

SUBJECT: ACCEPTING, AND APPROPRIATING A COMMUNITY-DRIVEN C-19 RESPONSE GRANT IN THE AMOUNT OF \$83,700.00 FROM THE MAT-SU HEALTH FOUNDATION; AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MSB COVID TRAINING AND MANAGEMENT PROGRAM.

AGENDA OF: February 1, 2022

ASSEMBLY ACTION:
Adopted without objection
2-15-22
(Signature)

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:

MB

Route To:	Department/Individual	Initials	Remarks
	Originator-P. Graham	<i>PG</i>	
	Emergency Services Director	Ken Barkley	Digitally signed by Ken Barkley Date: 2022.01.18 10:10:55 -09'00'
	Finance Director	<i>GF</i>	
	Borough Attorney	<i>AS</i>	
	Borough Clerk	<i>mm 1/24/22</i>	<i>(Signature)</i>

ATTACHMENT (S): Fiscal Note: YES X NO _____
 Mat-Su Health Foundation Grant Agreement (6 pp)
 Ordinance Serial No. 22-011 (2 pp)
 Resolution Serial No. 22-007(2 pp)

SUMMARY STATEMENT:
 The Department of Emergency Services applied for and was awarded a Community-Driven C-19 Response Grant from the Mat-Su Health Foundation. The funding will enable the department of emergency services to obtain a data management system (First Watch) which securely captures, translates and transmits information to project real-time situational awareness and improve outcomes. In addition this funding will allow for the provision of two trainings, one for Community Emergency Response Team (CERT), and one for Emergency Medical Technician 1 to improve the management capacity of the Mat-Su to handle emergencies including pandemic reporting and response in all areas of the borough.

RECOMMENDATION OF ADMINISTRATION: Approve the legislation as presented.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: February 1, 2022

SUBJECT: ACCEPTING, AND APPROPRIATING A COMMUNITY-DRIVEN C-19 RESPONSE GRANT IN THE AMOUNT OF \$83,700.00 FROM THE MAT-SU HEALTH FOUNDATION; AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MSB COVID TRAINING AND MANAGEMENT PROGRAM.

ORIGINATOR: Pamela Graham

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <i>\$83,700⁰⁰</i>	FUNDING SOURCE <i>Grant</i>
FROM ACCOUNT #	PROJECT
TO ACCOUNT: <i>445.00.00 3x2x2x</i>	PROJECT # <i>55029</i>
VERIFIED BY: <i>Yvonne M. Hensel</i>	CERTIFIED BY:
DATE: <i>1/19/22</i>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING:

(Thousands of Dollars)

General Fund	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
State/Federal Funds		<i>83.7</i>				
Other						
TOTAL		<i>83.7</i>				

POSITIONS:

Full-Time	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chesapeake Hensel* DATE: _____
 APPROVED BY: _____ DATE: *1/19/2022*

Mat-Su Health Foundation Grant Agreement

Organization Name

Mat-Su Borough

Address

350 E. Dahlia Avenue

City

Palmer

State

AK

Zip Code

99645

Reference Number

PTC1921014

Tax ID

92-0030816

Approved Grant Amount

\$83,700.00

Grant Start Date

Dec 01, 2021

Grant End Date

Jun 30, 2022

Grant Fiscal Year

2021

Project Title

PTC1921014 - MSB COVID Training and Management Program

Award Details and Conditions:

The Community-Driven C19 Response Grant Funding is supported by a grant from the Centers for Disease Control and Prevention (CDC) that the State of Alaska, Department of Health and Social Services oversees. The purpose of the funding is to implement community-driven strategies that support COVID-19 prevention and recovery activities in the Mat-Su Borough. There are three strategic areas:

- COVID-19 Testing - Activities that will improve efforts and increase access to COVID-19 testing in the community.
- COVID-19 Vaccinations – Activities that will build capacity and increase access to COVID-19 vaccines.
- Health Equities – Activities that will decrease health inequities; as well as other COVID-19 related prevention and recovery strategies.

Grant Requirements and Project Description - to include any contingencies. ALLOWABLE COSTS ARE AS FOLLOWS:

This grant will enable the borough to obtain a data management system (FirstWatch), which securely captures, translates and transmits information about 911 callers, patients and related systems to provide real-time situational awareness and improve outcomes. The Borough will also provide two trainings; one is the CERT training (Community Emergency Response Team) and other is an EMT 1 training to improve the management capacity of the Mat-Su to handle emergencies including pandemic reporting and response in all areas of the borough.

Expenses for activities that are not included in this grant agreement require prior approval by the Foundation.

Unallowable expenses are:

1. Resources or activities funded by another HSS contract, grant or MOA
2. Purchase of vehicles
3. Reimbursement of pre-award costs (any costs prior to May 1, 2021)
4. Research
5. Indirect costs associated with the award
6. Food and/or water
7. Hospital bill or insurance claims
8. Clinical care

*1M 22-019
OR 22-011
RS 22-007*

9. Publicity and propaganda (lobbying). Other than for normal and recognized executive-legislative relationships, no funds may be used for publicity or propaganda purposes for:
- The preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body.
 - The salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislative, appropriations, regulations, administrative action or Executive order proposed or pending before any legislative body.
 - See Additional Requirements (AR 123 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:
http://www.cdc.gov/grants/documents/AntiLobbying_Restrictions_for_CDC_Grantees_July_2021.pdf.
 - All unallowable costs cited in CDC-RFTA-RP18-1802 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HSS Awards

Additional requirements that may apply are as follows:

- A) Please do not send any protected health information (PHI) to the Foundation.
- B) If funds are used for testing, then the grantee must report the results of all COVID-19 testing performed to the State of Alaska Department of Health and Social Services. All testing (all types, all results) are subject to this requirement and must be reported in 24 hours of administration.
- C) Prior approval is required for the purchase of computers or related electronic equipment.

Connect Mat-Su will contact the grantee to determine the most appropriate way to engage the grantee with the community resource center.

Implementation Timeline

December 1, 2021-June 30, 2022

Reporting Requirements

Invoices serve as the primary reporting tool. The grantee will submit an itemized invoice and backup documentation for expenses incurred on an invoice reporting template that is provided by the Foundation.

Via a phone call or email, the grantee will report to the Foundation on the status or outcome of the funded activity(s) when the activity is completed or once a quarter for ongoing activities. The report will include the following questions:

1. Date of activity
2. Location of activity
3. What communities were served?
4. Estimated the number of individuals that were served.
5. What other community partners were involved in the activity?
6. What are the highlights or positive outcomes of the activity?
7. What are the challenges and lessons learned of the activity?

Payment Breakdown

The grant will reimburse expenditures based on the submitted budget. All the items require receipts or backup documentation for reimbursement.

*IM 22-019
OR 22-011
RS 22-007*

There is no upfront payment.

Reimbursement schedule: One or multiple invoices will be submitted that align with the 3 proposed activities. The last invoice is due no later than July 15, 2022.

Use of Foundation Funds:

Attached hereto as Exhibit A and incorporated herein by reference is a copy of Grantee's proposal and Project Budget (collectively, the "proposal"). Grantee represents and warrants that Grantee shall use any funds distributed to Grantee related to the Grant ("Grant Funds") only for the purposes set forth in the Proposal. Title to all tangible personal property, fixtures or equipment purchased with Grant funds ("Grant Funded Property"), shall be vested in Grantee. Grant Funded Property must be used for carrying out the Project as set forth in the Proposal.

Any Grant Funds not used by Grantee for the purposes of the Project as approved in the Project Budget shall be promptly returned to the Foundation at the conclusion of the Project Period.

Nothing shall limit or prevent Foundation from taking legal action to seek repayment of unexpended Grant Funds or Grant Funds that were not applied in accordance with the terms of this Agreement.

Grant Payments and Expenditures:

1. Grant payments will be processed in accordance with the Grant Agreement Payment Schedule.
2. Payments are made as soon as possible after the receipt and approval of the completed grant agreement or invoice reporting template.
3. Grant reporting for all MSHF grants received by the grantee must be current before a funding request will be processed.
4. Funds upon which conditions have been placed will be paid only when those conditions have been met.
5. If a different payment schedule is required for the grant's success that payment schedule must be approved by Foundation staff before funds will be disbursed.

Payment Breakdown:

The information below outlines the payment schedule/amount established at the time the grant is awarded based on the project timeline. Invoice reporting templates are available by logging into your account.

*IM 22-019
OR 22-011
RS 22-007*

Expenditure of Funds:

This grant is made based upon the information included in the Proposal, including but not limited to a project budget, goals, objectives, and strategy and as outlined in this Grant Agreement. **It is expected that the entire amount of this grant will be applied to the budget included with the proposal and not used for any other purposes.** Should it become advantageous to the Grantee to slightly modify the project and/or make any changes to the project budget or time frame, permission to do so must first be requested from the Mat-Su Health Foundation. **Approval by the Foundation in writing must be received prior to making any revisions or incurring any expenses.**

Publicity:

Publicity regarding a grant and the dissemination of project results is generally left to the discretion of the Grantee. Such publicity can be helpful by increasing the public's awareness of the Grantee's organization and its work. The Foundation requests that press releases, publications, and public addresses, resulting from a grant, include acknowledgement of support by the Community-Driven C-19 Response Funding, supported by the State of Alaska and the Centers for Disease Control and Prevention. The Foundation would appreciate receiving a copy of any such materials. The MSHF appreciates acknowledgement of its contributions which assist the Grantee in achieving objectives. The Foundation's website provides information on the Foundation, which may be useful in these preparations. **While we appreciate receiving unframed or electronic photographs of Foundation funded projects that may be included on our website, plaques or other gifts are discouraged.**

Certification of IRS Status:

Any change in the Grantee's IRS status must be promptly reported to the Foundation.

Change in Key Personnel:

Please notify the Foundation in writing if the officials who sign this document leave office and provide the new names and titles of their replacements. **Any change in key personnel must be reported to the Foundation. Key personnel vary, but generally have the following titles:**

- Executive Director, President, CEO, General Manager
- CFO, Controller
- Chief Operating Officer
- Board or Directors or Board of Trustees
- Chairman of the Board

*IM 22-019
OR 22-011
RS 22-007*

Changes to Information:

Grantee hereby acknowledges and agrees that:

1. it is obligated to timely report any changes in all such information to the Foundation, and
2. the Foundation may take any actions it deems appropriate to address concerns created by changes in such information or Grantee's failure to timely report changes to such information.

Actions the Foundation may take include but are not limited

1. to requiring additional reports from the Grantee,
2. restructuring the Grant's milestones or payment dates/amounts,
3. suspending payments in process and/or terminating the Grant.

Taking one such action does not prevent the Foundation from taking additional actions. Grantee further acknowledges the Foundation may change its grant-making policies from time to time, and Grantee agrees it must comply with such revised policies unless the Foundation issues a written notice exempting Grantee from compliance.

Eligibility:

By signing below, I hereby certify that the Grantee is not an organization classified as a private foundation or a for-profit entity and is one of the following:

- 501(c)(3)
- Government
- Tribal Organization
- Religious Organization
- Educational Organization

Certification:

By signing below, I certify that:

1. I am authorized to sign contracts on behalf of the Grantee, i.e., such as the Executive Director or Chairperson of the Board of Directors.
2. The information and statements contained within this application are accurate and true.
3. I agree to abide by the terms of the grant agreement as indicated in this documentation.
4. The Articles of Incorporation have not been amended except as previously disclosed to the Foundation.
5. The legal name of the Grantee on this application matches the name shown in the records on file with the State of Alaska.
6. No portion of this Grant is earmarked for use in carrying on propaganda or otherwise attempting to influence legislation.
7. No portion of the grant funds will be used to participate in any political campaign on behalf of or in opposition to any candidate for public office, to make grants to individuals on a nonobjective basis, to support terrorist acts or organizations that further terrorist activities, or for any non-charitable purpose.

IM 22-019
OR 22-011
RS 22-007

Current Legal Actions:

Grantee affirms that the following description of legal actions pending against the Grantee is true and complete. By signing below, please indicate no current legal action pending.

Grantee shall provide periodic reports to the Foundation regarding the legal actions listed above and shall advise the Foundation of any new legal actions filed against Grantee during the term of the Grant.

Place Electronic Signature Below

IM 22-019
OR 22-011
RS 22-007