

SUBJECT: EXTENDING THE DATE FOR PROJECT ACCOUNTS INCLUDING PLANNING, HISTORIC PRESERVATION, PUBLIC OUTREACH, EDUCATION AND INCENTIVES, STORMWATER MANAGEMENT PLAN, AND TRANSPORTATION PLANNING TO JUNE 30, 2026; AMENDING THE SCOPE FOR THE AIR QUALITY PUBLIC OUTREACH, EDUCATION AND INCENTIVES PROJECT, AND AMENDING THE SCOPE AND BUDGET FOR THE U-MED DISTRICT PROJECT AND THE TRANSPORTATION PLANNING PROJECT.

AGENDA OF: April 4, 2023

ASSEMBLY ACTION:

*Adopted without objection
4/18/23* *(SP)*

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To Department/Director	Signature	Comments
Originator <i>Kimi Sollitt</i>	<i>X</i> <i>[Signature]</i>	
<i>Alex Strawn</i> Department Director	<i>X</i> <i>AS</i>	
Finance Director	<i>X</i> <i>[Signature]</i>	
Borough Attorney	<i>X</i> <i>AS</i>	
Borough Manager	<i>X</i> <i>WB</i>	
Borough Clerk	<i>X</i> <i>Gym 3/28/23</i>	

ATTACHMENT (S): Fiscal Note: YES X NO _____
Ordinance Serial No. 23-031 (2 pp)
Resolution Serial No. 23-039 (3 pp)

SUMMARY STATEMENT:

The Planning Services Division is requesting that the following five project account timelines be extended to June 30, 2026. Planning is requesting scope of work and budget be amended for an additional three project accounts to support current project funding needs. These changes will allow the funding to be used as appropriated by the Assembly.

The nature of long-range land use plans, studies, and reports is

that they are ongoing projects, including the implementation of plans after adoption. Long-range land-use plans have a life cycle and time horizon and then need to be updated to reflect changing demographics, evolving service needs, and changes to how the MSB wants to manage land-use.

Project Account Timeline Extensions

PROJECT ACCOUNT 47520 - PLANNING

Extend date of completion to June 30, 2026 for the following sub-projects:

Borough Wide Comprehensive Plan Sub-Projects 1800-1803 FY22; 4200- 4204 FY18; and 4200-4206 FY18 & FY19

The scope of work for these sub-projects were amended via Resolution Serial No. 22-058 to allow for a project employee to be hired for a two-year term. It was an oversight to not also extend the timeline. The funding needs to be extended to cover the term of the employee that was hired to manage this project and to allow for the Comprehensive Plan to be completed.

Sub-Project 1800-1801 Community Council Comprehensive Plan Update FY21

This funding was set aside to support the Community Council Comprehensive Plan Update process including hiring consultants to assist. Currently, Planning is working with the Glacier View community to update their Comprehensive Plan and Fishhook Community Council has requested support to review their plan. Additionally, Big Lake, Chickaloon, Knik-Fairview, Lazy Mountain, Meadow Lakes, Sutton, and Susitna (formerly Y) Community Plans were all completed more than ten years ago. It is reasonable to expect some of these communities will request a review and possibly want to update their plan. It is important to for this funding to continue to be available to support plan review requests.

PROJECT ACCOUNT 20203- HISTORIC PRESERVATION

Extend date of completion to June 30, 2026 for the following sub-projects:

Sub-Project 1800-1804 Historic Preservation Plan Phase II

Funds were set aside by the Assembly in 2018 to update the 1987 MSB Historic Preservation Plan. A consultant has been retained to assist with the Phase II completion. Funding will be used support the Historic Preservation plan development through the duration of the plan update.

PROJECT ACCOUNT 47514 - STORMWATER MANAGEMENT PLAN

Extend date of completion to June 30, 2026 for the following sub-projects:

Sub-Project 1800-1801 FY 15 and Sub-project 1800-1805

The scope of work was amended by Resolution Serial No. 22-058 to be used to hire specialized consultants, or hire project employees, or both, to support the development of the Stormwater Management Program Document and MS4 permit application and compliance. Funding needs to be extended to cover the two-year term of the project employee that was hired in January 2023, and the consultant that were hired to support this project.

Project Account 20280- Transportation Planning

Extend date of completion to June 30, 2026 for the following sub-projects:

Sub-Project 4200-4203 Update of LRTP and OSHP

Funding was set aside to update 2035 Long-Range Transportation Plan (LRTP) and the Official Streets and Highways Plan (OSHP). The OSHP was completed in 2022. The 2035 LRTP is scheduled to begin an update in 2023 because the MSB has completed nearly all of the road projects listed in the 2017- 2035 LRTP and a new list of prioritized projects needs to be developed. The LRTP update will include new chapters including Public Transit, Project Selection Criteria and Scoring, and Bike and Pedestrian. Funds may be used to hire consultants or project employees or both to complete these updates. We are requesting the project timeline be extend to June 30, 2026.

PROJECT ACCOUNT 47052 - PUBLIC OUTREACH, EDUCATION & INCENTIVES

Extend date of completion to June 30, 2026, change the title to Public Involvement, Outreach and Education, and approve an amended to the scope of work and budget.

Sub-Project 4200-4201 - Public Outreach, Education and Incentives

Engagement with the public is a primary responsibility of the Planning Division. All of the projects, plans and studies the Division works on goes through a public process. Funding is necessary to support outreach and education activities. Funding may be used to host meetings, develop communications materials, and to hire specialized contractors or project employees.

Project Account Scope Amendment and Timeline Extension**PROJECT ACCOUNT 47052 - PUBLIC OUTREACH, EDUCATION & INCENTIVES**

Extend date of completion to June 30, 2026, Amend the scope and change the title for the following sub-project:

Sub-Project 4200-4202 - Air Quality and Outreach, Education and Incentives

The original intent of this sub-project was to allow for the Air Quality outreach and possible incentives to prevent the Borough from being declared Non-Attainment for PM2.5 - Smoke. The Borough is now hosting the Butte Air Quality Alerts, and information on the MSB website, and direct correspondence with Butte residents related to Air Quality and an outdoor burn ban is no longer necessary because our website has automated the alerts.

Request changing the title and scope to include general public outreach, education, and engagement for all Planning Division Projects with a new title of Public Engagement, Outreach and Education.

Project Account Scope and Budget Amendment

PROJECT ACCOUNT 47522 - U-MED DISTRICT

Amending the scope of work and budget for the funding in the U-Med District Project 47522 to move the funding into the Transportation Planning project 20280:

47522-4200-4201 - U-Med District

Funding was set aside to support the development of a Special Use District Plan (SpUD) for the U-Med District. The Planning Department along with Community Development, initiated conversations with the Matanuska Experiment Farm, University of Alaska Fairbanks, Mat-Su College, Mat-Su Regional Hospital to assess interest in developing a SpUD for the area. At the time, the University was not interested in participating in a planning effort.

This scope and budget amendment will move the funding into project 20280 to support the Transportation Planning activities and the update to the LRTP as listed above.

RECOMMENDATION OF ADMINISTRATION:

Adoption of the legislation as presented.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: April 4, 2023

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$ <u>100,000.00</u>	FUNDING SOURCE <u>Misc. Capital Projects</u>
FROM ACCOUNT # <u>480.00.00 444.444</u>	PROJECT <u>47522</u>
TO ACCOUNT: <u>480.00.00 344.444</u>	PROJECT # <u>20280</u>
VERIFIED BY: <u>Kim Michael</u>	CERTIFIED BY:
DATE: <u>3-16-23</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>100.1</u>					
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>100.1</u>					
TOTAL	<u>100.1</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY:

PHONE:

DEPARTMENT:

DATE:

APPROVED BY:

DATE:

IM No. 23-076
Ordinance Serial No. 23-031
Resolution Serial No. 23-039