

**SUBJECT:** Approval of Change Order No. One (1) for Contract No. 23-002P(B) with Professional & Technical Services, Inc. for the Smith Road Extension Upgrade and Pathway project.

**AGENDA OF:** February 6, 2024

**ASSEMBLY ACTION:** Approved under the consent agenda 02/06/24 - BJH

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To:	Signature
Originator	X <u>Paul LaFrance</u> <small>Signed by: Paul LaFrance</small>
PM Division Manager	X <u><i>Colt Branham</i></u> <small>Signed by: Colt Branham</small>
Public Works Director	X <u>Tom Adams, P.E.</u> <small>Signed by: Tom Adams</small>
Purchasing Officer	X <u>Dustin Silva For Rustin Krafft</u> <small>Signed by: Dustin Silva</small>
Finance Director	X <u>Cheyenne Heindel</u> <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	X <u>Nicholas Spiropoulos</u> <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	X <u>Michael Brown</u> <small>Signed by: Michael Brown</small>
Borough Clerk	X <u>Lonnie McKechnie</u> <small>Signed by: Lonnie McKechnie</small>

**ATTACHMENT (S) :**

**SUMMARY STATEMENT:** On June 16, 2022, the Matanuska-Susitna Borough (MSB) Public Works Department, in concurrence with the Purchasing Department, issued a solicitation (23-002P 2022 Transportation Designs Phase 4-Edgerton Parks Rd., Fern St., Smith Rd. Ext.) requesting quotes from qualified firms to design the Smith Road Extension Upgrade and Pathway project and two additional projects (Edgerton Parks Road and Fern Street). The Smith Road Extension Upgrade and Pathway project, Project No. 35472-1802, is part of

the Transportation Infrastructure Program 2021 (TIP21), approved as Proposition 1 by MSB voters in November 2021. Per Proposition 1, the purpose of the Smith Road Extension Upgrade and Pathway project is to provide improved and safer residential and recreational trailhead access through reconstruction of the existing road and construction of a new separated pedestrian pathway.

In response to the advertisement, seven proposals were received. A proposal evaluation team made up of MSB Public Works staff evaluated the proposals and selected Professional & Technical Services, Inc. (PTS) as the most qualified firm for the Smith Road Extension Upgrade and Pathway project.

The Purchasing Department, with the involvement of Public Works, negotiated with PTS to develop a fee proposal for professional services anticipated to complete the project. Purchasing recommended the award of proposal number 23-002P(B) to PTS for the contract amount of \$231,320 to design the project and submitted Action Memorandum (AM) 22-114 to be included on the September 6, 2022 Assembly agenda for consideration. The Assembly approved AM 22-114. The final completion date for this project is December 31, 2024.

Change Order No. One (1) will add \$162,680 to provide construction management services for the Smith Road Extension Upgrade and Pathway project. These services include preconstruction, construction management, inspection, testing, and construction closeout. This change order will also extend the contract until December 31, 2025 to provide sufficient time for construction, closeout, and preparation of record drawings.

This change order modifies the total sum for all services and expenses to \$394,000.00. The contract completion date is extended to December 31, 2025. All other terms of the contract remain unchanged.

Administration requests approval of Change Order No. One (1) to Contract No. 23-002P(B) with PTS for the Smith Road Extension Upgrade and Pathway project.

The Administration requests authority to extend this contract up to 90 days for unforeseen circumstances.

**RECOMMENDATION OF ADMINISTRATION:** Approve Change Order No. 1 for Contract No. 23-002P(B) with Professional & Technical Services, Inc., for the Smith Road Extension Upgrade and Pathway project to add \$162,680 for construction management services and extend the contract to December 31, 2025, and approve authority to extend the time of performance up to 90 days.

**MATANUSKA-SUSITNA BOROUGH**

**FISCAL NOTE**

Agenda Date: February 6, 2024

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED \$162,680	FUNDING SOURCE Roads and Bridges Capital projects
FROM ACCOUNT # 430.000.000 4xx.xxx	PROJECT# 35472
TO ACCOUNT:	PROJECT #
VERIFIED BY:  X <u>L i e s e l W e i l a n d</u> 1 / 1 1 / 2 0 2 4 _____ S i g n e d b y : L i e s e l W e i l a n d	

**EXPENDITURES/REVENUES:**

(Thousands of Dollars)

OPERATING	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	162.7					
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REVENUE						
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**FUNDING:**

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	162.7					
TOTAL	162.7					

**POSITIONS:**

Full-Time						
Part-Time						
Temporary						

**ANALYSIS: (Attach a separate page if necessary)**

APPROVED BY:	1 / 1 2 / 2 0 2 4 X <u>C h e y e n n e H e i n d e l</u>
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Signed by: C h e y e n n e H e i n d e l