

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## BOROUGH MAYOR

Edna DeVries

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

Michael Brown

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Tim Hale, District 1  
Stephanie Nowers, District 2  
Dee McKee, District 3  
Maxwell Sumner, District 4  
Bill Gamble, District 5  
Dmitri Fonov, District 6  
Ron Bernier, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, APRIL 1, 2025

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## WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

### IN WRITING:

\* You can submit written comments to [leg.com@matsugov.us](mailto:leg.com@matsugov.us)

### TELEPHONIC TESTIMONY:

- \* Dial 1-855-225-2326
- \* You will hear "Joining conference" when you are admitted to the meeting.
- \* You will be automatically muted and able to listen to the meeting.
- \* When the Mayor announces audience participation or a public hearing you would like to speak to, press \*3; you will hear "Your hand has been raised."
- \* When it is your turn to testify you will hear "Your line has been unmuted."
- \* State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- \* <https://matanuska.legistar.com/Calendar.aspx>
- \* <https://www.facebook.com/MatSuBorough>
- \* Matanuska-Susitna Borough - YouTube

## I. CALL TO ORDER

## II. ROLL CALL

## III. APPROVAL OF AGENDA

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. SPECIAL ORDERS OF THE DAY**

[25-061](#)            Mayoral Proclamation in Recognition of National Second Chance Month

**Attachments:** [04/01/25 - Proclamation](#)

#### **VI. MINUTES OF PRECEDING MEETINGS**

[25-050](#)            A. Assembly Regular Meeting Minutes: 02/18/25  
                         B. Assembly Strategic Planning Meeting Minutes: 03/01/25  
                         C. Assembly Regular Meeting Minutes: 03/04/25  
                         D. Joint Assembly/Planning Commission Meeting Minutes: 03/11/25

**Attachments:** [04/01/25 - Minutes for Packet](#)

#### **VII. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)**

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

##### **C. MANAGER COMMENTS**

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Safe Streets for All Presentation**

##### **D. ATTORNEY COMMENTS**

## E. CLERK COMMENTS

## F. CITIZEN AND OTHER CORRESPONDENCE

- [25-053](#)
1. Agriculture Advisory Board: 02/19/25, Resolution No. 25-01
  2. Big Lake Community Council: 02/11/25
  3. Butte Community Council: 01/08/25, 02/12/25
  4. Greater Talkeetna RSA Board of Supervisors: 01/09/25
  5. Library Citizen's Advisory Committee: 02/10/25
  6. MSB Fish and Wildlife Commission: Resolution No. FWC 25-02
  7. Planning Commission: 03/03/25, Resolution Nos. 25-01, 25-02
  8. Platting Board: 02/06/25
  9. South Lakes Community Council: 09/09/24, 10/07/24, 11/04/24, 12/02/24, 01/06/25
  10. Susitna Community Council: 02/06/25
  11. Sutton Community Council: 09/25/24
  12. Talkeetna Sewer & Water SSA Board of Supervisors: 02/05/25
  13. Willow Area Community Organization: 02/05/25
  14. Waterbody Setback Advisory Board: 03/05/25, Resolution No. 24-01
  15. West Lakes FSA Board of Supervisors: 02/10/25

**Attachments:** [04/01/25 - Citizens And Other Correspondence](#)

## G. INFORMATIONAL MEMORANDUMS

[IM 25-075](#) Reporting The Conclusion Of Contract For Bid No. 24-047B With Orion Construction, Inc. For A Final Contract Amount Of \$770,594.14 For The Animal Care Exterior Kennel And Site Improvements Project.

**Attachments:** [IM 25-075](#)

[IM 25-089](#) Informing The Assembly Of The Borough's Participation In A Grant Application Submittal To ICLEI - USA - Local Governments For Sustainability By The Alaska Sustainable Energy Corporation.

**Attachments:** [IM 25-089](#)

[IM 25-092](#) Informing The Assembly Of A Grant Application Submittal Requesting \$450,000 From The Rural And Tribal Assistance Pilot Program For The Caswell Lakes Secondary Access Project.

**Attachments:** [IM 25-092](#)

## VIII. SPECIAL ORDERS

**A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)**

**B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 25-026](#) An Ordinance Reappropriating \$122,108.95 From The Miscellaneous Capital Projects Fund To The Roads And Bridges Capital Projects Fund, To Acquire Right-Of-Way Property.  
RS 25-022: A Resolution Amending The Scopes Of Work And Budgets For The Fiscal Year 2021 Permit Funding For Working In Alaska Department Of Transportation And Public Facilities Right-Of-Way, The Fiscal Year 2022 Right-Of-Way Management Of Acquired Parcels And The Fiscal Year 2019 Seward Meridian Parkway Phase II Project; Amending The Budgets Of The Fiscal Year 2021 Right-Of-Way Acquisition And The Fiscal Year 2022 Right-Of-Way Acquisition; Extending The Date Of Completion For The Project Fundings To June 30, 2027, For Right-Of-Way Acquisition Purposes.

**Attachments:** [OR 25-026](#)  
[RS 25-022](#)  
[IM 25-055](#)

[OR 25-043](#) An Ordinance Amending MSB 18.04.035(A), Port Commission Membership, To Add An Assembly Seat That Is A Non-Voting Member.

**Sponsors:** Gamble

**Attachments:** [OR 25-043](#)  
[IM 25-078](#)

[OR 25-045](#) An Ordinance Amending MSB 5.25.024, Knik Road Service Area No. 17, To Provide For A Three Member Board.

**Sponsors:** Gamble

**Attachments:** [OR 25-045](#)  
[IM 25-080](#)

**C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)**

## D. CONSENT AGENDA

### 1. RESOLUTIONS

### 2. ACTION MEMORANDUMS

[AM 25-028](#) Approval Of Change Order No. 5 For Contract No. 22-090P(A) With CRW Engineering Group, LLC. To Add \$269,557 For Right-Of-Way Mapping Services For The Tex-Al Drive Extension, Upgrade, And Pathway Project.

**Attachments:** [AM 25-028](#)

[AM 25-029](#) Approval Of A Contract Amendment To Contract No. 22-063P With Moffatt & Nichol To Extend The Completion Date To December 31, 2027, For The Design Pile Sleeve Protection For Port Mackenzie Project.

**Attachments:** [AM 25-029](#)

[AM 25-030](#) Award Of Bid No. 25-097P To Lounsbury And Associates In The Contract Amount Of \$174,935 For Midway Street Improvements Construction Management Services.

**Attachments:** [AM 25-030](#)

[AM 25-031](#) Award Of Bid No. 25-113B To BSI Equipment, LLC. In The Amount Of \$408,719.32 To Purchase A Front-Loading Compact Truck.

**Attachments:** [AM 25-031](#)

[AM 25-032](#) Award Of Bid No. 25-126B To Pacific Power Group, LLC. In The Amount Of \$101,955 To Provide Annual Generator Testing And Maintenance Services.

**Attachments:** [AM 25-032](#)

[AM 25-033](#) Approval Of Change Order No. 2 For Contract No. 25-033C With Fugro USA Land, Inc. To Add An Annual Cost Of \$150,000 For Pavement Assessment And Analysis; And Requesting An Extension Of The Completion Date To June 30, 2027.

**Attachments:** [AM 25-033](#)

[AM 25-034](#) Authorization To Enter Into An Agreement With EMS|MC To Provide Medical Billing Services For An Annual Anticipated Amount Of \$150,000 For A Period Up To 5 Years With An Annual Cost Increase Of 10 Percent Based On Actual Billing Revenue.

**Attachments:** [AM 25-034](#)

## IX. UNFINISHED BUSINESS

[OR 25-017](#) An Ordinance Amending MSB 5.25, Service Areas, To Provide For A Five-Member Board Of Supervisors For The Road Service Areas In Caswell Lakes, Greater Willow, Meadow Lakes, Gold Trail, Greater Talkeetna, And Trapper Creek.

**Sponsors:** Bernier

**Attachments:** [OR 25-017](#)  
[IM 25-035](#)  
[03/18/25 - Fonov Possible Amendment](#)

## X. VETO

## XI. NEW BUSINESS

### A. INTRODUCTIONS (For Public Hearing 04/15/25, Assembly Chambers)

[OR 25-040](#) An Ordinance Accepting And Appropriating \$7,500 From The Mat-Su Trails And Parks Foundation To Continue The Segalhorst Trail Improvements.  
RS 25-032: A Resolution Approving The Scope Of Work And Budget For The Segalhorst Trail Improvements.

**Attachments:** [OR 25-040](#)  
[RS 25-032](#)  
[IM 25-071](#)

[OR 25-041](#) An Ordinance Accepting And Appropriating \$50,000 From The Mat-Su Trails And Parks Foundation To Begin The Design Of The Jonesville Public Use Area.  
RS 25-033: A Resolution Approving The Scope Of Work And Budget For The Jonesville Public Use Area.

**Attachments:** [OR 25-041](#)  
[RS 25-033](#)  
[IM 25-072](#)

[OR 25-049](#) An Ordinance Accepting And Appropriating \$932,200 From The Alaska State Department Of Fish And Game, Sustainable Salmon Fund For Kings Lake And Anderson Lake Fish Passage Improvements.  
RS 25-037: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into An Agreement With The Alaska State Department Of Fish And Game For Kings Lake And Anderson Lake Fish Passage.

**Attachments:** [OR 25-049](#)  
[RS 25-037](#)  
[IM 25-085](#)

[OR 25-051](#) An Ordinance Approving An Appropriation Of \$66,663 From The Talkeetna Flood Service Area Fund Balance To The Talkeetna Flood Service Area Fiscal Year 2025 Operating Budget.

**Attachments:** [OR 25-051](#)  
[IM 25-087](#)

[OR 25-052](#) An Ordinance Adopting MSB 15.24.030(B)(47), Matanuska-Susitna Borough Comprehensive Safety Action Plan.

**Attachments:** [OR 25-052](#)  
[IM 25-090](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

[25-054](#) Mayoral Requests For Confirmation

**Attachments:** [04/01/25 - Vacancy Report](#)

## **C. OTHER NEW BUSINESS**

**D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

[OR 25-050](#) An Ordinance Modifying The Intent, Notification, And Appeal Process For MSB 17.05, Essential Service Utilities.

**Sponsors:** Hale and Gamble

**Attachments:** [OR 25-050](#)  
[IM 25-086](#)

**XII. RECONSIDERATION**

**XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.**