

**SUBJECT:** APPROVAL OF CHANGE ORDER NO. ONE (1) FOR CONTRACT NO. 22-090P (B) WITH LOUNSBURY & ASSOCIATES, INC., FOR THE DESIGN OF HEMMER ROAD EXTENSION PROJECT TO ADD \$ 53,725 AND EXTEND THE FINAL COMPLETION DATE TO OCTOBER 31, 2026

**AGENDA OF: October 1, 2024**

**ASSEMBLY ACTION: Approved under the consent agenda 10/01/24 - BJH**

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To:	Signature
Originator	9 / 13 / 2024 X      A n d r e w   S t r a h l e r <small>Signed by: Andrew Strahler</small>
Project Management Division Manager	9 / 13 / 2024 X      C o l e   B r a n n h a m <small>Signed by: Cole Brannham</small>
Public Works Director	9 / 16 / 2024 X      T o m   A d a m s ,   P E <small>Signed by: Tom Adams</small>
Purchasing Director	9 / 16 / 2024 X      R u s t i n   K r a f f t <small>Signed by: Russ Krafft</small>
Finance Director	9 / 17 / 2024 X      C h e y e n n e   H e i n d e l <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	9 / 17 / 2024 X      N i c h o l a s   S p i r o p o u l o s <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	9 / 17 / 2024 X      M i c h a e l   B r o w n <small>Signed by: Mike Brown</small>
Borough Clerk	9 / 20 / 2024 X      L o n n i e   M c K e c h n i e <small>Signed by: Lonnie McKechnie</small>

**ATTACHMENT (S) :**

**SUMMARY STATEMENT:** On January 31, 2022, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting Proposals from qualified firms for Design and Engineering services for the new Hemmer Road Extension South connecting the Palmer-Wasilla Highway to France Road. The work includes designing roadways, non-motorized facilities, safety, drainage, excavation, pavement, roadside hardware, signing, striping, and ADA features. Design Services will support the Public Works Department in

Assembly District #2.

In response to the advertisement, six proposals were received. A proposal evaluation team made up of Borough Public Works staff evaluated the proposals and selected Lounsbury and Associates Inc. as the most advantageous firm for this project. The Assembly approved the contract award to Lounsbury & Associates, Inc, under AM 22-032. Contract No. 22-090B was executed by the Purchasing Division on May 12, 2022 with a final completion date set for October 31, 2024.

Hemmer Road Extension South is one of the twenty projects included in the Transportation Infrastructure Program 2021 (TIP21) package. This roadway project is identified as ID No. M17 in the Long Range Transportation Plan 2035 (adopted December 2017). This project entails field investigations, preliminary engineering, right-of-way (ROW) acquisition, final design, utility relocation, and the construction of a new roadway.

The proposed alignments currently lack ROW, and delays in securing right-of-entry agreements for necessary fieldwork have shifted the project timeline and caused unforeseen delays.

Change Order No. One (1) will add \$53,725 to update the 2021 rates that were originally used in the contract to current rates, add some effort for public involvement support, and extend the final completion date to October 31, 2026. All other terms of the contract remain unchanged.

**RECOMMENDATION OF ADMINISTRATION:** Approve Change Order No. One (1) for contract No. 22-090p(B) with Lounsbury & Associates, Inc., for the Design of Hemmer Road Extension Project to allocate \$53,725 extend the final completion date to October 31, 2026.

**MATANUSKA-SUSITNA BOROUGH**

**FISCAL NOTE**

Agenda Date: October 1, 2024

SUBJECT: APPROVAL OF CHANGE ORDER NO. ONE (1) FOR CONTRACT NO. 22-090P (B) WITH LOUNSBURY & ASSOCIATES, INC., FOR THE DESIGN OF HEMMER ROAD EXTENSION PROJECT TO ADD \$ 53,725 AND EXTEND THE FINAL COMPLETION DATE TO OCTOBER 31, 2026.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED \$53,725	FUNDING SOURCE Roads and Bridges Capital Projects
FROM ACCOUNT # 430.000.000 4xx.xxx	PROJECT# 35472
TO ACCOUNT:	PROJECT #
VERIFIED BY: _____ X L i e s e l W e i l a n d _____ S i g n e d b y : L i e s e l W e i l a n d	

**EXPENDITURES/REVENUES:** (Thousands of Dollars)

OPERATING	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

CAPITAL		53.7				
---------	--	------	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

**FUNDING:** (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		53.7				
<b>TOTAL</b>		53.7				

**POSITIONS:**

Full-Time						
Part-Time						
Temporary						

**ANALYSIS: (Attach a separate page if necessary)**

APPROVED BY:	_____ X C h e y e n n e H e i n d e l _____ S i g n e d b y : C h e y e n n e H e i n d e l
--------------	--