up to work in 2021.

Resolution 20-01 approving the 2021 RIP List: Approved with Doc McKinley included.

Adjourned: Meeting adjourned at 6:42 pm. Next regular scheduled meeting is January 14, 2021, at 6:00 pm in the O&M Building.

MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

July 15, 2020

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The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order at 7:00 p.m. at the Cottonwood Public Safety Building.

Advisory Board members in attendance establishing a quorum were:

Kevin Munson (t),	Micah Weinstein (t),
Daniel Hansen,	Ray Hollenbeck,
Bill Morrow (t),	Bea Adler (t),
Dawn Hicks (t),	Kara Cahill (t),
Casey Cook,	Scott Bell, and
Ken Hudson.	

Also in attendance were: Talon Boeve (t), MSB EM; Taunnie Boothby (t), MSB Planning; Brenda McCain (t), Willow CERT; and Kathy Shea (t), ADEC.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the January 15, 2020 minutes as presented.

PERSONS TO BE HEARD - None

REPORTS

MSB Emergency Management

Mr. Cook stated that:

- 1) The EOC has been up and running since March 17th for COVID response.
- 2) They are still working with the State of Alaska and FEMA on the 2018 Earthquake and 2012 Flood recovery.
- 3) They are still trying to get Houston Middle School rebuilt.
- 4) All CERT classes have been put on hold until fall.
- 5) ICS classes that were scheduled for this spring have been cancelled and may not be rescheduled in the fall.
- 6) On the Telecommunications side, there has been a new tower put up in Palmer and there will be one put up at Point Mackenzie.
- 7) Emergency Management will be moving to their new EOC office space in the lower level of the old Wasilla PD building in the next few months. It will be a "hot" EOC and ready to go at a moment's notice.

- 8) The McKinley Fire Long Term Recovery Group's Mennonite disaster volunteers have arrived and they are starting to rebuild up in the Caswell area. They are looking to rebuilt 5 homes.

Public Health

Ms. Hicks stated that: They continue to work with the borough on the mobile testing sites.

Willow/Talkeena/Glacier View CERT

Ms. McCain stated that:

- 1) They have been assisting with the mobile testing sites.
- 2) They have continued to meet monthly via teleconference and the attendance has been very good. Michelle Torres from the State of Alaska was their guest speaker last month.
- 3) They are trying to continue meeting and connecting with the other borough teams.

Palmer/Wasilla CERT

Mr. Hudson stated that: They have been participating in the mobile testing sites. There was a very good turnout at the site at the hardware store on KGB.

Ms. Boeve stated that: She wanted to commend all the borough CERT teams on their involvement and communication and staying connected with each other.

Mat-Su Regional

Ms. Cahill stated that:

- 1) They held their active shooter drill in February. It was very well attended and they identified some areas they needed to work on for their facility.
- 2) Next they went directly into their COVID response. The ambulance bay has been turned into a potential ER Surge area. EMS now delivers patients at the ER entrance at the front of the building.
- 3) They still have hurdles finding PPE, but it has been manageable.
- 4) Lots of staff education since the virus information is changing so much.
- 5) Testing at the hospital and the Urgent Care has been great.
- 6) They closed the KGB clinic early on and moved the staff over to the Wasilla clinic.
- 7) They have worked with Maple Springs in Palmer for an alternate care site.
- 8) They have a no visitor policy and everyone must wear a mask.
- 9) They have had very few in-patient positive cases. About 84% of the positive tests are coming from their Urgent Care clinic and most of the positive cases have mild symptoms and their care can be managed at home.
- 10) They are continuing to plan on a long term basis (through March 2021 at this point).
- 11) She really appreciates everyone on the committee and all the other organizations and the borough for their continued support to the hospital during the COVID response.

Preparedness Events

Ms. Boeve stated that: If the event isn't able to go forward, the planning committee is looking at what they can do in its place.

Ms. Adler stated that: They are mostly focused on a month long virtual fair using Mike's connection with radio. They are hoping to answer all questions that most people bring to the fair. They anticipate increased participation from last year.

OLD BUSINESS

EOP Review - No update.

Hazard Mitigation Plan Review

Ms. Boothby stated that: They have moved the draft on to the State and FEMA for preliminary review and approval. Due to COVID, they had to do most of the open house exercises online, which should still be open. Once approved, it will move on to the Planning Commission and Assembly for adoption. Thanks to everyone who participated.

NEW BUSINESS

Hazardous Materials Response Plan

This item will be moved forward to the next meeting.

INFORMATIONAL ITEMS

Mr. Cook stated that: During COVID-19 we've had a good wake-up call on medical counter measures, supply chain management of medical equipment, and logistical conditions for incoming food supply. We've also been experiencing civil unrest in addition to COVID that we need to consider and discuss. In addition, there will be the potential of a mass vaccine that will need to be delivered. He would like to start having the conversations about how things would look in the future and put something down on paper. We will continue the conversation at the next meeting.

Mr. Bell stated that: He should know more tomorrow or early next week on any mitigation requirements for the Expo at the Menard Center.

Mr. Hansen stated that: The Safety Conference has been cancelled but if anyone has any crews or contractors that want safety training, Enstar is willing to provide it free of charge. He stated they are willing to assist CERT with safety training.

Ms. McCain stated that: All of the volunteers at the testing sites have done an excellent job organizing and running the clinics. The Red Cross volunteers were very concerned and considerate to the nurses working the clinics.

Mr. Morrow stated that:

- 1) The Red Cross has been providing food for the workers at the testing sites. They have been to 11 sites so far and will continue to assist as long as they need them.
- 2) They have been doing a lot of online training on congregate and non-congregate sheltering. Alaska Shield 2019 exercise really helped them in working in these types of shelters.

Ms. Boeve stated that:

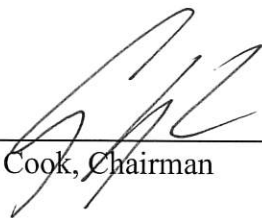
- 1) She really appreciates Mr. Bell's assistance and the ability to use the Menard Center as well as Mr. Chmielewski for being on the committee and working on the radio aspects.
- 2) As for the testing sites, the Red Cross is the unsung hero and she really appreciates them for all they are doing.
- 3) Brandon Davis, the new Emergency Management intern is doing an amazing job and she appreciates his help.

Kathy Shea stated that: She appreciates all the work that everyone is doing.

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be October 21, 2020 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

MSB FISH AND WILDLIFE COMMISSION
Regular Meeting: October 15, 2020 – Minutes

- I. CALL TO ORDER; ROLL CALL; ESTABLISH QUORUM
4:05 PM.
Present: Tam Boeve TB (Phone), Andy Couch AC, Mike Wood MW, Larry Engel LE, Howard Delo HD.
Absent: Amber Allen, Robert Chlupach, Bruce Knowles.

- II. APPROVAL OF AGENDA
Moved LE, HD second. Motion passed unanimously.

- III. APPROVAL OF MINUTES
1. September 17, 2020
LE moved, HD second. Passed unanimously.

- IV. AUDIENCE INTRODUCTIONS & PARTICIPATION (3 min./person, chair's discretion)
- V.
 1. Andy Barclay (phone), ADFG.
 2. Howard Carbone (phone), Talkeetna.
 3. Stephen D'Esposito (phone), Salmon Gold.
 4. Melissa Heuer (phone), SRC
 5. Steven Braund (phone), Northern District Set Netters Assoc. of Cook Inlet
 6. Becky Long (phone), Talkeetna.

- VI. STAFF/AGENCY REPORTS & PRESENTATIONS
 - a. Coho genetics research – future work dialogue: Andy Barclay
Presented about funding opportunity to analyze coho salmon genetics of Cook Inlet. For business item VI-1.
 - b. Presentation/Dialogue: Salmon Gold - Stephen D'Esposito.

Discussed the work of Salmon Gold; Howard Carbone commented on his Cache Creek Salmon Gold project near Talkeetna.

Looking for ideas for sites to rehabilitate –

AC: Lots of good looking salmon habitat in upper Willow Creek, with a water falls blocking access to this habitat – has potential for rehabilitation. Stephen D’Esposito wants more information. **TE** to do this-send info on the willow creek mining district.

LE: raised up getting connected to the Salmon Habitat Partnership, also connect to Great Land Trust. – **TE** to connect them.

MW: saw the Cache Creek project and was impressed; Nome also has several small placer mines that could be looked at; why is Donlin Gold interested, since they aren’t placer miners? Stephen D’Esposito - Donlin Gold is underwriting some of our work as a good will effort to support the Salmon Gold efforts, and provide some expertise.

MW called 5 minute recess at 4:59 without objection.

MW called the meeting back into session at 5:02 PM.

c. Staff report

TE presented.

Microsoft Teams remote conferencing option: offer Microsoft Teams video and phone options at future FWC meetings.

VII. ITEMS OF BUSINESS

1. FWC letter of support/resolution for ADFG Coho Genetics Study NFWF grant proposal:

FWC20-04

HD moved approving FWC20-04 edited version, and letter of support-edited version; second by **LE**. Discussion ensued.

AC: Talked to Sam Ivey on Coho projects recently; Sam said some of the weir projects were important for run reconstruction; weirs connect to genetics.

Motion passed unanimously.

2. Preparations for Nov. 18 ADF&G Fisheries Update Special Meeting

MW: maybe go a little later in the day; ASK ADFG.

AC: COVID considerations; would like the options.

MW: can we make this more virtual?;

HD: maybe use the Teams option?;

LE: Virtual only, then have the meeting in the evening time.

TB: Evening meeting with a Teams/call in option; have the FWC in the Assembly Chambers.

Steven Braund: Electronic audio and video option.

ADFG Meeting Preferences: Evening meeting; Teams option; in person option; 5:30-8 PM.

ADFG Questions

ADFG format/Agenda Items with strong time limits to facilitate time for dialogue:

A. Following format moved by AC, seconded by MW: Season summary; sport fish 10 minutes max. commercial fish 10 minutes max; provide a written summary prior.

Motion passed unanimously.

i. Expectations for next season – ADFG forecast.

ii. Future Funding/infrastructure changes/budgetary needs (weirs) – where does the ADFG need funds for specific projects?

B. HD moved to accept the ADFG questions as presented in the supplement, p. 24-28; seconded by AC; Discussion ensued; AC discussed a version of MW's sockeye question; AC also brought up PU fishery; *Motion passed unanimously.*****

3. Follow up actions related to Resolution FWC20-03 ~ 5 minutes

No action needed since March MSB Manager letter to Mat-Su Legislative Delegation.

4. FWC action regarding upcoming Alaska Board of Game meetings.

Place this on agenda for Nov. 19 with the expectation that FWC members will preview.

AC: flagged these proposals as ones that FWC should focus on: 145 (BOF) and 155 (BOG).

HD: AC's often use a committee structure to examine proposals and make recommendations to the larger body for support/opposition.

AC moved to create a BOG committee to look at BOG proposals and develop recommendations for the FWC, with committee to consist of MW, AC, and HD; Seconded by MW; Motion passed unanimously.

5. Report from Joint Anchorage/Mat-Su Assembly presentation by Larry Engel

LE gave a report;

Mayor Halter had suggested a working group explore this with the two FWC Assembly members and Larry Engel being the MSB representatives to this working group; **LE** mentioned that ANC representation at BOF was weak in that ANC only has one AC and other areas like MSB has three.

TB thought they were preoccupied with other items;

VIII. MEMBER COMMENTS

AC: Thanks TB for making the quorum.

TB: Thanks FWC members and staff.

TH: FWC does a lot of important work and is excited to serve on this commission.

HD: Thought LE did a good job; discussed the Craig Medred article on state suggestion to NPMFC to shut down comm fishing in EEZ.

LE: Thanked Tim Hale for stepping up to serve.

TE: emailed the ANC assembly to form their own FWC analog.

MW: would like to see ANC set up a FWC analog; psyched to see people in person, but looking forward to future video conferencing opportunities.

IX. NEXT REGULAR MEETING – November 19, 2020, 4 PM – AGENDA AND PRESENTATION IDEAS?

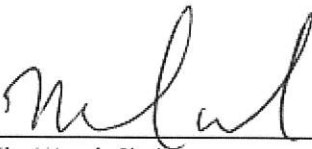
1. WSAR

2. BOG Proposals/Committee report/FWC Action.

X. ADJOURNMENT

Motion by HD to adjourn, LE seconded. *Motion passed unanimously.*

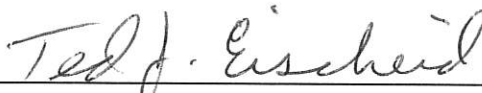
Meeting stands adjourned at 6:30 PM.



Mike Wood, Chair

11/19/2020
Dated

ATTEST:



Ted Eischeid, Planner II Staff

Nov. 19, 2020
Dated

MSB FISH AND WILDLIFE COMMISSION
Regular Meeting: November 19, 2020 – Minutes

MSB Assembly Chambers – Back Half
Teams Remote Participation Option

I. CALL TO ORDER; ROLL CALL; ESTABLISH QUORUM

Start at 4:10.

Present: Mike Wood (MW), Howard Delo (HD), Andy Couch (AC), Larry Engel (LE), Tam Boeve (TB).

Absent: Tim Hale, Amber Allen, Robert Chlupach, Bruce Knowles.

Quorum established.

II. APPROVAL OF AGENDA

LE moved to move WSAR item to first item of business instead of third; HD seconded. Agenda approved as amended unanimously.

III. APPROVAL OF MINUTES

1. October 15, 2020

LE moved to approve; AC seconded. Motion passed unanimously.

IV. AUDIENCE INTRODUCTIONS & PARTICIPATION (3 min./person, chair's discretion) ~ 10 minutes

1. Jim Sykes, Public.

2. Melissa Heuer, Susitna River Coalition.

3. Stefan Hinman, MSB Staff

4. Steve Braund, Northern District Set Netters Association of Cook Inlet.

5. Ted Eischeid, Staff support.

V. STAFF/AGENCY REPORTS & PRESENTATIONS

- a. Staff report – Ted Eischeid provided a staff report.

VI. ITEMS OF BUSINESS

1. Review November 18 Special Meeting with ADF&G

- a. **HD:** ADFG really jumped on the access question; I was surprised about the amount of dialogue about it; I didn't think Brian M. really answered AC's question; it was a same old same old meeting.
- b. **AC:** the access issue is going to be bigger than was discussed last night; Little Su access area is going to have a private concessionaire rather than being run by Parks – the facility is getting less use due to lack of fisheries; same with Susitna Landing; management has not been putting fish into the sport fishery to support the access facility services; I would like ...
- c. **LE:** some of the written materials were good; their answers to our questions were similar to the past; meeting was useful, could be better, but I hope we can continue to have these.
- d. **MW:** an okay meeting once we figured out the technical details; on the yearly recap we missed a couple things; how the BOF actions could result in more fish up here, that this is recognized; there was no mention of the PU fishery here, the ADFG staff noticed that; I did appreciate the written comments provided prior to the meeting, along with all the information online;
- e. **AC:** I didn't ask any PU fishery questions, but that's because I had asked them about it previously, but they never provided me with any information; the FWC might want to ask for preliminary PU figures in the future; I'm thinking the PU numbers should be available as soon as the comm. Fishing numbers.

2. Alaska Board Of Game Proposals-Comments and Action

- a. **HD** introduction; suggests that FWC take the info in the packet and compare with the BOG proposal book, and be prepared at the

December FWC meeting to ask questions and possibly take action then; found out that the BOG January Wasilla meeting has been postponed indefinitely;

- b. **AC:** Some of the notes attributed to me didn't always reflect what I felt.
- c. **MW:** We did not have ADFG information to inform our deliberations; there was room on many of these proposals to talk further with the public to inform our deliberations.
- d. **HD:** MSB Attorney opinion needed on the two BOF residency proposals.
- e. **LE:** goal is to represent the MSB on these issues; how do we represent the MSB on some of these proposals; how should we evaluate these proposals given this goal? Maybe we should keep our focus on just main proposals, and not comment on the minor proposals? We should also see the ADFG comments on these different proposals to help inform any actions we as the FWC might take on them.
- f. **MW:** thank you LE for that comment, you bring up an important issue.
- g. **HD:** I asked ADFG where their comments were? Told they would be released around Nov. 23rd on the BOG web site; for many of the proposals the ADFG position will be middle of the road since they are allocative proposals; LE's point is well-taken; we are pretty flexible on our positions on many of these proposals;
- h. **AC:** allocation proposals are difficult; it is difficult to know what's best;
- i. **LE:** maybe accessing other comments from other groups- ACs, ADFG, etc.; would like to have more information to better represent the citizens;
- j. **HD:** I appreciate the concern about getting other comments, but in the past ACs tend to be diverse in their positions; their input is helpful, but it can change if solicited from another advisory committee; best to use biological data from ADFG; you aren't going to please everyone if any decisions we make; I suggest is go home, review our comments and the BOG book; maybe have Ted contact Charity with BOG and see if we can get ADFG comments;

- k. **MW:** I feel what LE brought up is important;
- l. **AC:** as a rep of the MSB FWC, I took positions that would be different from the Mat Valley Fish & Wildlife AC because I felt our charge representing the MSB differs from the priorities of the advisory committees; MVFGAC was scheduled for last night – those minutes should be available and could be reviewed;
- m. **LE:** my position at this point is I'm not going to support a proposal unless I think it is the best interests of the MSB.
- n. **HD moved we table further discussion on BOG proposals until the Dec. 17 meeting while Ted collects other AC comments in the interim; seconded by LE; Motion passed unanimously.**

3. West Susitna Access Road Project Update- Brad Sworts (MSB) and Jesse Petersen (AIDEA) 4:31 PM. **Brad Sworts** gave introduction.

- a. Hope to have a final report compiled by next March, 2021.
- b. **Jesse Petersen-** Outreach efforts on the Dec. 3rd virtual open house. See meeting hand out.
- c. **AC:** access point? ANSWER: Will be before the end of the road, but at this point it is indeterminate.
- d. **Melissa Heuer:** asked several questions.

4. 2021 FWC Meeting Calendar

- a. **HD:** the starting time of 4 PM and the dates on p. 23 of the packet is good. The timing seems like a reasonable compromise, and as we move to an online venue.
- b. **TB:** this looks good;
- c. **LE:** this looks okay, but perhaps a later meeting would get more participation;
- d. **TB:** I have meeting on Thursday eve at 6:30 PM.
- e. **LE moved we adopt the 2021 meeting schedule as indicated on p. 21; HD seconded; Motion passed unanimously.**

5. 2021 FWC Chair and Vice-chair positions

- a. **MW:** should we wait until we have our new members?

- b. **HD:** I would be willing to be Vice Chair again if no one else wants it.
- c. **MW:** I'm willing to give up chairmanship if anyone is interested.
- d. **LE:** *Moved to name Mike Wood as chair and Howard Delo as vice chair for 2021; TB seconded; Motion passed unanimously.*

VII. MEMBER COMMENTS

- 1. **HD:** four comments – BOG meeting postponed; request to MSB attorney on residency question; received an email from Eddie Grasser on Conservationist of the Year nominations for us to consider in December; Pete Probasco, Eileen’s husband, he worked for Kodiak Fish and Game, and then worked for USFWS, so he has an excellent background – I asked if he would be interested in a FWC seat – I would ask Ted to reach out to him;
- 2. **AC:** tried to be recognized sometimes but the technology was obtuse at times; FWC membership with two openings, thinking Amber might not renew – so it is imperative that we get potentially two positions filled.
- 3. **LE:** Would like to thank Ted for his work with the meetings this week; Salmon Symposium also went on.
- 4. **TB:** Question for Ted; post possibility of a FWC quorum at the WSAR open house on Dec. 3.
- 5. **MW:** Assembly person Jim Sykes could be ex-officio; I’d suggest we pursue some diversity in recruiting for the FWC; enjoyed the Salmon Symposium keynote speaker, especially that timing of salmon migration and spawning is a more dramatic adaptation in salmon evolution as our local waters warm; glad we have a science-based symposium;

VIII. NEXT REGULAR MEETING – December 17, 2020, 4 PM – AGENDA AND PRESENTATION IDEAS?

IX. ADJOURNMENT

- 1. **HD moved, LE seconded; motion approved unanimously.**

Meeting stands adjourned at 5:53 PM.



 Mike Wood, Chair

12/17/2020
 Dated

ATTEST:



 Ted Eischeid, Planner II Staff

12/17/2020
 Dated

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LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION (LSTCA)

BOARD MEETING MINUTES

Oct 10, 2020, The Point Lodge

The LSTCA Board Meeting was called to order at 11:00 by Joe Stam, President

BOARD MEMBERS PRESENT:

Joe Stam, President
Kerin Fassler, Secretary
Jim Else, Treasurer (via Zoom)
JoAnn Hobbs, Member (via Zoom)
Jake Anders, Member
Wendy Simpson, Member

BOARD MEMBERS NOT PRESENT:

Bari Gray, Vice-President

GUESTS PRESENT

John Hicks, LSTCA Fire Chief

COMMUNITY ATTENDEES

Ken Hobbs, The Point Lodge
Harry Holt, President, Wolfpack, Lake Louise Snowmachine Club
Dave & Jan Kretsinger
Ken Soldin, 3 Lakes Rentals
Brian Johnson

QUORUM:

A quorum of board members was established.

The Pledge of Allegiance was led by Kerin Fassler.

SECRETARY'S REPORT:

The Minutes of the July 18, 2020, annual board meeting and the July 18, 2020, executive board meeting were read. Motion made, seconded and both sets of minutes were approved. Also discussed was the timing of posting the minutes to the website: either after approved at the next meeting or in draft form as soon as completed. Kerin Fassler motioned that they be posted in draft form as soon as typed. Joe Stam seconded. MOTION PASSED

TREASURER'S REPORT:

The treasurer's report was presented by Jim Else and copies were made available. Funds available as of September 30, 2020 were \$83,503.98. Total revenues from July 1 – September 30 were \$377.54, total expenditures totaled \$1,994.90.

OLD BUSINESS:

By-Laws update – Joe Stam requested volunteers to work on the By-Laws Update Committee. A committee consisting of Joe Stam, Mike Fassler, Yvette Delaquito, and Jake Anders will work on the update to have a tentative draft done by the time we do a spring newsletter.

Neighborhood Watch Update – The contract that was presented with 3 Lakes Rentals was discussed. After this meeting, Joe Stam, Ken Soldin, and Jim Else were to work on the wording and tentative additional (if any) costs were to be worked out.

Check-Signers – It was determined we need more than just three check signers on our bank account as most of the board members are not physically located at Lake Louise year around to check mail. Logistics in getting bills paid is difficult without access to additional signers. As a result, Kerin Fassler and Jake Anders were added to the list of approved signers which Joe Stam will forward to the bank.

Weather Station and Community WiFi at Lake Louise Lodge – There is routinely no weather data shown, only a picture of the lake. Harry Holt indicated that Bill Fair is the person to contact regarding how it was set up and he may be the one to fix it. Joe Stam to talk with him about it. Also, instead of Lake Louise Lodge being a reference on the site, it was decided that reference to the LSTCA should be indicated.

Mail – As most board members live on a permanent basis outside of the Lake Louise area, mail should be available for pickup for any one of the members who happens to be in the area. Joe Stam gave a mailbox key to those who did not have one. We have one bill a month that comes from Copper Valley Telephone. JoAnn Hobbs suggested that rather than wait for a bill and possibly have the bill sitting in the mailbox, we should set up autopay. Wendy Simpson motioned to set up autopay, Joe Stam seconded. MOTION PASSED.

Kerin Fassler brought up the omission of a sincere thank you to Ken Soldin for his efforts last summer in the Community Cleanup. He provided time, labor, and equipment at no charge to the community. Sincerest thanks!

NEW BUSINESS:

Trash in Gravel Pits – Bari Gray cleaned up trash left in the gravel pits that he had observed. Ken Soldin indicated he was going to tidy up the pit at mile 15.5. He also suggested that we could possibly get signs from the Department of Transportation to tell users to clean up their trash. There is a lot of ammunition casings and general trash left by hunters. Also discussed at this time was a proposal for a dump station. Jake Anders, Ken Soldin, and Ken Hobbs are going to work on a package for a cleanup and contamination proposal to submit to the state.

Fall Newsletter – Ken Hobbs is going to spearhead putting together a newsletter for possible distribution by the end of November. Kerin Fassler motioned to approve sending out a newsletter, Joe Stam seconded. MOTION PASSED.

Community Library Box Proposal – Kerin Fassler read the submitted proposal for a community library box. To most of the Board's surprise, a box has already been fashioned by Bari Gray and was presented to Board at this meeting. Tentative placement will be by the Two Season's Store. Management of the box will be by a person yet to be determined (Joe Stam to ask Kristina Murray). Jake Anders motioned to approve proposal and to increase the cost to up to \$200 to cover all the costs. Joe Stam seconded. MOTION PASSED.

Update to Website Database – Kerin Fassler presented the research done between the current website data and the data solicited from the MatSu Borough on landowner information. It was determined that names not currently relevant based on non-ownership should be removed from the database. Cost of our website programming being determined by the numbers of contacts should help lower our total charges if the database is not just added to but is modified to show current data. Mrs. Fassler to update database.

Wild Apricot Software Update – Discussion on whether to continue with our current website software indicated it should remain the same. Alternate software is available, however it looks as if it is more costly. Wendy Simpson motioned to keep our current software, Joe Stam seconded. MOTION PASSED.

Lake Louise Snowmachine Club Request – Kerin Fassler read a letter from Harry Holt, President, Lake Louise Snowmachine Club, requesting support from the LSTCA in the request for funding in the amount of \$20,000 to survey and obtain a permanent easement for two trail areas in our surrounding area from the Recreational Trails Grant Program. Mr. Holt described and indicated on a map where the affected areas would be. Jake Anders motioned and Joe Stam seconded a motion to provide a letter of support to the request. MOTION PASSED. Regarding the funding request, Jim Else indicated there may be CARES funding available. Funding issues to be tabled until January to wait for information on CARES funding.

Facebook – A lot of discussion on how we get information out to the landowners as well as to the general public crossed between our website and Facebook. Discussion on meeting goals and objectives of who and what we are indicated a Facebook account would be advantageous. JoAnn Hobbs will head up the Facebook page and do updates. Joe Stam and JoAnn Hobbs will also ask Kristina Murray if she would be interested in aiding in Facebook maintenance. Mention of a brochure for information was tabled until January meeting.

MISCELLANEOOUS

Kerin Fassler read an e-mail from Tim Hale, Assembly District 1 representative. Unable to attend today's meeting he provided the following information:

- Assembly is seeking a new Borough Manager

- He has been appointed to working group to address School Bond Debt
- He has been appointed to the Fish and Wildlife Commission

Kerin Fassler also read a letter from Todd Smoldon, Director, Mat-Su Office of Governor Dunleavy. He provided the following information:

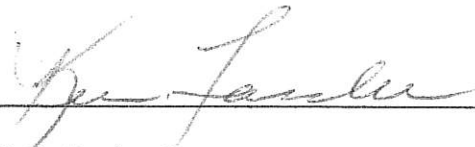
- Governor Dunleavy wants to thank Alaskans for all the hard work and sacrifice they have made during the Covid pandemic
- The project budget deficit next year is between 2 – 2.5 billion dollars.
- The governor places a high priority on developing our resources. We need a strong private sector that produces wealth and jobs.

Jake Anders added to items just for general information. There are several parcels of land in the area up for bid in the State Land sales. Also, is it possible to have a youth position on board?

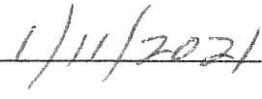
Kerin Fassler indicated that at this time we have no Palmer/Wasilla location for a January meeting – mainly due to Covid responses of non-availability. Jim Else is going to check with the Trout House Restaurant to see if we can use their large room for a meeting.

NEXT MEETING - Jan 16, 2021 location TBD

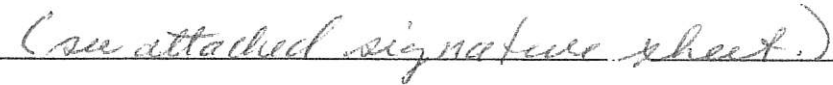
Kerin Fassler motioned to adjourn, Joe seconded. MOTION PASSED. Meeting adjourned 1:15.



Kerin Fassler, Secretary



Date



Joe Stam, President

Date

room for a meeting

NEXT MEETING - Jan 16, 2021 location TBD

Kern Fassler motioned to adjourn, Joe seconded. MOTION PASSED. Meeting adjourned 1:15

Kern Fassler, Secretary

Date

Joe Stam

11/11/21

Joe Stam, President

Date

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Asst. Clerk - Susie Borogh

Meeting minutes RSA 27 Meadow lakes

JAN 21 2021

Received

Held October 20, 2020 Remotely.

Remote Meeting called to order at 2:02PM by TEAMS due to pandemic.

Attending was Steve Edwards, Camden, quorum was met. Borough staff, Matt Jacobs, Superintendent

Public member Patti Fischer from Meadow Lakes community council attended. Tam Bove, assembly member attended. Minutes from meeting June 26, 2020 read and approved with no changes. Matt provided a report on optional maintenance projects completed this year, Johnson way overlay, Emil drive work, Aeronautical topping, Paving on meadow lakes loop and Beverly lakes, shoulder work Meadow lakes loop, Cove work. Also a culvert was added to Wyoming for a drainage issue caused by local development and Waddel was capped. Theodore received a lift and a repair was completed on Vine at the earthquake damage area. Lake side drive got some clearing work. In total, Matt spent over \$350K completing these jobs and others making for a very productive season of small jobs.

One such project was the failed Birdsell that caused so much trouble in the spring. The full ROW was cleared after survey which also revealed extensive utility conflicts. A lift and repair was accomplished within the limits allowed by the narrow ROW and utility conflicts which results in a much improved road although still far short of standard. Should be a help during future breakups until such time that additional ROW can be obtained, utilities relocated and a full upgrade completed which wouldn't be feasible under current budget situation.

RIP list items were discussed, Matt indicated that progress had been made on the long stalled Forest Park ROW. Clearing is done on Sasbo/Silver and ready for utilities soon. Steve mentioned this is the second year that project has been funded for construction and hoped it would be completed next year. Hermiker and Spring were funded this year but not much progress has been made on them. A little work was done in preparation for design of Captain Hook complex. Charlene was also funded for 2020 but it is still "working on ROW" so it was moved forward to next year list.

A new RIP draft was discussed and approved. Matt assured the board that Sasbo/Silver funds for construction were included even tho it doesn't appear on the new list. Charlene and Forest Park are carried forward and the board approved \$250k "reconditioned road" funding so Matt can continue the small project work. Adjourned at 2:45 after approving Resolution 20-01

Approved: Steve Edwards Teams meeting 1-19-21

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on August 17, 2020, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:08 pm by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Patricia Chesbro, Assembly District #3
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5*
- Mr. Stafford Glashan, Assembly District #6*
- Mr. Sassan Mossanen, Assembly District #7

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Planning Commission members absent and excused were:

- Ms. Mary Anderson, Assembly District #1, Vice-Chair
- Mr. Jason Ortiz, Assembly District #2

Staff in attendance:

- Ms. Denise Michalske, Assistant Borough Attorney
- Mr. Mark Whisenhunt, Acting Development Services Manager
- Mr. Joseph Metzger, Planner II
- Ms. Karol Riese, Planning Commission Clerk*
- Ms. Taunie Boothby, Planner II

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Eugene Haberman.

IV. CONSENT AGENDA

A. Minutes

1. November 16, 2020, regular meeting minutes
there are a couple of early mentions of Commissioner Patricia versus Chesbro – corrected to Commissioner Chesbro.
2. December 07, 2020, regular meeting minutes
In the December 7 minutes, on page 7 of 9, the motion to approve Reso 20-45 was not by Mary Chesbro – corrected to Commissioner Chesbro.

- B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS
(None)
- C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS
1. **Resolution 21-01**, a resolution supporting MSB Five Year Timber Harvest Schedule 2021-2025. Public Hearing: January 18, 2021 *(Staff: Emerson Krueger)*.

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. **COMMITTEE REPORTS**
(There were no committee reports.)

VI. **AGENCY/STAFF REPORTS**
(There were no Agency/Staff Reports.)

VII. **LAND USE CLASSIFICATIONS**
(There were no land use classifications.)

VIII. **AUDIENCE PARTICIPATION (Three minutes per person.)**

The following person spoke regarding concerns with the public process: Mr. Eugene Carl Haberman.

IX. **PUBLIC HEARING: QUASI-JUDICIAL MATTERS**

- A. **PC Resolution 20-47** a conditional use permit modification request in accordance with MSB 17.60 – Conditional Uses; has been submitted by Kerby Coman, on behalf of Green Degree, for the operation of a marijuana retail facility located at 3361 W. Machen Road, Tax ID #2420B02L001; within Township 17 North, Range 1 West, Section 7, Seward Meridian *(Applicant: Kerby Coman, on behalf of Green Degree; Staff: Joe Metzger)*. Moved to January 18, 2021 meeting due to audio difficulties.

Chair Vague read the resolution title into the record.

Mr. Metzger provided a staff report:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- Commissioner Glashan asked about whether the notifications were sent out by certified mail? Mr. Metzger answered the question and referenced page 96 of packet.
- Property to east is privately owned and staff stated that there were no residential structures. Would this be a pre-existing condition? Mr. Metzger stated the retail was first.
- Commissioner Mossanen asked if the Meadow Lakes Community Council meet to review this public notice. Mr. Metzger stated that they did have a meeting and they did receive and posted on their FaceBook page; we received no comments from them.

- Commissioner Vague hours of operation 8:00 am through midnight. What happens to the hours if Assembly approves? Is this listed as one of the ten most dangerous roads? Mr. Metzger stated he did not have that information; if there was an expansion, there would be access provided in some matter. Is there a way to get to Machen Road without using the Parks Highway? Mr. Metzger stated I believe there is, but I am not familiar with all the roads.
- Mr. Whisenhunt Machen Road connects to Church Road; Respectfull bring to the commission the unfair advantage concern is not within some of the approved standards and encourage the commission that all businesses have the ability to request specific hours for their business.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Audio difficulties – people on the Sonexis system were unable to hear the meeting.

Recessed at 6:36 pm for 5 minutes; 6:41 pm

Since audio issues could not be corrected, the public hearing items are being moved to January 18, 2021 meeting 2021 (PC 20-47, 20-48, and 20-42).

- B. **PC Resolution 20-48** a conditional use permit modification request in accordance with MSB 17.60 – Conditional Uses; has been submitted by Kerby Coman, on behalf of Green Degree, for the operation of a marijuana retail facility located at 2301 S. Knik Goose Bay Road, Tax ID #1005000L00W-1; within Township 17 North, Range 1 West, Section 17, Seward Meridian (*Applicant: Kerby Coman, on behalf of Green Degree; Staff: Joe Metzger*). Moved to January 18, 2021 meeting due to audio difficulties.

X. PUBLIC HEARING LEGISLATIVE MATTERS
(*There were no legislative public hearings.*)

XI. CORRESPONDENCE AND INFORMATION
(*There was no correspondence and information.*)

XII. UNFINISHED BUSINESS

- A. **Resolution PC 20-42**, A resolution of the Matanuska-Susitna Planning Commission recommending adoption of the 2020 Mat-Su Borough Hazard Mitigation Plan. Public Hearing: December 7, 2020 (*Staff: Taunie Boothby*). Moved to January 18, 2021 meeting due to audio difficulties.

XIII. NEW BUSINESS - (*There was no new business.*)

XIV. COMMISSION BUSINESS

- A. Approval of the 2021 Planning Commission Meeting Schedule (*Staff: Mark Whisenhunt*).
MOTION: Commissioner Chesbro moved to adopted the 2021 Planning Commission Meeting Schedule as presented. The motion was seconded. By Sassan Mossanen

VOTE: The main motion passed without objection.

B. Upcoming Planning Commission Agenda Items (*Staff: Mark Whisenhunt*).
(*Commission Business was presented, and no comments were noted.*)

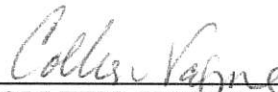
XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Chesbro: Merry Christmas, Happy Solstice, Happy New Year

Commissioner Vauge: Merry Christmas and any other holiday you celebrate. See you next year.

XVI. ADJOURNMENT

The regular meeting adjourned at 6:53 pm



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: 01/18/2021

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By: Joe Metzger
Introduced: December 7, 2020
Public Hearing: January 18, 2021
Action: Adopted

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 20-47**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING THE MODIFICATION OF AN EXISTING CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA RETAIL FACILITY AT 3361 WEST MACHEN ROAD, TAX ID# 2420B02L001; LOCATED WITHIN TOWNSHIP 17 NORTH, RANGE 1 WEST, SECTION 7, SEWARD MERIDIAN.

WHEREAS, an application has been received from Kerby Coman on behalf of Green Degree to modify an existing conditional use permit for the operation of a marijuana retail facility at 3361 West Machen Road (Tax ID#2420B02L001); within Township 17 North, Range 1 West, Section 7, Seward Meridian; and

WHEREAS, the applicant is specifically requesting to move the retail facility to a different portion of the existing structure, increase the size of the retail facility, and expand the hours of operation as specified in Planning Commission Resolution 17-47; and

WHEREAS, MSB 17.60.040 allows a property owner to apply for a modification of a conditional use permit; and

WHEREAS, on July 17, 2020 Rosebuds Shatter House, now Green Degree, obtained approval from the MSB Planning Commission to operate a marijuana retail facility at the subject property, through the adoption of Planning Commission Resolution 17-47; and

WHEREAS, Green Degree is currently operating in accordance with Conditional Use Permit #176020170011; and

WHEREAS, the use is contained within the existing commercial structure; and

WHEREAS, the current size of the use is approximately 750 square feet in size; and

WHEREAS, the proposed use will be approximately 870 square feet in size; and

WHEREAS, there is no industrial equipment or processes that generate noise associated with the use; and

WHEREAS, the subject lot was developed for and has been used as commercial since 1999; and

WHEREAS, the subject lot accesses directly onto the frontage road known as West Machen Road; and

WHEREAS, West Machen Road is classified as a collector, which is capable of accommodating traffic generated by several commercial retail businesses; and

WHEREAS, West Machen Road is dominated by commercial and industrial uses on its frontage; and

WHEREAS, the current operating hours are 10:00 a.m. to 10:00 p.m., Monday-Saturday; and

WHEREAS, the proposed hours of operation are 8:00 a.m. to 5:00 a.m., daily; and

WHEREAS, the use is located approximately 160 feet from the West Machen Road right-of-way and approximately 30 feet to the east and west side lot lines; and

WHEREAS, the closest residential structure is located to the north and is approximately 680 feet from the use; and

WHEREAS, persons under the age of 21 are prohibited from entering the facility; and

WHEREAS, according to the application material, loitering will not be allowed; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, marijuana products will be kept in sealed containers; and

WHEREAS, the closest school (Bright Minds Learning Center) is approximately 3,060 feet away from the proposed use; and

WHEREAS, the application material indicates three signs with the business name and logo will be used. One sign will be hung above the entrance of the facility and the other two will be placed on the sign post located to the south of the facility; and

WHEREAS, the Central Mat-Su Fire Department has issued a Non-Structural Fire and Life Safety Certificate of Occupancy; and

WHEREAS, the commercial structure is in full compliance with the applicable State of Alaska fire code; and

WHEREAS, the use has been in operation for over three years and has incurred no violations; and

WHEREAS, the commercial structure meets all applicable setback requirements of MSB 17.55 - Setbacks and Screening Easements; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, Green Degree has obtained a State of Alaska Retail Marijuana Store License #12023; and

WHEREAS, documentation of the applicant's marijuana retail facility license has been provided to the MSB Development Services Division; and

WHEREAS, the applicant has provided a copy of the approved Certificate of Occupancy; and

WHEREAS, to the south and west of the subject parcel there are several commercial uses and one church. To the north and east there is a mix of residential uses and vacant land. The city limits of Wasilla abut the subject property to the east; and

WHEREAS, a marijuana retail facility 870 square feet in size is required to provide three parking spaces with one ADA compliant space; and

WHEREAS, thirteen customer parking spaces are being provided; and

WHEREAS, each space is at least 20 feet in length and ten feet wide; and

WHEREAS, there are no vertical clearance limitations on site; and

WHEREAS, ADA guidelines require one van accessible parking space, 11 feet wide with a five-foot wide parking aisle, for every 1 to 25 spaces; and

WHEREAS, according to the site plan, one van accessible parking space, at least 11 feet wide with a five-foot wide parking aisle is being provided; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.170; and

WHEREAS, the Planning Commission conducted a public hearing on January 18, 2021 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 20-47:

1. The modification to the use will not detract from the value, character, and integrity of the surrounding area (MSB 17.60.100(B)(1)).

2. The modification to the use will not be harmful to the public health, safety, convenience, and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The application material meets all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The modification to the use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The modification to the use is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant has provided documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The applicant has provided documentation demonstrating the use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The use is located on a parcel that is appropriate for commercial use (MSB 17.60.170(A)(1-3)).

12. The modification to the use meets the minimum number of parking space for retail facilities (MSB 17.60.170(B)).

13. The modification to the use complies with current ADA parking space guidelines (MSB 17.60.170(C)).

BE IT FURTHER RESOLVED, the Planning Commission finds this application does meet the standards of MSB 17.60 and hereby modifies the conditional use permit approved on July 17, 2017 for the operation of a marijuana retail facility, by increasing the size of the retail facility by approximately 120 square feet as indicated in the application material and approving the following condition to supersede condition four of Planning Commission Resolution 17-47:

4. The hours of operation shall not exceed 8:00 a.m. - 12:00 a.m., daily.

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ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 18th day of January, 2021.



COLLEEN VAGUE, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)

YES: (5) Commissioners Anderson, Vague, Mossanen, Chesbro, Elder

NO: (0)

RECEIVED

JAN 20 2021

CLERKS OFFICE

By: Joe Metzger
Introduced: December 7, 2020
Public Hearing: January 18, 2021
Action: Adopted

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 20-48**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING THE MODIFICATION OF AN EXISTING CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA RETAIL FACILITY AT 2301 SOUTH KNIK-GOOSE BAY ROAD, SUITE 1B, TAX ID# 1005000L00W-1; LOCATED WITHIN TOWNSHIP 17 NORTH, RANGE 1 WEST, SECTION 17, SEWARD MERIDIAN.

WHEREAS, an application has been received from Kerby Coman on behalf of Green Degree to modify an existing conditional use permit for the operation of a marijuana retail facility at 2301 South Knik-Goose Bay Road, Suite 1B, (Tax ID#1005000L00W-1); within Township 17 North, Range 1 West, Section 17, Seward Meridian; and

WHEREAS, the applicant is specifically requesting to expand the size of the operation and the hours of operation as specified in Planning Commission Resolution 17-10; and

WHEREAS, MSB 17.60.040 allows a property owner to apply for a modification of a conditional use permit; and

WHEREAS, on March 20, 2020 Green Degree obtained approval from the MSB Planning Commission to operate a marijuana retail facility at the subject property, through the adoption of Planning Commission Resolution 17-10; and

WHEREAS, Green Degree is currently operating in accordance with Conditional Use Permit #176020170003; and

WHEREAS, the use is contained within Suite 1B of the commercial structure; and

WHEREAS, the current size of the use is approximately 619 square feet; and

WHEREAS, the proposed use will be approximately 1,290 square feet in size; and

WHEREAS, there is no industrial equipment or processes that generate noise associated with the use; and

WHEREAS, lots W-1 & W-2 share a common access onto South Knik-Goose Bay Road. There are no other roads associated with this parcel; and

WHEREAS, South Knik-Goose Bay Road is classified as a major collector and is capable of accommodating traffic associated with commercial uses; and

WHEREAS, South Knik-Goose Bay Road has many different uses on its frontage, including residential, commercial, and industrial; and

WHEREAS, the current hours of operation are 11:00 a.m. to 11:00 p.m., Monday thru Saturday; and

WHEREAS, the proposed hours of operation are 8:00 a.m. to 5:00 a.m., daily; and

WHEREAS, the use is located approximately 90 feet from the Knik-Goose Bay Road right-of-way, approximately 206 feet to the

south side lot line, approximately 105 feet to the east side lot line and approximately 175 feet to the west side lot line; and

WHEREAS, the closest residential structure is located across South Knik-Goose Bay Road to the north and is approximately 540 feet from the use; and

WHEREAS, there are three licensed and operating limited marijuana cultivation facilities and one licensed and operating marijuana manufacturing facility located on the subject parcel; and

WHEREAS, persons under the age of 21 are prohibited from entering the facility; and

WHEREAS, according to the application material, loitering will not be allowed; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, the closest school (Snowshoe Elementary) is approximately 8,500 feet away from the use; and

WHEREAS, the application material indicates two signs with the business name and logo will be used. One sign hangs above the door of the facility and the other is proposed to be to the north of the parking area; and

WHEREAS, the Central Mat-Su Fire Department has issued a Non-Structural Fire and Life Safety Certificate of Occupancy; and

WHEREAS, the commercial structure is in full compliance with the applicable State of Alaska fire code; and

WHEREAS, the use has been in operation for over three years and has incurred no violations; and

WHEREAS, the commercial structure meets all applicable setback requirements of MSB 17.55 - Setbacks and Screening Easements; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, Green Degree has obtained a State of Alaska Retail Marijuana Store License #11031; and

WHEREAS, documentation of the applicant's marijuana retail facility license has been provided to the MSB Development Services Division; and

WHEREAS, the applicant has provided a copy of the approved Certificate of Occupancy; and

WHEREAS, the subject lot was developed for and has been used as commercial since 1984; and

WHEREAS, to the east and northeast there is a religious service building and a mix of residential, vacant, and commercial uses; and

WHEREAS, to the west and southwest are commercial uses; and

WHEREAS, a marijuana retail facility 1,290 square feet in size is required to provide four parking spaces with one ADA compliant space; and

WHEREAS, six customer parking spaces are being provided; and

WHEREAS, each space is at least 20 feet in length and ten feet wide; and

WHEREAS, there are no vertical clearance limitations on site; and

WHEREAS, ADA guidelines require one van accessible parking space, 11 feet wide with a five-foot wide parking aisle, for every 1 to 25 spaces; and

WHEREAS, according to the site plan, one van accessible parking space, at least 11 feet wide with a five-foot wide parking aisle is being provided; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.170; and

WHEREAS, the Planning Commission conducted a public hearing on January 18, 2021 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 20-48:

1. The modification to the use will not detract from the value, character, and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The modification to the use will not be harmful to the public health, safety, convenience, and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The application material meets all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The modification to the use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The modification to the use is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant has provided documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).

10. The applicant has provided documentation demonstrating the use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The use is located on a parcel that is appropriate for commercial use (MSB 17.60.170(A)(1-3)).
12. The modification to the use meets the minimum number of parking space for retail facilities (MSB 17.60.170(B)).
13. The modification to the use complies with current ADA parking space guidelines (MSB 17.60.170(C)).

BE IT FURTHER RESOLVED, the Planning Commission finds this application does meet the standards of MSB 17.60 and hereby modifies the conditional use permit approved on March 20, 2017 for the operation of a marijuana retail facility, by increasing the the retail facility by approximately 671 square feet as indicated in the application material and approving the following condition to supersede condition four of Planning Commission Resolution 17-10:

4. The hours of operation shall not exceed 8:00 a.m. - 12:00 a.m., daily.

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ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 18th day of January, 2021.



COLLEEN VAGUE, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)

YES: (5) Commissioners Elder, Mossanen, Chesbro, Anderson, Vague

NO: (0)

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on November 19, 2020, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:05 p.m. by Acting Chair LaMarr Anderson.

RECEIVED

JAN 20 2021

CLERKS OFFICE

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Pio Cottini, Assembly District #1
- Mr. LaMarr Anderson, Assembly District #2
- Mr. Dennis Vau Dell, Assembly District #5
- Mr. John Shadrach, District #3
- Mr. Justin Hatley, Alternate

Platting Board members absent and excused were:

- Mr. Jordan Rausa, Assembly District #4, Chair
- Mr. Wilfred Fernandez, Assembly District #6, Vice Chair
- Mr. George Thompson, Assembly District #7
- VACANT, Alternate

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Leda Borys, Acting Platting Clerk
- Ms. Peggy Horton, Platting Technician
- Ms. Cheryl Scott, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member Pio Cottini.

C. APPROVAL OF THE AGENDA

Acting Chair Anderson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

Acting Chair Anderson inquired if there were any changes to the minutes for October 15, 2020.

GENERAL CONSENT: The minutes for October 15, 2020 were approved without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS (*Three minutes per person, for items not scheduled for public hearing*)

A. Persons to Be Heard (*There is no persons to be heard*)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters

(There is no Unfinished Business)

5. RECONSIDERATIONS/APPEALS

(There is no Reconsideration/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **NEW HOPE ESTATES MASTER PLAN:** The request is to create a 3-phase master plan of 24 lots from Lot 1, Block 1, Hatcher View Estates, Plat 77-7, Tax Parcel C17 in Section 3, and Tax Parcels B6 & B7 in Section 10, to be known as **New Hope Estates Master Plan**, containing 120 acres +/- . The design includes private roads within Phase 1 and public roads within Phases 2 and 3. The property is located south of N. Wasilla-Fishhook Road at the intersection with N. New Hope Farm Road. (Tax ID #1280B01L001, 18N01E03C017, 18N01E10B006, 18N01E10B007); lying within the SW¼ Section 03 & NW¼ Section 10, Township 18 North, Range 01 East, Seward Meridian, Alaska. In Community Council: Fishhook and in Assembly District: #6 Jesse Sumner. The public hearing was continued from October 15, 2020. (*Owner/Petitioner: Merle & Patricia Sikes and John & Monica James; Surveyor: Denali North; Staff: Peggy Horton*)

Acting Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Borys provided the mailing report:

- Stating that 84 public hearing notices were mailed out on October 29, 2020.

Ms. Peggy Horton:

- Gave an overview of the case, #2020-012.
- Staff recommends approval of the case with findings of fact and conditions.

Acting Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Ms. Patricia Sikes, the petitioner, gave a brief overview.

Acting Chair Anderson:

- Opened the public hearing for public testimony.

The following persons spoke regarding concerns they have on the case: Ms. Jenna Deason

Acting Chair Anderson:

- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Wayne Whaley, the petitioner's representative and Ms. Sikes, the petitioner, objected to recommendation 15 and answered questions from the platting board.

Acting Chair Anderson closed petitioner's comments and discussion moved to the Platting Board.

MAIN

MOTION: Platting Member Hatley moved to approve the preliminary plat for New Hope Estates Master Plan with 15 recommendations. The motion was seconded by Platting Member Shadrach.

AMENDED

MOTION: Platting Member Vau Dell moved to amend finding of fact number 15 to state that there were two objections and one concern. The motion was seconded by Platting Member Cottini.

AMENDED

VOTE: The amendment passed unopposed.

AMENDED

MOTION: Platting Member Cottini moved to add recommendation 16 and 17 as follows:

16) Extend North New Farm Road Right of Way South, to the South subdivision boundary and East and West, along the South boundary to connect to the two proposed rights of ways shown on the Grizzly Hills Master Plan. No road construction will be required on this right of way extension and connections.

17) North New Farm Road and the East/West connection to the two proposed rights of ways in Grizzly Hills Master Plan to be public roads. The two cul-de-sacs of Heavenly Circle to be private roads.

The motion was seconded by Platting Member Hatley.

AMENDED

VOTE: The motion failed.

MAIN MOTION

VOTE: The motion passed with 4 in favor (Cottini, Hatley, Anderson, and Shadrach) and 1 against (Vau Dell).

- B. **LATITUDE 62 NORTH:** The request is to create 6 lots from US Survey 3519 Lots 1, 2, & 27 and Lacher Subdivision Lots 1 & 2, Block 1 to be known as **Latitude 62 North**, containing 18 acres +/- . This plat will mitigate the substandard nature of three of the original lots. W. Horseshoe Lake Road, new internal rights-of-way (ROW), and construction of borough standard roads will provide legal and physical access to the new lots. Petitioners request vacations of: (1) Two public ROWs being replaced by proposed access; (2) A 50' public ROW on US Govt. Lot 3 (Tax Parcel A1) and; (3) A 50' public ROW along the shore of Horseshoe Lake. The property is located along the north shore of Horseshoe Lake (Tax ID #U03519000L01, U03519000L02, U03519000L27, 2636B01L001, 2636B01L002, 17N04W12A001); lying within the N½ Section 12, Township 17 North, Range 04 West, Seward Meridian, Alaska. In Community Council: Big Lake and in Assembly District: #5 Dan

Mayfield. (*Owner/Petitioner: Russell & Janet Whitfield, Jack & Lona Sims, and Scott Sterling; Surveyor: Whitfield; Staff: Peggy Horton*)

Acting Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record;
- Read the case title and description into the record.

Ms. Borys provided the mailing report:

- Stating that 29 public hearing notices were mailed out on October 29, 2020.

Ms. Peggy Horton:

- Gave an overview of the case, #2020-153.
- Staff requests a continuance for 6 months to March 18, 2021 or earlier for complete submittal requirements.

Acting Chair Anderson invited the petitioner to give a brief overview.

Ms. Janet Whitfield, the petitioner gave a brief overview.

Acting Chair Anderson:

- Opened the public hearing for public testimony.

Acting Chair Anderson:

- There being no one else to be heard, the chair left the public hearing open.
- Invited the petitioner to provide their comments.

The petitioner, agrees with the continuance.

Acting Chair Anderson closed petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Cottini moved to continue the preliminary plat for Latitude 62 North for 6 months March 18, 2021 or earlier for complete submittal requirements. The motion was seconded by Platting Member VauDell.

VOTE: The motion passed with all in favor by general consent.

C. **HOMESTEAD'S END:** The request is to subdivide Tax Parcel D19 (Parcel 1, Waiver 2001-219-PWm) into two lots to be known as **Homestead's End**, containing 5.0 acres +/- . The petitioner is granting a public use easement within this parcel to increase the right-of-way of the T-turnaround to meet frontage requirements. The property is located south of Three Sisters Drive and directly north of the T-turnaround on S. Homestead Circle (Tax ID #17N02E12D019); lying within the SE ¼ Section 12, Township 17 North, Range 02 East, Seward Meridian, Alaska. Community Council: Butte and in Assembly District #1: Tim Hale. (*Owner/Petitioner: Kyle & Marcella Kolberg; Surveyor: Hanson; Staff: Cheryl Scott*)

Acting Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Leda Borys provided the mailing report:

- Stating that 35 public hearing notices were mailed out on October 29, 2020.

Ms. Cheryl Scott:

- Gave an overview of the case, #2020-149.
- Staff recommends approval of the case with findings of fact and conditions.

Acting Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Craig Hanson, the petitioner's representative, declined.

Acting Chair Anderson:

- Opened the public hearing for public testimony.

Acting Chair Anderson:

- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

The petitioner's representative, Mr. Craig Hanson agreed with the conditions of approval and stated he would take questions from the Board.

Acting Chair Anderson closed petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Shadrach moved to approve the preliminary plat for Homestead's End, with 8 recommendations. The motion was seconded by Platting Member Cottini.

VOTE: The motion passed with all in favor by general consent. There are 8 findings of fact.

D. **BLAKE'S BLUFF**: The request is to create a 4-lot, 2-phase master plan from Tax Parcel A2 to be known as **Blake's Bluff Master Plan**, containing 31.03 acres +/- . The property is located north of Schrock Road, south of the Little Susitna River, northeast of Church Road and west of Infinite Road (Tax ID #18N01W20A002); lying within the N ½ Section 20, Township 18 North, Range 01 West, Seward Meridian, Alaska. Community Council: Meadow Lakes and in Assembly District: #7 Tam Boeve. (Owner/Petitioner: Joshua & Laura Blake; Surveyor: Hanson; Staff: Cheryl Scott)

Acting Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Leda Borys provided the mailing report:

- Stating that 39 public hearing notices were mailed out on October 29, 2020.

Ms. Cheryl Scott:

- Gave an overview of the case, #2020-150.
- Staff recommends approval of the case with findings of fact and conditions.

Acting Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Craig Hanson, the petitioner's representative, declined.

Acting Chair Anderson:

- Opened the public hearing for public testimony.

Acting Chair Anderson:

- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

The petitioner's representative, Mr. Craig Hanson, agreed with conditions of approval and stated he would take questions from the Board.

Acting Chair Anderson closed petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Blake's Bluff Master Plan, with 8 recommendations. The motion was seconded by Platting Member VauDell

VOTE: The motion passed with all in favor by general consent. There are 8 findings of fact.

E. **LONE BIRCH ACRES:** The request is to divide Tax Parcel C1 into two lots to be known as **Lone Birch Acres**, containing 39.45 acres +/- . The unnamed lake in the northwest corner of the parcel will provide access to the proposed lots as there is no road access. The property is in the Chickaloon Special Land Use District located north of the Glenn Hwy at approximately mile marker 88 (Tax ID #20N07E15C001); lying within the SW ¼ Section 15, Township 20 North, Range 07 East, Seward Meridian, Alaska. Community Council: Chickaloon and in Assembly District: #1 Tim Hale. (*Owner/Petitioner: Monte Soper; Surveyor: All Points North; Staff: Cheryl Scott*)

Acting Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Leda Borys provided the mailing report:

- Stating that 8 public hearing notices were mailed out on October 29, 2020.

Ms. Cheryl Scott:

- Gave an overview of the case, #2020-154.
- Staff recommends approval of the case with findings of fact and conditions.

Acting Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner's representative, nor the petitioner were present.

Acting Chair Anderson:

- Opened the public hearing for public testimony.

Acting Chair Anderson:

- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Acting Chair Anderson closed petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Lone Birch Acres, with 8 recommendations. The motion was seconded by Platting Member Hatley.

VOTE: The motion passed with all in favor by general consent. There are 8 findings of fact.

7. ITEMS OF BUSINESS & MISCELLANEOUS

(There are no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on December 3, 2020.

Ms. Borys thanked the Board for their patience.

9. BOARD COMMENTS

- Platting Member Vau Dell requested an updated contact list.
- Platting Member Shadrach had no comments.
- Platting Member Anderson had no comments.
- Platting Member Cottini commended Mr. Anderson on his role as Acting Chair. Thanked our veterans for their service.
- Platting Member Hartley commended Mr. Anderson on his role as Acting Chair.

10. ADJOURNMENT

With no further business to come before the Platting Board, Acting Chair Anderson adjourned the meeting at 3:15 p.m. (CD: 2:02:32)

Lamarr Anderson

LAMARR ANDERSON,
Platting Board Acting Chair

ATTEST:

Leda Borys

LEDA BORYS,
Acting Platting Board Clerk

Minutes approved: December 17, 2020

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on December 3, 2020, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair Jordan Rausa.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Pio Cottini, Assembly District #1
- Mr. LaMarr Anderson, Assembly District #2
- Mr. Jordan Rausa, Assembly District #4, Chair
- Mr. Dennis Vau Dell, Assembly District #5
- Mr. George Thompson, Assembly District #7

Platting Board members absent and excused were:

- Mr. Justin Hatley, Alternate
- Mr. Wilfred Fernandez, Assembly District #6, Vice Chair
- Mr. John Shadrach, District #3

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Leda Borys, Acting Platting Clerk
- Ms. Cheryl Scott, Platting Technician
- Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member Vau Dell.

C. APPROVAL OF THE AGENDA

Chair Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

Chair Rausa inquired if there were any changes to the minutes for November 5, 2020. No changes were made and the minutes were approved without objection.

3. AUDIENCE PARTICIPATION & PRESENTATIONS (Three minutes per person, for items not scheduled for public hearing)

A. Persons to Be Heard (There is no persons to be heard)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters

(There is no Unfinished Business)

5. RECONSIDERATIONS/APPEALS

(There is no Reconsideration/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **BELLA HAVEN RSB TRC A**: The request is to create six lots from Tract A, Bella Haven, Plat No. 2010-76, to be known as **Bella Haven RSB Tract A**, containing 6.08 acres +/- . The plat is located directly south of N. Pittman Road, (Tax ID # 56995000T00A); within the NW ¼ NW ¼ Section 24, Township 18 North, Range 02 West, Seward Meridian, Alaska. Community Council: Meadow Lakes and in Assembly District #7 Tam Boeve (Owner/Petitioner: Justin C. Russell; Surveyor: Acutek, Staff: Amy Otto-Buchanan)

Chair Rausa:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Borys provided the mailing report:

- Stating that 32 public hearing notices were mailed out on November 12, 2020.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2020-159.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Rausa invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner, nor their representative were present.

Chair Rausa:

- Opened the public hearing for public testimony.

Chair Rausa:

- There being no one to be heard, the chair closed the public hearing.

Chair Rausa closed petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Thompson moved to approve the preliminary plat for Bella Haven RSB Tract A, with 8 recommendations. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion passed with all in favor by general consent. There are 7 findings of fact.

- B. **LAMOUREUX ESTATES**: The request is to create two lots from US Survey 6594 to be known as **LAMOUREUX ESTATES**, containing 4.99 acres +/- . This property is remote and legal access is float plane accessible, Cache Lake. Located approximately 16 miles

northeast of Talkeetna (Tax ID #U06594000000); lying within the NW ¼ Section 29, Township 28 North, Range 02 West, Seward Meridian, Alaska. In Chase Community Council and in Assembly District #7 Tam Boeve (*Owner/Petitioner: Paul & Rene Lamoureux; Surveyor: Acutek; Staff: Cheryl Scott*)

Chair Rausa:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.
- Read the case title and description into the record.

Ms. Leda Borys provided the mailing report:

- Stating that 13 public hearing notices were mailed out on November 12, 2020.

Ms. Cheryl Scott:

- Gave an overview of the case, #2020-161.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Rausa invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Paul Lamoureux, the petitioner, gave a brief overview.

Chair Rausa:

- Opened the public hearing for public testimony.

Chair Rausa:

- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Lamoureux answered questions from the Board. Chair Rausa made sure that Mr. Lamoureux was ok with the recommendations for condition of approval as they were written. Mr. Lamoureux agreed.

Chair Rausa closed petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Lamoureux Estates, with 6 recommendations. The motion was seconded by Platting Member Thompson.

VOTE: The motion passed with all in favor by general consent. There are 6 findings of fact.

7. ITEMS OF BUSINESS & MISCELLANEOUS

A. 2021 Platting Board Meeting Schedule.

It was decided to take this up at the following meeting.

Chair Rausa announced that since he was recently elected to Wasilla City Counsel, he will need to resign his position on the Platting Board. This will be his last meeting.

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory (*if needed*)
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on December 17, 2020.

- Anthonys Acres, Case 2020-163
- Latitude 62 North, Case 2020-153, 155-158

9. BOARD COMMENTS

- Platting Member Vau Dell stated that the Board should be looking at Title 43 parking lot, soon. He thanked Mr. Rausa for his service and congratulated him.
- Platting Member Anderson thanked Mr. Rausa for his leadership and wished him the best of luck.
- Platting Member Cottini thanked Mr. Rausa for his service.
- Platting Member Thompson said congratulations to Mr. Rausa. He stated that he would be letting his term expire due to work commitments in the Aleutians that would make participation in the Board impossible.
- Platting Member Rausa thanked the Board for being such a good training opportunity for his new position on City Council.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 1:39 p.m.

Jordan Rausa

JORDAN RAUSA,
Platting Board Chair

ATTEST:

Leda Borys

LEDA BORYS,
Acting Platting Board Clerk

Minutes approved: January 7, 2021

South Colony Way RSA 16
Minutes
October 21, 2020

RECEIVED
JAN 21 2021
CLERKS OFFICE

Call to Order - 3:32 p.m.

Pledge

Roll Call – Phil Cobb, Rhonda Stark, Kathy Beck, Will Barrickman

Agenda – Rhonda moved to approve agenda – Kathy second

Staff Reports –

Will –

Additional maintenance report since last meeting – Marcel 50 yards of D-1 for grading and improvement - \$1200. Marcel circle later did some ditching for drainage – \$3500. Hemmer hauled 40 yards D-1 for crown and future grading - \$4000. Moffit Hudson Rd – hand clearing to help with drifting in winter- further back along road - \$5350. Bear Den, Alberta Circle, Monte Carlo – crown build up, for blading and maintenance – \$3850. Compactor time for gravel roads – 20 hours - \$3200.

McKenna no longer have contract – Stepper starting July.

Alex –

Resolution – Presented by Will. Discussion of resolution and the project list – discussed road construction code, egress and Hot Shower.

Phil moved to approve resolution 20-01 Kathy seconded.

Old Business –

Subdivision Road construction manual passed and approved

Question about driveway manual – is that separate from road construction manual – can email Alex?

Meeting – established 3 minute limit for public testimony.

Alpine – Palmer FH light pole – Will has communicated with MEA. About 4 poles in the works. A new pole at Edgerton Parks and Russet is up. Alpine is still in process. Fairground area also at Sienna – really expensive! Ended up being around \$6000. Sometimes lights are not borough jurisdiction – lights are about \$26./month to run.

New Business –

Light poles cross into new business. Edgerton Parks and Russett done. Pope & Inner Springer – not sure borough jurisdiction. There is no longer a pole – not sure why. Discussion. Will to inquire.

Phil – issue in Sun Valley / Fishhook Estates subdivision regarding the easement from 6 Mile Subdivision to Bemis Rd. Platting board ignored presentation. Our roll as board members with other boards? Used 6 mile subdivision plat as an example and discussed. It is tenuous and must respect different jurisdictions as well as the expertise of those hired to run our services. Still other boards should be given ample opportunity to give input and that should be respected.

Capital project discussion – we can make recommendations. List very full for upcoming season.

Next meeting will be January 13, 2020 3:00 pm

Adjourn 4:33 pm - Phil moved to adjourn, Kathy seconded.

Kathy Beck 1/20/21

Rhonda Stark 1/20/21

Minutes

RSA 16 South Colony Way Service Area
January 8, 2:00 p.m.

2021

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Meeting called to order – Phil called to order 2:00 pm

In attendance – Phil Cobb, Rhonda Stark, Tracy Link

Minutes - Phil moved to approve minutes

Staff Reports

Will Barrickman report by Tracy Link

Reviewed current maintenance and 273 fund

Transferred 54K to 433.900 for sand, chip, salt

Ask Will about Cunningham, Edgerton Parks – 9/5 \$9K

Bogard Rd Ditch work 8/30/19 cost \$9454 –

Mt Trails work 10/30 - \$2800

10/25 – COLA \$8165.41

Clair & Margaret Rds \$8463.59

Unfinished Business

Cracks need to be found or resubmitted. No digging this time of year so this could be delayed.

Trunk Rd & Palmer Fishhook safety concerns – another accident Rhonda witnessed in September – continue to keep on the radar.

Road construction subdivision manual – still in works – Jamie Taylor lead.

Discussion about some of the difficulties in this process. Phil talked about swales and the problems those can cause. Would like to give input at assembly meeting

New Business

Rhonda moved to limit persons to be heard to three minute limit unless the board determines otherwise on case by case basis.

Subdivision street lamps – borough has some and state has some. There are subdivisions with street lamps – not typically borough in subdivisions. Bus stops get borough attention and it is approved by RSA. There is a lamp map to keep track.

Winter Road Maintenance concerns

Rhonda shared her concerns regarding sand and salt beyond the specified contract requirements, and outside weather events, in her area.

Phil also noted that his neighborhood gets no sand and could use it. His roads are super slick from ice fog and rarely is anything put on them. Fishhook more generously treated – different contractor? Can ask Will.

Discussion and some ideas. Contract good. Just very vast amount of roads to monitor and many variables with different drivers and contractors. Could do periodic reminders of contract terms, letting borough know if an area needs treatment using hotline.

Next meeting April 8, 2:00 pm. But may be changed

Rhonda moves to adjourn meeting 3:00

Kathy Beck 1/20/21
Rhonda L. A. 1/20/21



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JAN 13 2021
CLERKS OFFICE

Meeting Minutes
December 3, 2020 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Buddy Giddens, Trevor Walter, Joe Pride, Brian Kirby & Sheena Fort.
- II. Call Meeting to Order – 7:01pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Joe Pride
 - b. 2nd by: Brian Kirby
 - c.
- V. Approval of Meeting Minutes
 - a. Motion by: Trevor Walter
 - b. 2nd by: Joe Pride
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$8,980.06
 - b. Savings Account – \$225.73
- VII. Persons to be Heard (suggested 3 minutes each)
 - a.
 - b.
 - c.
- VIII. Correspondence –
 - a. Ownership change of Royal Extracts
 - b.
 - c.
- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – Mckenna is doing a good job on RS15. For any road complaints call borough hotline.
 - b. Borough Assembly Update – Two weeks ago the range regulations passed. Mike Brown is the new Borough Manager.
 - c. Neighborhood Watch / Community Safety Update—N/A
 - d. Fire District Update-- -- Increased in Modified training. They have fire detectors for anyone who needs one.
 - e. McKinley Fire Update—Tabled until Spring
 - f. Election Committee – Trevor Walter motioned to retain all seats as they were.
2nd by Buddy Giddens.
President (Ned Sparks) Vice President (Joe Pride) Treasurer (Herman Thompson) Secretary (Sheena Fort) Alternates (Kelly Thomas & Bernadine Hall)
- X. Old Business
 - a. Signage (tabled)
 - b.
- XI. New Business
 - a. Fund Raising Committee (tabled until Spring)
 - b. Consideration for meeting practices due to Covid 19 restrictions. Trevor Walter motioned meeting at the Senior Center, 2nd by Brian Kirby. The Opportunity for mixed meeting with zoom or calling in for the meetings was motioned by Buddy Giddens, 2nd by Trevor Walter.
 - c.
- XII. Adjournment – 7:27pm

1/17/21
Sheena Fort
RM Giddens

MINUTES

TRAPPER CREEK COMMUNITY COUNCIL

Trapper Creek Community Center, Milepost 115.2 George Parks Highway. Turn left on E. TC Park Circle.
Teleconference: Locally dial 373-2663 / Participant Code 991090 or dial 907-622-2663 if not in local area

Regular Meeting 6:30 PM, Thursday, October 15, 2020

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DEC 22 2020

CLERKS OFFICE

- I. Meeting called to order: 6:38 pm
- II. Determination of Quorum
- III. Board Members in Attendance: Ritenburgh, Miller, Grelson, Twigg. Special Guests: Borough Assembly representative Tam Boeve, Harry Crawford on behalf of Alaska's Fair Share Act/Ballot Measure 1. Members: Phil Norris, Brittany Ryan (telephonic)
- IV. Approval of Agenda
- V. Reading and approval of Regular September Meeting minutes
- VI. Borough Assembly Report, Tam Boeve, District 7: Small business grants are now up to \$25,000.00. Special request was made for \$500 for a new computer for TCCC. It was approved. Also funding was added for the TC Water Point Project, ~\$13,000 free water throughout the rest of the year.
Still in the process of looking for Mat-Su Borough Manager. Interviews will begin October 21. October 26, MSB Assembly special meeting, re: the State Supreme Court Ruling of no requirement of a witness signature for an absentee ballot.
- VII. Treasurer's Report:
Deposits: None. Disbursements: None Dividend: None
Checking: \$1,112.34 (\$674.27 FY2018 CAP \$) + Savings: (interest: .01) \$25.46=
\$1,137.80
- VIII. Community Assistance Program (CAP) Grant Project Updates:
 - A. FY2018:
 - Trapper Creek Community Council (TCCC): CAP: \$1,000.00. Current expenditures: None. Remaining: \$674.27
 - B. FY2019:
 - A. Trapper Creek Volunteer Fire Dept.(TCVFD): CAP: \$3,489.00. No Report
 - B. Trapper Creek Community Services (TCCSA): CAP: \$11,000.00. Current expenditures: \$200.32. Remaining: \$8,778.83
 - C. Upper Susitna Food Pantry: CAP: \$1,300.00. Current expenditures: \$111.07. Remaining: \$1,041.53
- IX. Committee Reports:
 - TCCSA Water Committee: Construction on the project continues with a target date of end of the month. Certified Operator studies continue. Initial testing of

the water will need to be done prior to offering to the public. Per DEC, we now know that there will be no treatment to the water.

Trees have been prepared as firewood for the public. This is a coordinated effort, please contact Jeff at: 521-8537.

TCCSA Water Committee will continue to update TCCC

- Volunteer Fire Department Committee (TCFVD): No Report.

- X. Correspondence/Current Mail: All mail was read at meeting, and/or previously emailed to the membership and/or posted at the TC Post Office
- XI. Public Forum: (telephonic) Harry Crawford (former member of the AK House of Representatives) with Alaska's Fair Share Act; regarding support for Alaska Ballot Measure 1, North Slope Oil Production Tax Increase Initiative. Mr. Crawford came to Alaska in 1975 and spent 10 years in the AK Legislature
- XII. Unfinished Business:
A. Mat-Su Community Councils for Public Safety (MSCCPS) update:
No Report. Most likely there will not be a meeting until next spring
- XIII. New Business: None

IV. Date of next meeting: scheduled for **Thursday, November 19, 2020, 6:30 pm**

XV. Meeting adjourned: 7:14 pm

Approved: Sevi Miller 12/17/20 Janet Grelson 12/17/20
Vice Chairperson Date Secretary Date

(Minutes taken by Council Secretary, Janet Grelson)