

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Vern Halter

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
John Moosey

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Jim Sykes, District 1  
Matthew Beck, District 2  
George McKee, District 3  
Ted Leonard, District 4  
Dan Mayfield, District 5  
Barbara J. Doty, District 6  
Randall Kowalke, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, FEBRUARY 6, 2018

---

### I. CALL TO ORDER

### II. ROLL CALL

### III. APPROVAL OF AGENDA

### IV. PLEDGE OF ALLEGIANCE

### V. MINUTES OF PRECEDING MEETINGS

- [18-007](#) A. Special Meeting Minutes: 01/12/18  
B. Regular Meeting Minutes: 01/16/18

**Sponsors:** Borough Manager

**Attachments:** [011218 - Clerks - Assembly Special Meeting Minutes.pdf](#)  
[011618 - Clerks - Assembly Regular Meeting Minutes.pdf](#)

### VI. REPORTS/CORRESPONDENCE

#### A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities
2. Matanuska-Susitna Borough School District

#### B. SPECIAL ORDERS OF THE DAY

**1. Patty Sullivan and Stefan Hinman Recognition for Contributions to the Borough's Fish and Wildlife Commission**

[18-019](#) Memorandum from the MSB Fish and Wildlife Commission

**Sponsors:** Borough Manager

**Attachments:** [020618 - Special Orders of the Day.pdf](#)

**C. COMMITTEE REPORTS**

**1. Joint Assembly/School Board Committee On School Issues**

**2. Assembly Public Relations**

**D. MANAGER COMMENTS**

**1. State/Federal Legislation**

**2. Strategic Planning Issues**

**3. 2018 - Property Appraisal Annual Report**

[18-018](#) 2018 - Property Appraisal Annual Report

**Sponsors:** Borough Manager

**Attachments:** [2018 - Property Appraisal Annual Report.pdf](#)

**E. ATTORNEY COMMENTS**

**F. CLERK COMMENTS**

**G. CITIZEN AND OTHER CORRESPONDENCE**

18-020

1. Agriculture Advisory Board: 11/15/17, Resolution No. 18-01
2. Alpine RSA Board of Supervisors: 04/11/17, 08/08/17, 10/10/17, Letter dated 01/09/18
3. Caswell FSA Board of Supervisors: 11/08/17
4. Caswell Lakes RSA Board of Supervisors: 10/04/17, Resolution No. 17-02
5. Greater Butte RSA Board of Supervisors: 10/12/17
6. Greater Palmer Consolidated FSA Board of Supervisors: 06/20/17
7. Greater Talkeetna RSA Board of Supervisors: 10/12/17
8. Knik RSA Board of Supervisors: 10/11/17
9. Local Road Service Area Advisory Board of Supervisors: 11/16/17
10. MSB Fish and Wildlife Commission: 11/16/17
11. Parks, Recreation, and Trails Advisory Board: 11/27/17
12. Planning Commission: 12/18/17, Resolution No. 18-03
13. Platting Board: 11/16/17, 12/07/17
14. West Lakes FSA Board of Supervisors: 12/11/17
15. Lazy Mountain Community Council: 01/12/17, 04/13/17, 08/10/17
16. Meadow Lakes Community Council: 11/08/17
17. Susitna Community Council: 11/02/17
18. Talkeetna Community Council: 12/04/17
19. Trapper Creek Community Council: 12/07/17
20. Willow Area Community Organization: 09/11/17, 11/01/17

**Sponsors:** Borough Manager

**Attachments:** [020618 - Citizen and Other Correspondence.pdf](#)

## H. INFORMATIONAL MEMORANDUMS

IM 18-015 Reporting Of Conclusion Of Contract For Bid No. 17-124B To Neeser Construction, Inc. For The Trunk Road Extension South, Phase II Construction For The Final Contract Amount Of \$2,103,593.53.

**Sponsors:** Borough Manager

**Attachments:** [2018-IM-015.pdf](#)

## VII. SPECIAL ORDERS

### A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

## **B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 18-005](#) An Ordinance Amending MSB 3.70, To Establish A Sales Tax Exemption Within Service Area No. 36: Talkeetna Sewer And Water Service Area So That Only The First \$1,000 Of A Sale Is Subject To The Service Area Sales Tax.

**Sponsors:** Kowalke

**Attachments:** [2018-OR-005.pdf](#)  
[2018-IM-012.pdf](#)

[OR 18-007](#) An Ordinance Amending And Adopting Various Provisions Of Borough Code To Establish Term Limits For All Borough Boards And Commissions And Provide An Exception For Reappointment In Case Of Necessity.

**Sponsors:** Doty

**Attachments:** [2018-OR-007.pdf](#)  
[2018-IM-014.pdf](#)

## **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

## **D. CONSENT AGENDA**

### **1. RESOLUTIONS**

[RS 18-001](#) A Resolution Declaring The Buffalo Mine/Soapstone Community Council Inactive.

**Sponsors:** Borough Manager

**Attachments:** [2018-RS-001.pdf](#)  
[2018-IM-002.pdf](#)

[RS 18-005](#) A Resolution Approving The Amended Budgets And Transfer Of Funds From Old Glenn Highway Paved Pathway In Butte, Project No. 35412, Fund 430, Roads And Bridges Capital Projects Fund, To Collector Road Access To Machetanz Elementary, Also Known As Trunk Road Extension South, Project No. 35402, Fund 430, Roads And Bridges Capital Projects Fund, In The Amount Of \$150,000.

**Sponsors:** Borough Manager

**Attachments:** [RS 18-005.pdf](#)  
[IM 18-016.pdf](#)

## 2. ACTION MEMORANDUMS

[AM 18-010](#) Waiving the Borough Clerk from MSB 2.52.210.

**Sponsors:** Borough Manager

**Attachments:** [2018-AM-010.pdf](#)

[AM 18-011](#) Authorizing The Borough Manager To Enter Into A Material Sale Contract With Anchorage Sand And Gravel Company, Inc. For The Central Landfill New Construction And Demolition Cell Material Sale (MSB007049).

**Sponsors:** Borough Manager

**Attachments:** [2018-AM-011.pdf](#)

## VIII. UNFINISHED BUSINESS

### IX. VETO

### X. NEW BUSINESS

#### A. INTRODUCTIONS (For Public Hearing 03/06/18 Assembly Chambers)

#### B. MAYORAL NOMINATIONS AND APPOINTMENTS

##### 1. VACANCY REPORT

[18-008](#) 02/06/18 - Vacancy Report

**Sponsors:** Halter

**Attachments:** [020618 - Vacancy Report.pdf](#)

**C. OTHER NEW BUSINESS**

**D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

**XI. RECONSIDERATION**

**XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

**XIII. EXECUTIVE SESSION (For Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To The Attorney/Client Privilege.)**

A. Potential Litigation Before the Federal Energy Regulatory Commission RE: AK-LNG

**XIV. ADJOURNMENT**

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**