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CLERKS OFFICE

Reso # 21-01

A RESOLUTION OF ROAD SERVICE AREA #25, BOGARD SUBMITTING AN APPROVED 2022 ROAD SERVICE AREA IMPROVEMENT PLAN FOR ROAD IMPROVEMENT PROJECTS TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Road Improvement Project List is developed for road improvement projects in each road service area; and

WHEREAS, the Road Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

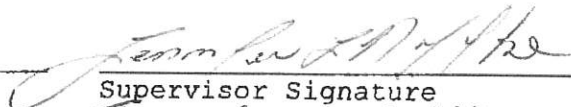
WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Road Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #25, Bogard Supervisors concur with this Road Improvement Project List and request the Matanuska-Susitna Borough Assembly approve it as submitted.

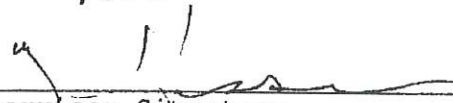
ADOPTED by Road Service Area #25, Bogard Board of Supervisors:



Supervisor Signature
Jesse Rongitsch



Supervisor Signature
Jennifer L. Hoffke



Supervisor Signature
Gary Hessmer

Date: 9/16/2021

Glacier View Community Council

GV
CC

"Big Glacier Radio" 91.5 FM Radio • facebook.com/myGVCC

Glacier View Community Council Meeting

Minutes

May 27th, 2021 • 6:30 PM

AT THE SCHOOL PAVILION

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Glacier View Community Council Meeting

May 27th, 2021

Minutes

Agenda

Call to Order and Invitation to the Pledge 6:35pm Meeting Begins

Review Minutes for 4/29/2021, Sarah moved, approved by accord

Review Treasurer's Report

Call for the Glacier View Community Archives

This is an informal accounting of people and events in our community, to be recorded in the archives. Vice President Fred Hirschmann, chair.

Comments by Fred Hirschmann - Comments, memories by Fred and the community.

Events - People - Nature - Honorable Mentions: recommendations from the floor?

Pantry volunteers, donors, etc.

Volleyball event news and the student's thank you.

Colleen Dietrich has new grandson

Put GVS Volleyball team state accomplishments into community archives

Guest Speakers 

Stu Graham, MTA

Financial Expenditures \$ Budget approved, Tim Hale Phone number (907)590-8243

No budget requests to date.

Old Business Dr Sarah has volunteered to head committee
Community Comprehensive Plan 2008 update to include Monument Creek land area and power line guidelines. Water rights. Anything else? Comments from the chair, Sarah K.

Resolution to ask Borough Planning for assistance on Comp plans. Beatrice motioned, Fred seconded, resolution passed

Community Phone List

New names? A few copies still available. Also PDF version is available.

Who is new to Glacier View? Who has changed their number?

Greater Palmer Chamber - We have joined. Who wants to support this work?
Let's meet soon.

Glacier View Gardens 

Summer thoughts? Pressure cooker checking available at Honey Hut

Emergency Committee

Questions? Comments?

Radios, KGVC is our local station (rebroadcast Big Cabbage Radio) 91.5 FM, be prepared. Have your batteries for your radio, flashlights, battery operated popcorn maker, etc!

Trails Grant work

Comments? Ideas? New trail up Lion's Head, bypassing the AT&T area, better parking, etc.

Spring Clean-up Day Report - Good work organizing Fred!

News on potential Scrap Metal Week ideas.

Glacier View Summer Farmer's Market

Shall we as a community designate and promote regular roadside, "Farmer's Market" and local business opportunities? This could include local art, crafts, flea market and antiques, etc. And we could advertise through the Palmer Chamber as well as many media sources. What else could this mean? We can promote local businesses through the Chamber, etc. Time to spruce up the Community Facebook Page? Start a web page? Or? Let's talk about this.

Old Bear Honey has consignment set up as well as space for a Saturday Market.

New Business 🧐

Community Enterprise suggestions?

Dumpster at Purinton Creek pull out? Up to \$3,000 budget suggested for dumpster fees, Sue motioned, Sarah seconded, motion passed

Ideas? 💡

Ideas for summer fun, events, etc? Softball Night on Wednesdays? Or???

4th of July Community Picnic at the Pavilion. Fred motioned for \$250 food budget for picnic, Sarah seconded, motion passes

Call for Good of the Order/Community Announcements

Here is where you are welcome to speak for 3 minutes about your ideas, concerns, etc. not listed on the agenda.

Next Council meetings: No meeting scheduled for the summer. To be arranged.

If we need a meeting we can announce ten days prior. We will meet late August or early September.

Move to Adjourn Beth motioned, meeting adjourned at 8:01

Date 12/6/21 Secretary  President 

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Glacier View Community Council

Minutes

September 30th, 2021

Call to Order and Invitation to the Pledge 6:43 meeting begins

Review Minutes Sarah moved, passed by accord

Review Treasurer's Report - Dues? Sarah moved, passed by accord

Call for the Glacier View Community Archives

This is an informal accounting of people and events in our community, to be recorded in the archives. Vice President Fred Hirschmann, chair.

Passing of Suzie Oliva - brief comments from the community She was a delight to work with at the pantry-Randi, She was always fun, never complained-Joseph

Comments by Fred Hirschmann - Comments, memories by Fred and the community.

Events - People - Nature - Honorable Mentions: recommendations from the floor?

Guest Speakers

Leda Borys, Planner II, Planning Services Div, MatSu Borough nominations will be taken, 6-15 community representatives, no more than 2 community council members and one person per household

Next step is a reasonable schedule for planning, possibly before community council meetings an hour or so before

Financial Expenditures

Print new phone list after names added/deleted/changed? \$200 towards printing new phone list. Helga moved, Sue seconds, 10 votes passed

GVS School annual fund. Tabled until we get information from Wendy Taylor

Big Cabbage Radio request letter Helga motioned to fund \$2000, call for the question, 9 votes motion passes

AED pad replacements, Helga moved, motion passed, 9 votes

Old Business

Community Phone List

A few copies still available. Also PDF version is available.

Who is new to Glacier View? Who has changed their number? Who has left?

Greater Palmer Chamber - We are members. Committee members? Ideas? Looking for volunteers, tabled for next time

Emergency Committee

Questions? Comments?

Radios, KGVC is our local station (rebroadcast Big Cabbage Radio) 91.5 FM, be prepared. Have your batteries for your radio, flashlights, battery operated popcorn maker, etc!

Trails Grant work

Comments? Ideas?

New trail up Lion's Head, bypassing the AT&T area, better parking, etc. In progress. Will discuss with the trails committee, Pinochle trail and Lion Head

New Business

Community Enterprise suggestions?

Dumpster revenues? Ending at the end of moose hunting season.

Ideas?

Zamboni maintenance and repair. Get idea of possible costs?

Winter skiing and events.

Call for Good of the Order/Community Announcements

Here is where you are welcome to speak for 3 minutes about your ideas, concerns, etc. not listed on the agenda.

Community Comprehensive Plan 2008 update to include Monument Creek land area and power line guidelines. Water rights. Anything else?

Review of the start up last spring.

Summer work reports, anybody?

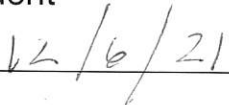
Map out sections to work on and plan for a Comp Plan meeting again towards end of September. Maybe make this every other week? Comments.

Next Council meetings: October 28th.

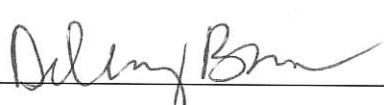
Move to Adjourn Helga moved, meeting adjourned 8:36pm



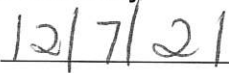
President



Date



Secretary



Date

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Glacier View Community Council

Minutes

October 28th, 2021

Call to Order and Invitation to the pledge Meeting begins 6:35pm

Review Minutes Sarah moved, approved by accord

Review Treasurer's Report - Dues? Sarah moved, Randi seconds, approved, \$5 per person

Call for the Glacier View Community Archives

This is an informal accounting of people and events in our community, to be recorded in the archives. Vice President Fred Hirschmann, chair. Bob Jaro passed away, Hasley Meakin and marriage, Kelly Stevenson is retiring since Dec 17th, 30 years at the school, Brandy married, November reception Jan for Dan and Sandy Lee

Comments by Fred Hirschmann - Comments, memories by Fred and the community.

Events - People - Nature - Honorable Mentions: recommendations from the floor?

Guest Speakers

Financial Expenditures

GVS School annual fund. Wendy's report on last year's spending and this year's goals.

Old Business

Community Phone List

To the printers

Comp Plan Update and borough assistance

We need to formally approve in council to state our intention on updating the comp plan in general terms and ask the borough for their assistance.

Item for vote for GVCC Minutes:

"The Glacier View Community Council is hereby forming a committee to involve the community in updating the 2008 Comp Plan and SPUD. The committee will communicate with the entire community membership and with the legal guidance of the borough complete the additions to the existing comp plan for final borough approval. We hope to be done by end of May 2022." Gary moves, Danny Allen seconds, motion passes by approval

Greater Palmer Chamber

We are members. Committee members? Ideas? Helga volunteers to go next week

Emergency Committee

Questions? Comments?

Radios, KGVC is our local station (rebroadcast Big Cabbage Radio) 91.5 FM, be prepared. Have your batteries for your radio, flashlights, battery operated popcorn maker, etc!

Trails Grant work

Comments? Ideas?

New trail up Lion's Head, bypassing the AT&T area, better parking, etc. In progress.
In process of working on trails

New Business

Community Enterprise suggestions?

Combined Community/School Pantry and commercial kitchen. Ideas.

Ideas?

Winter skiing and events.

Call for Good of the Order/Community Announcements

Here is where you are welcome to speak for 3 minutes about your ideas, concerns, etc. not listed on the agenda. Volleyball is going to state, 15 athletes this year

Old bear honey is closing soon Oct 31st, 12-6pm til Sunday

Community Comprehensive Plan 2008 update to include Monument Creek land area and power line guidelines. Water rights. Anything else? while rewriting two people will be in charge of communicating with the borough

Review of the start up last spring.

Summer work reports, anybody?

Map out sections to work on and plan for a Comp Plan meeting again towards end of September. Maybe make this every other week? Comments. Wednesday Nov 10th, 2021

Next Council meetings: Wednesday Nov 10th, 2021

Meeting ends 8:16pm



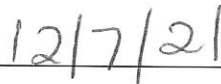
President



Secretary



Date



Date

RECEIVED

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Glacier View Community Council

Minutes

November 18th, 2021

Call to Order and Invitation to the Pledge 6:36pm Meeting begins

Review Minutes add that Bob Jaro passed away, minutes approved by accord

Review Treasurer's Report - Dues? Treasurer's report approved by accord

Call for the Glacier View Community Archives

This is an informal accounting of people and events in our community, to be recorded in the archives. Vice President Fred Hirschmann, chair.

Comments by Fred Hirschmann - Comments, memories by Fred and the community.

Events - People - Nature - Honorable Mentions: recommendations from the floor?

Guest Speakers

Financial Expenditures

Elections every February, have your dues paid by then to vote.

Food order meeting. Emergency food, grant funded. Quick food and slower cooking food. Need volunteers to do food committee, Teri Schweitzer and Delaney Brown volunteered

Old Business

Community Phone List

The list is out, PDF by email and printed at the school and church. Need a copy, some are left. Let me know.

Greater Palmer Chamber

We are members. Committee members? Ideas?

Emergency Committee

Covid-19 test kits in.

Questions? Comments? Meeting date, time?

Radios, KGVC is our local station (rebroadcast Big Cabbage Radio) 91.5 FM, be prepared. Have your batteries for your radio, flashlights, battery operated popcorn maker, etc!

Trails Grant work

Comments? Ideas?

New trail up Lion's Head, bypassing the AT&T area, better parking, etc. In progress.

New Business

Community Enterprise suggestions?

Big Cabbage Radio CAB board opening

FOSL board opening

Ideas?

Winter skiing and events.

Call for Good of the Order/Community Announcements

Here is where you are welcome to speak for 3 minutes about your ideas, concerns, etc. not listed on the agenda.

Community Comprehensive Plan 2008 update

Review of the start up last meeting, Nov. 10th. Gary motioned that we send out a notice from the Borough, passed by vote

Next Council meetings: January 28th

Move to Adjourn Gary motioned, meeting adjourned 7:32pm

Josh Davis
President

Daley Binn
Secretary

12/6/21
Date

12/7/21
Date

GREATER BUTTE ROAD SERVICE AREA BOARD (No. 26)

RESOLUTION 21-01

A RESOLUTION BY THE GREATER BUTTE ROAD SERVICE AREA BOARD (RSA #26) TO THE BOROUGH ASSEMBLY SUBMITTING AN APPROVED 2022 ROAD SERVICE AREA IMPROVEMENT PLAN FOR ROAD IMPROVEMENT PROJECTS FOR ASSEMBLY REVIEW AND APPROVAL

WHEREAS: The Annual Road Improvement Projects List is developed for projects in each RSA; and

WHEREAS: The Road Improvement Projects List has been developed and approved in public meetings by this RSA Board of Supervisors; and

WHEREAS: The Matanuska-Susitna Borough Assembly reviews and approves the Road Improvement Projects List for the coming Fiscal Year;

NOW THEREFORE BE IT RESOLVED: That the Greater Butte RSA Board of Supervisors request that the Borough Assembly approve this List as submitted.

Approved by unanimous vote on October 14, 2021.

Mike Shields

Supervisor

Supervisor

Karl Kopperud (by M.S. proxy)

Supervisor

*Delivered to Cole Branham
October 15, 2021*

MINUTES

- A. CALL TO ORDER. The meeting of the Greater Palmer Consolidated Fire Service Area Board of Supervisors was called to order at 10:00 a.m.
- B. ROLL CALL. In attendance were GPCFSA Board of Supervisors members Barry Mothershead, Ted Stuff and Marty Van Diest; Chief Chad Cameron; Matanuska-Susitna Borough Director of Emergency Services Ken Barkley, and Matanuska Borough Deputy Chief of Fire and Rescue Brian Davis.
- C. MINUTES FOR APPROVAL. The minutes of the regular meeting of February 18, 2021, were approved as presented.
- D. NEW BUSINESS.

1. Request for Funds - New Construction Station 3-9

Director of Emergency Services Ken Barkley presented an overview of the proposed new Station 3-9 facility to be constructed within the city limits of Palmer. The structure is included in the current 3- to 5-year Borough Emergency Services plan and will replace an existing building that currently houses EMS services. Director Barkley stated that, when completed, the new facility will allow for improved response time to both Sutton and Palmer. The structure will include a living area for rest and study, space for training and conferencing, and good access to water supply. The building is being designed as a shared space with the goal of enhancing communication and cooperative efforts between EMS and Fire & Rescue. Fire and rescue services will be provided by GPCFSA personnel. GPCFSA Chief Chad Cameron shared that he supports the building plan and believes the facility will benefit both his staff and the public. The parcel of land for the building was previously purchased by the Mat-Su Borough. The total cost of the facility, with complete telecom resources, is estimated to be 6 million dollars. Director Barkley requested GPCFSA Board approval of 2.5 million dollars to be applied toward the total cost of the facility.

The overview by Director Barkley was followed by questions and discussion. The Board of Supervisors reviewed the current fund balance and considered estimated future revenue, as well as possible future operational, facility, and equipment needs. A motion was then presented by Board member Ted Stuff recommending that 2.5 million dollars of GPCFSA funds be provided toward the construction of the new facility. The motion was brought to vote and approved by the Board with no opposition.

1. GPCFSA Reserve Fund Policy

GPCFSA board member Marty Van Diest presented a motion to adopt a policy to maintain a GPCFSA reserve fund minimum of 2.5 million dollars. The reserve amount would be based on current estimates of future annual revenue, and probable expenditures related to future operational needs. It was further

recommended that the reserve fund minimum could be adjusted at any time through further Board action. When brought to a vote, the Board of Supervisors approved the motion with no opposition.

2. New Subdivision Information

GPCFSA Board Chairperson, Barry Mothershead, provided notice of three new proposed subdivisions within the boundaries of the GPCFSA. The subdivisions and legal descriptions are:

1. Stella Ridge (50 lots) – Section 18, Township 18N, Range 1E, SM
2. Farm Overlook – Sections 29 and 32, Township 18W, Range 2E, SM
3. Wolf Ridge (34 lots) – Section 16, Township 18N, Range 1E, SM

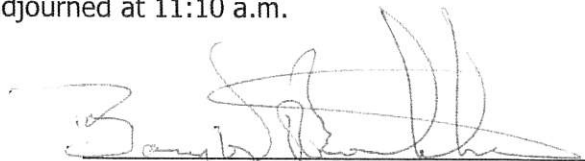
No Board action is required currently with regards to the above proposed subdivisions.

E. OLD BUSINESS. None.

F. STAFF REPORT/COMMENTS.

Chief Cameron stated that there is a need for significant remodeling at stations 35 and 33. Both Station 35 and Station 33 require extensive upgrades, with the bay and conference areas of Station 35 being the number one priority at this time. Specific plans for each station, as well as cost estimates, will be provided to the Board at a future meeting. Future equipment requests will likely include a towable pump trailer and cache for wildland firefighting along with several ATV replacements.

G. ADJOURNMENT. Being no further business, a motion was made by Board Chairperson Barry Mothershead to adjourn the meeting. Board member Ted Stuff seconded. The meeting was adjourned at 11:10 a.m.



Barry W. Mothershead, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

xc: Mat-Su Borough
Mat-Su Borough Public Safety

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna Big Lake – Paige Moore Sutton -- Vacant
Vice Chair – Georgia Knazovich – Wasilla Trapper Creek – Ann Yadon At Large 2 -- Vacant
Secretary – Susan Pougher -- Palmer Willow – Carol Goltz At Large 1 – Vacant

Minutes

REGULAR MEETING

FEBRUARY 20, 2021

Zoom

10:00 am

- I. CALL TO ORDER at 10:00a.m. By President.
- II. ROLL CALL – DETERMINATION OF QUORUM All members in attendance. Ms. Goltz to be excused at 10:30 a.m.
- III. APPROVAL OF AGENDA Moved by Ms. Moore, seconded by Ms. Carol Goltz. Addition of Library Budgets added to new Business. Amended agenda unanimously passed.
- IV. PLEDGE OF ALLEGIANCE Lead by Ms. Moore.
- V. MINUTES OF PRECEDING MEETING
 - A. January 16, 2021. Minor edits were made not affecting the content of the notes. Accept minutes of January meeting as amended. Moved by Ms. Moore, seconded by Ms. Kanzovich, passed unanimously.
- VI. VI. BOROUGH STAFF REPORT
 - A. Hugh Leslie Borough reporting. New Borough Manager, Mr. Mike Brown, asked for library usage numbers to be included in the forward of the proposed Borough budget. Librarians put together the information for the past 2 years. Mr. Leslie stated they were interesting numbers that showed a decrease due to COVID but that the numbers reinforce continual usage of libraries annually, and attests to the adaptability of Libraries that continue to have programming during COVID. He will send out the raw numbers and the brochure that Alycia put together to the Board next week.
 - B. Librarians
Mr. Zane report for Wasilla Library. He met with the City of Wasilla Finance Director and the Mayor, the next step for their budget is to present to the City Council in April. They have a small increase mostly due to increases in salary, wages and utility. Their handicap door is a problem but they hope to have it fixed soon. Numbers are continuing to go up with 250 to 300 visits a day. They have a 20-hour position open internally and a full time staff member will be retiring in April. The Wasilla Library website now has a

News bank for Alaska newspapers online. In March the 5 major American newspapers will be available through the Wasilla Library Website.

Ms. Julie Mitchell reports the Willow Library likes the newspapers online but it's a big bite in the budget. The upside is that they get the news when it's still current. Beams for the new building construction arrived by air. Some of the walls are up. The Library Association will supply pizza for the day they put the roof on to celebrate. Numbers are low as people think they are closed; they are working from the hallway with about 10% of the collection available. Carol Goetz added that Julie has 10 years of service and was recognized by the Borough.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person
There were no persons to be heard.

Ms. Goltz was excused.

VIII. UNFINISHED BUSINESS

A. Assembly report. Ms. Holl-Rambo plans to ask for space on the Borough Assembly agenda March 16, 2021. If Board Members have any additions to the presentation they should get them to her soon. Diane is in the process of completing the presentation soon.

B. Review MSBLB Handbook. It was decided to make a change in the Handbook to include “in unusual circumstances an electronic meeting is appropriate”. Ms. Holl-Rambo will make the changes and bring the amended Handbook to the next meeting for a vote.

IX. NEW BUSINESS

A. Borough Library Budgets. Mr. Leslie presented the budget information and what is included, as well as an overview of the differences in the 5 borough libraries and their differing needs. Willow's budget is different this year due to COVID and construction of the new building that is almost two times as big. The mileage reimbursement for the Board to attend meetings continues to be funded as a one line budget. If there are any questions that come up the Board should feel free to call Mr. Leslie anytime. Librarians do most of the work on the budgets, some of the differences are the longevity of staff, on call employee hours, hours of operation, size and age of building, utility costs, energy efficiency. The Library Boards main function is advocacy.

X. ADVOCACY

A. Current needs ALA encouraging letters to our Senators to cosponsor a bill with Senator Reed from RI to add money for libraries into the COVID relief bill. Discussion about a grant program at the Federal level for library construction. Ms. Yadon will forward the information to the Board. AKLA.org is having a virtual conference March 18, Boards are welcome to attend.

XI. CORRESPONDENCE

None

XII. MEMBER COMMENTS


- A. Ms. Moore, bi weekly STEAM and story time are going ahead. Thanks Julie for editing. Craft displays in January by children were great, four children won awards. New artist in February displaying work, who has sold a piece already. Interviews are going well for new employees. IT spent a day here, getting everything fixed. Numbers are pretty good considering COVID.
- B. Ms. Pougher. Palmer Library opened on the 18th of February to in person patrons. Children's programming is continuing online. Patrons have been able to check out computers. I know the Library staff are happy to see patrons in the Library.
- C. Ms. Knazovich reports Wasilla has the Newspaper program that we heard about from Zane, it will be interesting to see how it goes and the usage.
- D. Ms. Holl-Rambo People are coming in and are very glad to use computers and hook up to wifi, are making two separate plans for summer reading. In person and not.
- E. Ms. Yadon Talkeetna is about the same, an online kids program is continuing to Tasha (on call) is getting a certification as a library support person.

XIII. NEXT MEETING

- A. March 20, 2021 - Palmer Library & Zoom meeting .


XIV. ADJOURNMENT

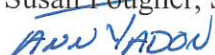
Move to adjourn Ms. Knazovich, seconded by Ms. Holl-Rambo, motion passed unanimously.



Diane Holl-Rambo, Chairperson

Attest:



Susan Pougher, Secretary


**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna Big Lake – Paige Moore Sutton -- Vacant
Vice Chair – Georgia Knazovich – Wasilla Trapper Creek – Ann Yadon At Large 1-Vacant
Secretary – Susan Pougher -- Palmer Willow – Carol Goltz At Large 2- Vacant

Meeting Minutes

REGULAR MEETING

March 20, 2021

Zoom

10:00 am

- I. CALL TO ORDER Meeting was called to order by Chairperson Holl-Rambo at 10:05
- II. ROLL CALL – DETERMINATION OF QUORUM All members present a quorum was established.
- III. III. APPROVAL OF AGENDA Resolution to amend the agenda and add Borough Library Budget Resolution under new business. Motion to approve as amended by Member Knazovich, seconded by Member Yadon. Passed unanimously
- IV. IV. PLEDGE OF ALLEGIANCE Led by Member Moore
- V. V. MINUTES OF PRECEDING MEETING
A. February 20, 2021 . Corrections suggested involving spelling and minor word changes, not affecting the meaning of the minutes. Motion made to accept the minutes as amended by Member Knazovich, seconded by Member Moore. Passed unanimously.
- VI. VI. BOROUGH STAFF REPORT
A. A. Hugh Leslie. Library Budgets to be reviewed by Mr. Phillips and Mr. Brown. There is indication that no cuts will be requested in the operating budgets of the Libraries. The Borough will be receiving some COVID monies. Some oncall positions have been filled. Borough may make changes to COVID recommendations for borough facilities.
B. Librarians:

Julie Mitchell, Willow shared pictures of the Willow Library Construction.

Juli Buzby Sutton Library. Planning summer programs to include outside activities. Friends of the Sutton Library are having an Easter basket auction fundraiser, they have 15 or 16 baskets to auction. Weekly storytime is well attended online. There is an increase of patrons through the door.

Beth Scow Palmer Library. Open for patrons in the Library 10 to 2 Tuesday to Saturday. Curbside pick up until 4, many patrons continue to use this service. Average 60 to 80 in person

March 20, 2021

visits a day. Some patrons do not want to wear a mask. Summer reading program is planned for outside.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person No persons to be heard.

VIII. UNFINISHED BUSINESS

A. Assembly report. Changes and additions suggested to the report. Chairperson Holl-Rambo will finish up the presentation and deliver it to the Assembly in April . She will include a thank you to Nancy Bertels from Sutton, whose letter she uses in the presentation. Please get any suggestions to her soon.

B. Changes to MSBLB Handbook .Motion by Member Knazovich and seconded by Member Pougher. Suggested changes on page 3 section B1. New wording to be.

“Meetings should be held at least once a year at each library in the Mat-Su library network and two times a year electronically. In unusual circumstances an electronic meeting may be substituted for a face to face meeting.”

Motion to approve handbook wording as above. Voted in the Positive unanimously.

IX. NEW BUSINESS

A. Review borough library budgets. Resolution to Borough Assembly from The Library Board indicating our review and approval of the Borough Library Budgets. Resolution 21-01 moved by Member Moore, seconded by Member Knazovich. Approved unanimously. (Chairperson will sign and send to the Borough, Member Pougher will go to Borough to sign)

X. ADVOCACY

A. Current needs Member Yadon has sent emails with advocacy information to board members. COVID rescue has some money from IMLS, the state library is considering options. There is a virtual AKLA conference meeting that Anya Kean from Big Lake is attending.

XI. CORRESPONDENCE None.

XII. MEMBER COMMENTS

Member Knazovich from Wasilla. The newspapers online are working well.

Member Goltz from Willow. Building project is going well. Crew had pizza to celebrate getting the roof on. Yesterday the proposal submissions were due for art for the recognition wall. Would like for a local artist to do the piece.

Member Yadon Trapper Creek. Continuing service, planning for summer with lots of outside programming.

Member Pougher, Palmer. 3 children programs a week. Open 10 to 2 for in person, and until 4 for curbside pick up.

March 20, 2021


Member Moore Big Lake. Wondering if summer programs have been approved for gathering outdoors. New hire started in the past week. Hoping to be back open on Mondays in April. Everyone seems to be liking the rotating artist pieces. STEAM and craft kits have been a big hit, 38 STEAM kits given out.

Chairperson Holl-Rambo Talkeetna. Had a Library Birthday party, with buttons that said "I love my Library" and individually wrapped cookies. Trying to plan Summer Programs, and a community garden.

XIII. NEXT MEETING

A. April 17 Wasilla Public Library and Zoom meeting. Chairperson Holl-Rambo may not be available to lead the meeting, as she is traveling. Member Knazovich may Chair the meeting if needed.

VII. XIV. ADJOURNMENT motion by Member Goltz and seconded by Member Moore, unanimous in favor. Meeting adjourned at 11:08 a.m..



Diane Holl-Rambo, Chairperson

Attest:



Ann Yadon, Secretary

RECEIVED

DEC 10 2021

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna Big Lake – Paige Moore Sutton -- Vacant
Vice Chair – Georgia Knazovich – Wasilla Trapper Creek – Ann Yadon At Large 2-Vacant
Secretary – Susan Pougher -- Palmer Willow – Carol Goltz At Large 1 – Vacant

Minutes

REGULAR MEETING

April 17, 2021

Zoom

10:00 am

- I. **CALL TO ORDER** Meeting was called to order at 10:08 by Chairperson Holl-Rambo.
- II. **ROLL CALL – DETERMINATION OF QUORUM** All members present with some connectivity issues for Member Knazovich. Quorum established.
- III. **APPROVAL OF AGENDA** Approval of agenda moved by Ms. Goltz and seconded by Ms. Moore. Passed unanimously
- IV. **PLEDGE OF ALLEGIANCE** Lead by Member Moore.
- V. **MINUTES OF PRECEDING MEETING**
 - A. March 20, 2021. Amendments to spelling and wording changes for clarification. Motion to accept minutes as amended by Ms. Knazovich, seconded by Ms. Yadon, passed unanimously.
- VI. **VI. BOROUGH STAFF REPORT**
 - A. Hugh Leslie. Mr. Leslie reports not much this month. The budget meeting for the Assembly are coming up. Willow will give an update for the building. Funds may be available for pandemic safety projects to the borough.
 - B. Librarians

Anya Kean, Big Lake. Anya has been contacting local businesses and some not so local, for Summer Reading Program Funds. This year's theme is "Reading Colors Your World". There will be a color for each week, with virtual storytime, crafts, and STEAM projects. Also included will be a virtual Lost Librarian Episode. Anya will visit a spot that children can visit with their families and tell all about it. Drawings for participation (reading 10 hours each week) include train trips, excursions, Alaska Conservation Center, and unhealthy amounts of ice cream. Each participant receives books. The Librarians have just completed a "deep weed" of media.

Beth Scow, Palmer. Palmer is open to patrons from 10 to 4, Tuesday to Saturday. In May they are hoping for more open hours. The curbside pickup is active also. The Library continues to "quarantine" books for 7 days. They are planning the Summer Reading Program activities to be mostly outside. Beth reported that Baker Taylor has over 200 children's ebook titles to download without a cap on how many are in use at a time. Coming soon.

April 17, 2021

Zane Treesh, Wasilla. The presentation to the City Council is coming up on Monday, it appears that a mostly flat funding will be passed. 18,000 items circulated for March back up to pre-COVID numbers. Tuesday had 700 patrons through the door. Summer Reading Program plans include a hybrid of virtual and outdoor. The Friends of the Wasilla Library are hosting the book sale outside. Zane clarified that ProQuest has the 5 National Daily Newspapers, NewsBank has the Alaska papers.

Julie Mitchell, Willow. Filmed walk through tour of the Willow Library Construction. Again this year the Library is teaming up with the Willow Food Pantry to deliver library books to the 4 locations they deliver weekly food to students. Patrons can pick up the Summer Reading Program items during the week or wait and have it delivered to the locations on Thursday.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – No persons to be heard.

VIII. UNFINISHED BUSINESS

A. Assembly report. Chairperson Holl-Rambo reported to the Assembly on April 6th, and that it went “reasonably well” One assembly member was complimentary of curbside service, when libraries were closed. Discussion about shorter being better and pictures on the screen as the report is delivered.

IX. NEW BUSINESS

A. Review of Library Strategic Plan. Review of the March 2018 Strategic Plan, what we like and don't like and things to remember when planning for a new RFP.

Chairman Holl-Rambo mentioned that the Staff Training under Mid-Term Plans has been a success and we are doing that well, however more can be done. Our Libraries always have ALICE Training and internet safety training. Ms. Scow will send out a free training site to the Libraries. Ms. Moore reported that one recommendation that has been good for them is having 2 people on staff at all times.

May want to continue with the idea of a “Head Librarian” position, to work under Mr. Leslie. Of course it all depends on budget and amount of work for that position.

Planning for the RFP for the next Strategic Plan. In fall of 21 Library Board should include funding from E-Rate to pay for the new strategic plan, in the budget.

Discussion about the appropriateness of hiring an expert company to complete a new strategic plan, and the Library Board being involved in RFP and selection of company.

X. ADVOCACY

A. Ms. Yadon recommends the Friends and Library Support Groups say Thank You to Don Young for the jobs plan he supports, that includes BroadBand which is important to Alaska Libraries and our communities. And his support of Build American Libraries Act HR 1581

Neither Murkowski nor Sullivan has signed onto SB127, the Senate Build American Libraries Act.

XI. CORRESPONDENCE None

April 17, 2021

XII. MEMBER COMMENTS

Ms. Goltz from Willow, Is encouraged by the increased numbers of holds on books, not because it's a wait but because of the expanded list you can be waiting on a title. The new building is looking wonderful. She watched the STEAM presentation recorded by Big Lake and complements Ms. Moore that she is a natural.

Ms. Kazovich from Wasilla didn't have anything further.

Ms. Yadon from Trapper Creek, they are in a holding pattern until May 1st, lifted mask and number of persons allowed. Planning outside summer programming.

Ms. Pougher from Palmer. Nothing more to add.


Ms. Moore from Big Lake. They are winding up the STEAM projects programming, and will keep it simple for the Summer, along with crafts. They are fully staffed, and open on Mondays. They are applying for a grant from the Community Council for book shelves in the quiet room. This month the artist is a photographer. They plan student art for May and June.

Ms. Holl-Rambo from Talkeetna. Gearing up for a summer reading program, currently discussing online vote for favorite small poetry.


XIII. NEXT MEETING

A. May 15 2021 at Trapper Creek Wasilla Public Library and Zoom meeting. May need someone else to host.

VII. ADJOURNMENT Move to Adjourn by Member Goltz, seconded by Member Knazovich. Unanimous passed. Meeting Adjourned at 11:09 a.m.


Diane Holl-Rambo, Chairperson

Attest:


Susan Pougher, Secretary
ANN YADON

April 17, 2021

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna	Big Lake – Paige Moore	Sutton -- Vacant
Vice Chair – Georgia Knazovich – Wasilla	Trapper Creek – Ann Yadon	At Large 1 -- Vacant
Secretary – Susan Pougher -- Palmer	Willow – Carol Goltz	At Large 2 – Vacant

Draft Minutes

**REGULAR MEETING
OWL Zoom**

**May 15, 2021
10: 00 am**

EXECUTIVE SUMMARY

During the 15 May 2021 MSBLB meeting, the following actions/discussions occurred:

- Discussion centered around how to make the Board’s report to the Assembly address the misconceptions evident from the Assembly budget hearings, and further to support the professional staff who submit budgets.
- Since one of the primary purposes of the Board is advocacy, various ways to increase advocacy at both the community and Borough Assembly level were suggested.

I. CALL TO ORDER

Meeting was called to order at 10:02 am

In the absence of the Secretary, Ms. Yadon took the minutes.

II. ROLL CALL – DETERMINATION OF QUORUM

Members present and establishing a quorum were: Diane Holl-Rambo, Georgia Knazovich, Paige Moore, Carol Goltz, Ann Yadon

Excused Absence: Susan Pougher

Staff Present: Juli Buzby – Sutton Librarian
Jennie Earles – Trapper Creek Librarian
Zane Treesh – Wasilla Librarian

Guest: Marci Hawkins – prospective board member for Sutton.

III. APPROVAL OF AGENDA

Motion: Approve agenda as amended with the addition of Membership under Unfinished Business and Assembly Report under New Business – Ms. Knazovich moved, Ms. Moore 2nd – motion passed

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETING

A. April 17, 2021 – Amendments to correct names and typographical errors.

Motion: Approve minutes as amended: Ms. Knazovich moved, Ms. Moore 2nd, motion passed

VI. BOROUGH STAFF REPORT

A. Librarians:

Jennie Earles – Trapper Creek Librarian – Most of the snow is gone, and kids and staff are cleaning up the garden and lawn. The new on-call library aide who started last fall is getting up to speed and working on the Summer Reading Program (SRP). The summer lunch program will also continue this year. One maintenance issue occurred – a contractor broke the sewer line again.

Juli Buzby – Sutton Librarian – Cleaning and gearing up for being outside at the library this summer for programs. Excited about having the kids at the library again. Introducing Marci Hawkins who will return to the Board as the Sutton representative. Two new on-call library aides may be hired, and one will hopefully be working with the teens and their families this summer.

Zane Treesh – Wasilla Librarian –SRP will be a mix of inside programming and outside programming at the amphitheater. The Friends book sales on May 1st netted \$500, one of the most successful ever for a 1-day sale, and the next sale will be on May 22nd. Numbers for patrons in the library are back up with April circulation at 18,000, and door numbers on 2 days have included 500 in one day and 440 in one day. Masks were authorized to be removed on May 4th. People are still encouraged to wear them if they want to, but there's been no big issues with this. Staff member Linda Sullivan retired after 30 years, and her position was filled internally. Hoping to be up to full staff within the next month to month and a half.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person None.

VIII. UNFINISHED BUSINESS

A. Continued review of Library Strategic Plan -- Discussion – Since this was covered thoroughly in last month's meeting, no additional review was required.

B. Membership – Term limitations have always been assumed to be 2, 3-year commitments; however, this limitation does not seem to be written in either the Borough code or in the Handbook. Assuming that those limitations are valid, Ms. Pougher's first term is up in December 2021, and Ms. Goltz's second term is up in December 2021; Ms. Holl-Rambo's and Ms. Yadon's second terms are up in December 2022. Ms. Knazovich's first term is up in December 2023.

Ms. Moore reapplied and her term is up in December. 2024

Ms. Hawkins will be applying for the Sutton position. She has previously served on the Board.

Therefore, filling the Willow Seat and the 2 At Large seats is a high priority.

Discussion: Given the requirement for 5 members to meet a quorum, to remain active the Board needs new members, especially since the 2 At Large seats remain unfilled.

Ms. Yadon pointed out that given some of the statements and obvious misunderstanding of library operations and budgeting at the Assembly Budget hearings, membership in the Board, and the Board's continuing advocacy is particularly important. For that to continue, board seats need to be filled.

IX. NEW BUSINESS

A. Assembly Report

Discussion: Importance of gearing the next Assembly report to address various misconceptions brought forward during the Assembly Budget hearings, particularly those on April 13th. Areas mentioned were library budgeting, importance of relying on professional staff, that lack of funding will cut services, and community needs. Biggest concern addressed was the meaning of "indefinitely postponing" the amendments to the library budgets, i.e. will it mean addressing the same misconceptions in the coming years.

No resolution was reached as to how to address these problems via the Board's report to the Assembly

X. ADVOCACY

A. Current needs

1. Part of the legislation ongoing at the national level is the Build America's Libraries Act. Representative Young co-sponsored in the House version of this bill. According to American Library Association emails, Senator Sullivan has supported the Senate version, S.B. 127 (2021), but as yet Senator Murkowski has not. Letters to the Senators may help.

2. In addition to the Board's report to the Assembly, various suggestions were made to further advocacy both from the Board and from community members to aid in ensuring that library services would not be affected by uninformed budget cuts. These included:

a. Finding more information regarding the non-areawide fund balance -- how it can be expended, where it comes from, addressing concerns about it becoming the source of library funding

b. Inviting Assembly members who do not have libraries in their district, as well as those who do have libraries in their districts, to visit library programming

c. Inviting Assembly members to local Friends/Advocates yearly meetings or other library-based functions.

d. Speaking to community members to make them aware of the need to advocate for their libraries to maintain and improve their library services.

e. Investigating ways to stabilize library funding.

XI. CORRESPONDENCE

None

XII. MEMBER COMMENTS

Big Lake – Ms. Moore – The last STEAM program for the school year will be this month. Since SRP is also take and make, each week Peggy will be doing a craft but a STEAM project will also be included – one that will be good for all ages. Librarian (Anya) has been getting prizes and sponsors for SRP despite being injured. Librarian will be out because of injury so will be doing Lost Librarian programs via zoom. Art alcove will be student art, but it's not up yet because of a glycol flush gone awry – requires cleaning carpet, replacing ceiling tiles, etc. Drop box was vandalized and will need to be replaced. Door alarm also went awry. Anya got a grant from the Community Council for bookcases in community room. Because of some inappropriate phone calls, some phone numbers had to be blocked.

Trapper Creek – Ms. Yadon – Nothing to add to staff report from Trapper Creek.

Wasilla – Ms. Knazovich -- Nothing to add to staff report from Wasilla.


Talkeetna – Ms. Holl-Rambo – Summer lunch and backpack programs will continue this summer. Having kids attend in person is exciting. The Friends received a grant for a community garden. Much of the summer programming will be outside, probably around the amphitheater.

XIII. NEXT MEETING


A. August 21, 2021 – host is scheduled to be Willow, but this will be contingent on the progress of construction, hoping to perhaps have an in-person meeting.

XIV. ADJOURNMENT

Motion to adjourn – Ms. Knazovich moved, Ms. Yadon 2nd, motion passed. Meeting adjourned at 10:58


Diane Holl-Rambo, Chairperson

Attest:



Susan Pougher, Secretary
SUSAN POUGHER

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna	Big Lake – Paige Moore	Sutton – Marci Hawkins
Vice Chair – Georgia Knazovich – Wasilla	Trapper Creek – Ann Yadon	At Large 1 - Vacant
Secretary – Susan Pougher -- Palmer	Willow – Carol Goltz	At Large 2 – Vacant

Meeting Minutes

REGULAR MEETING

August 21, 2021

Zoom

10:00 am

- I. **CALL TO ORDER** Call to order at 10:00 am by Chairperson Holl Rambo
- II. **ROLL CALL – DETERMINATION OF QUORUM** -- A Quorum was established with Members Holl-Rambo, Knazovich, Pougher, Moore, Yadon, and Hawkins in attendance
- III. **APPROVAL OF AGENDA** The approval of the agenda was moved by Member Knazovich and seconded by Member Moore.
- IV. **PLEDGE OF ALLEGIANCE**
- V. **MINUTES OF PRECEDING MEETING**
- A. May 15, 2021 -- The minutes of May 15 meeting with no corrections were moved by Member Knazovich, and seconded by Member Moore. Discussion took place as to when the borough should alert the board that a quorum has been established for the next meeting. It was decided that we would prefer to be notified the Friday, one week previous to the meeting.
- VI. **BOROUGH STAFF REPORT**
- A. Hugh Leslie. Long time Borough Employee Warren Templin passed in June. Parks and recreation struggled getting staff and were not able to upkeep parks and libraries grounds to the usual standard. Mr. Leslie included the RFP for the Library Strategic Plan from 3 years back in our packet.

B. Librarians

Julie Mitchell from Willow. The construction is continuing. They plan to close on August 30 and reopen to the public on September 13th at the new building. One drawback is that they won't have the front door or furniture until sometime in October. They will plan the ribbon cutting for later in October.

Willow, Wasilla, and Palmer librarians participated in the Alaska Library Catalogue (ALC) meeting. ALC added Kodiak Public Library and the rest of the University system; however, Haines Public Library dropped. There are now more than 7 million items in the catalogue.

Libraries have the opportunity to apply for a COVID Relief Grant from the state. Application is due September 15th. If the library applies for the \$3500.00 they will also receive \$2000.00 to buy books.

VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person

No Audience Participation

VIII. UNFINISHED BUSINESS

A. Further Budget Information

At the end of the past year the Borough's Non-Areawide fund balance, which includes the unused money from library budgets, was higher than it had been. The discussion among the Assembly Members has upset Librarians and library supporters. The motion to cut the Libraries budgets was withdrawn and indefinitely tabled. The assembly member seems to see an end of year fund balance as the Libraries being overfunded without understanding how those budgets work.. Board members stated that a "use it or lose it" philosophy leads to waste.

Member Pougher asked how easy it is to move money from one line in the budget to another. Mr. Leslie explained that the Librarians are not to move money from wages for other uses, but that other lines could be adjusted when needed.

B. Library Strategic Plan

The packet that was emailed to the Board Members included the scope of work from the previous strategic plan Request For Proposal (RFP). Mr. Leslie is not advocating that it be used as is, but rather used as a framework for a new scope of work. Board members may wish to review this and consult with their respective librarians for suggestions. The previous strategic plan was a five year plan now in its fourth year.

The money for the last strategic plan came from e-rate money that the libraries no longer apply for. However, there is a fund balance from e-rate that we could use to help fund the project and/or the Board could write the additional funding into our board budget.

The process begins with deciding what we would like an outside consultant to provide in a strategic plan. The borough adds the boilerplate information and the RFP is sent out to businesses. Proposals are sent back for consideration. Proposals are considered independently by a borough committee made up of board members, librarians, and borough staff. It is scored by a weighted matrix, a contractor is selected, and then begins work.

Some discussion ensued about how the process developed for the last strategic plan.

Mr. Leslie suggested that board members read and begin to edit and make changes to the scope of work that we would like to see.

Member Knazovich was excused at 11:04.

It was suggested that we work with our librarians and get their concerns and plans.

It was suggested that we form a committee of Board Members to work on and hone our ideas after the next meeting.

IX. NEW BUSINESS

A. Year End "Review"/ Yearly Planning

We have already begun yearly planning; we will wait until next meeting after officer elections for the discussion. We will discuss the calendar and consider if changes are needed.

X. ADVOCACY

A. Current needs

Advocacy is needed to keep Libraries in the National discussion for recovery funds.

Another means of advocacy is to find and follow local libraries on Facebook.

ALC and SLED were cut from the state budget by the governor. While funding for this year will be OK, advocacy will be needed to fund those programs for next year.

XI. CORRESPONDENCE -- None

XII. MEMBER COMMENTS

Member Moore -- Big Lake reports 70 more children than last year for Summer Reading Program (SRP) and 39 adults. Total for SRP was just shy of 200. Seventeen bikes were awarded as prizes along with helmets and bike locks. Many other community businesses donated for prizes also. The library received a new camera server.

Member Pougher -- Palmer reports summer program went well, the end of program celebration was outside with good weather. Palmer Friends of the Library is not as active as in the past. The Library is very busy.

Member Hawkins -- Sutton reports good summer program with 46 children and 16 teenagers. They had an auction in support of Bright Lights who are gathering books for free at the post office and gas station. Starting the baby read and they expect more participants after the fair.

Member Yadon -- Trapper Creek reports summer reading program went well, and ended last week, lunches ended at the same time. They are waiting on COVID numbers before they plan for the winter programming. Trapper Creek Library has a Facebook page.


Member Holl-Rambo -- Takeetna reports over 11,000 hours read by adults and children for summer reading program. The Friends of the Talkeetna Library had a service project where they worked with the food pantry and Church on the Rock and gave away school supplies the week before school started. They are waiting on COVID numbers before planning winter scheduling.

XIII. NEXT MEETING

A. September 18, 2021 -- Talkeetna Public Library and Zoom meeting

XIV. ADJOURNMENT

Member Hawkins moved to adjourn, seconded by Member Moore. All in agreement.



Diane Holl-Rambo, Chairperson

Attest:



Ann Yadon, Secretary

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna	Big Lake – Paige Moore	Willow – Carol Goltz
Vice Chair – Georgia Knazovich – Wasilla	Palmer– Susan Pougher	At Large 1 -- Vacant
Secretary – Ann Yadon – Trapper Creek	Sutton – Marci Hawkins	At Large 2 – Vacant

Minutes

**REGULAR MEETING
OWL Zoom**

**September 18, 2021
10: 00 am**

EXECUTIVE SUMMARY

During the 18 September 2021 MSBLB meeting, the following actions/discussions occurred:

A. The next three meetings will be held via Zoom. At the January meeting the Board will discuss location, dates, and method of delivery for meetings during 2022.

B. The RFP for the next Strategic Plan was discussed. Discussion will be tabled until pandemic concerns abate.

I. CALL TO ORDER

Meeting was called to order at 10:00 am

II. ROLL CALL – DETERMINATION OF QUORUM

Members present and establishing a quorum were: Diane Holl-Rambo, Georgia Knazovich, Susan Pougher, Carol Goltz, Marci Hawkins, Paige Moore, and Ann Yadon.

Staff Present: Cassidy Owen, Talkeetna Assistant Librarian

III. ELECTION OF OFFICERS

Following officers were nominated from the floor and elected:

Chairman: Diane Holl-Rambo

Vice Chairman: Georgia Knazovich

Secretary: Ann Yadon

IV. APPROVAL OF AGENDA

Motion: Approve agenda– Ms. Knazovich moved to approve, Ms. Moore 2nd – motion passed.

V. PLEDGE OF ALLEGIANCE

VI. MINUTES OF PRECEDING MEETING

A. August 15, 2021

Motion: Approve minutes as amended: Ms. Knazovich moved, Ms. Goltz 2nd, motion passed.

September 18, 2021

VII. BOROUGH STAFF REPORT

A. Librarians: Cassidy Owen, Talkeetna – About to start Storytime for winter after a break since July. Other winter programs include adult Book Club, which started this month, and the Teen and Tween programs which will begin in November

VIII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person
None.

IX. UNFINISHED BUSINESS

A. Year End “Review”/Yearly Planning

Discussion of the calendar for 2022 meetings regarding how the Board will meet and when, included:

1. Moving the meeting to a different day of the week. Points included that Saturday often has conflicts; however, Board members who work would have difficulty with driving to evening meetings or even getting home in time to remote in. Zoom meetings might give an option during the pandemic for other days of the week, but still may be difficult for those who work. After the pandemic, it would be important to continue the practice of meeting at each library. No resolution was reached.
2. Zoom meetings for the bulk of meetings regardless of day of the week combined with a field trip to all libraries was discussed. No resolution
3. Once in-person meetings at each library resume, maintain a Zoom option for any who may have difficulty attending on any specific date

After discussion, agreement was to continue the next three meetings (October, November, and January) via Zoom and then address the rest of 2022 at the January meeting during the review of the Handbook. If any changes are required, they will most likely require changes in the Handbook.

X. NEW BUSINESS

A. RFP/Strategic planning info from librarians

Board members were tasked with discussing with their respective librarians what changes might be added to an RFP for a Strategic Plan and bringing them to this meeting. The following changes or suggestions were brought forward:

1. Emphasize in the RFP that the libraries are in small communities and very rural in nature.
2. Include a description of the each of the communities served. These descriptions were in the last Strategic Plan, but were not in the RFP.

3. Focus on Alaskan knowledge of libraries as opposed to other States. Weight the points assigned to the proposals received so that experience with Alaska and its libraries carries more emphasis than just overall library experience.
4. Request an overall Plan, with more specific Plans for each library.
5. COVID has changed the way libraries nationwide, and in Alaska, have delivered services to their communities. New, inventive ways to serve communities have emerged. Looking ahead 5 years at this point, may not provide enough time to extrapolate how libraries in Alaska will use those new methods of service. Given that there is one year remaining in the current Strategic Plan, to get a more accurate picture of the future, issuing an RFP at this time may be premature.
6. Since one of the requirements of a Strategic Plan is to work directly with multiple stakeholders (community members, staff, Borough offices, and more), the current pandemic would preclude getting an accurate picture of community use of the libraries, and what they want to see in the future.
7. Consideration should be taken into account of the two city libraries as they are in the Borough, though they are administered by the cities. Additional difficulties because of the differences between the city libraries and their rural partners may affect what should be included in the RFP.
8. Is there enough funding left in e-rate funds to cover such a wide ranging strategic plan? If not, what are the possible sources of funding?

After this discussion, the Board agreed to table the discussion until after pandemic concerns had subsided. In addition, the next discussion should include the purpose of a strategic plan, why it's needed, and what elements should be included.

XI. ADVOCACY

A. Current needs

Build America's Libraries Act is still under discussion for inclusion in the legislative allocation of funding in the budget reconciliation.

XII. CORRESPONDENCE

None

XIII. MEMBER COMMENTS

Big Lake – Fall and winter programs have begun. While not meeting in person, the Storytime, and Steam programs are beginning. Take and make crafts and STEAM kits are included in programming. Repair issues – the pump was replaced again, the automatic door was fixed by replacing too short screws with large bolts. Library has applied for the ARPA grant. Extra printers etc. have been removed so there is now more space behind the desk. Another bike was stolen. All Borough buildings are being

assessed for seismic damage, and they have been at Big Lake. Artist corner features an Alaskan alphabet which has also been turned into a coloring book.

Sutton – Juli has been ill. STEAM kits and learning kits are available for checkout. Library filed for the ARPA grant, hoping for funding for more STEAM kits. Storytime is ongoing both in person and on Facebook. Emphasis is being placed on making sure that parents accompany their children to Storytime. Teen program coordinator has moved, so that program is currently up in the air.

Trapper Creek – Some staffing issues included one on-call having to quarantine after being exposed to Covid, and another with a family emergency. These issues required canceling programming last week. Still not doing after school programming but Pre-school programming is continuing with homeschooling families attending with all ages of children. When staffing is available, will continue programming as the pandemic concerns allow.

Palmer – Friends haven't done any of the big groups because of COVID, but they have planned an outdoor Trick or Treat. Tents will be outside, and as the kids come trick or treating – they'll receive a book and some treats. Storytime is on Facebook and on YouTube. Kids in the Kitchen is a You-Tube presentation by the library. Also doing STEAM programming from Big Lake. Still quite a lot of curbside service, which is from 9 am to -3:30 pm.

Wasilla – Checked out over the last month were 11,000 items, and 40-60 new library cards per week have been issued over the last 6 weeks. Library is now fully staffed. September 25th will be the anniversary of new library. A new Book Club is meeting the first Monday of each month – they'll be reading Willa Cather books.

Willow -- Every week is a bit different. Librarian Julie Mitchell has been doing a super job wearing different hats. Last week was back to curbside service. During the move-in to the new library, lots of volunteers were helping to put books on shelves. Artwork is being installed. Dedication wall artist was Scott Thompson – that wall is very Willow-y and very library-like. Trunk or Treat will take place for Halloween. Hoping to be open for people to come in for a regular format on Monday. Ribbon cutting is delayed because the new furniture is not yet here. Willow is looking forward to showing the new library to everyone.

Talkeetna – In addition to Cassidy's report, the Friends are continuing to assist with programs at the library. Question, as everywhere, is COVID -- what it's going to do, and what effect it will have on library services.

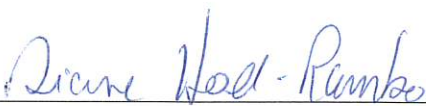
XIV. NEXT MEETING

A. October 16, 2021 – Sutton Public Library and Zoom meeting

XV. ADJOURNMENT

September 18, 2021

Motion to adjourn – Ms. Knazovich moved, Ms. Hawkins 2nd, motion passed. Meeting adjourned at 11:30 am



Diane Holl-Rambo, Chairperson

Attest:



Ann Yadon, Secretary

September 18, 2021

RECEIVED
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NORTH LAKES COMMUNITY COUNCIL MINUTES

Zoom Meeting
Meeting ID: 849 4838 0281
Passcode: 921136
Regular Meeting October 28, 2021

- I. **CALL TO ORDER/DETERMINATION OF QUORUM | 7:01 P.M.**
 - a. Determination of a Quorum – Quorum was established.
 - b. Pledge of Allegiance
- II. **AGENDA APPROVAL**

President Theron Bair request to change “Presentations from MEA” to just “Presentations” and to add Matthew Beck and Mark Bailey. Brittany Rhodes made a motion to approve agenda with proposed changes, Abraham Sayen seconded. All in favor, none opposed.
- III. **MINUTES APPROVAL- September 30, 2021**

No proposed changes. Rachel Sayen-Lambert made a motion to approve minutes as stands, Abraham Sayen seconded. All in favor, none opposed.
- IV. **OFFICERS/COMMITTEE REPORTS**
 - a. President’s Report- Nothing new to report.
 - b. Treasurer’s Report- Profit and Loss report for September provided. Reports on projects from all grant awardees are needed by November 30, 2021.
 - c. Mat-Su Community Council for Public Safety Report- Still no meetings due to Covid, nothing new to report.
 - d. Finance Committee- Did not meet this month, nothing new to report. Next tentative meeting scheduled for 12/09/2021.
 - e. By-Laws Committee- Will be proposing several amendments to bylaws pertaining to election process, will be presented in New Business- Election Progress.
 - f. Marketing Committee- Nothing new to report.
 - g. Nominating Committee- No members of committee present at this meeting.
- V. **PRESENTATIONS (~~BY MEA~~)**

Heard presentations by Kristi Short for Assembly District 6, Matthew Beck for Mat-Su Borough Mayor, and Mark Bailey for Assembly District 3.
- VI. **OLD BUSINESS**

None
- VII. **NEW BUSINESS**
 - a. Election Progress- No one from Nominating Committee present so nominations were not presented. Secretary Brittany Rhodes, member of the Bylaws Committee, discussed several suggested amendments to bylaws pertaining to the election process to keep NLCC in compliance with bylaws. These proposed amendments are to be voted on at the next general membership meeting, until this time Brittany Rhodes made a motion to extend Abraham Sayen and Rachel Sayen-Lambert’s terms an addition 30 days under Article 9, Section 5, Subsection C as elections could not be held at the current meeting. Theron Bair seconded. All in favor, none opposed. Brittany Rhodes made a motion to officially propose


suggested amendments to bylaws, Alice Smith seconded. All in favor, none opposed.
Proposed amendments are as follows:

- I. Article 9, Section 3, Subsection A- Board members shall be elected by the general membership at the (~~October~~) **December** meeting.
 - II. Article 9, Section 4, Subsection A- The Board shall appoint a nominating committee at least (~~three~~) **two** (~~months~~) **meetings** prior to the (~~October~~) **December** membership meeting each year. The nominating committee shall be responsible for soliciting and presenting nominees at a general membership meeting at least one (~~month~~) **meeting** prior to the (~~October~~) **December** meeting (*See ARTICLE 10 — COMMITTEES*).
 - III. Article 9, Section 5, Subsection A- Having established a pattern of rotating terms, elections for ~~{two (2)}~~ **three (3)** Board members shall be held in even numbered years. Elections for ~~{three (3)}~~ **two (2)** Board members shall be held in odd numbered years.
- b. Regular Meeting Schedule
- I. November 18, December 16- Schedule as stands.

VIII. AUDIENCE PARTICIPATION

Alice Smith invited all NLCC members and families to attend the annual pumpkin carving event in the Williwaw Subdivision at the new park pavilion, which was one of the NLCC grant awardee projects.

IX. ADJOURN | 7:45 PM

Signed by: 

President, Theron Bair

11/18/2021
Date Signed

Attested by: 

Secretary, Brittany Rhodes

11/18/2021
Date Signed

NEXT MTG: November 18, 2021 - AT 7:00 P.M. AT THE BOYS AND GIRLS CLUB, WASILLA, AK & Via Zoom

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on November 15, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1, Vice-Chair
Mr. Richard Allen, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Stafford Glashan, Assembly District #6*

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Planning Commission members absent and excused were:

Mr. Chris Elder, Assembly District #5
Mr. Sassan Mossanen, Assembly District #7

Staff in attendance:

Mr. Jason Ortiz, Acting Planning & Land Use Director/Development Services Manager
Ms. Shannon Bodolay, Assistant Borough Attorney
Mr. Mark Whisenhunt, Acting Development Services Manager/Planner II
Ms. Peggy Horton, Planner II
Mr. Joseph Metzger, LMD Specialist
Ms. Karol Riese, Planning Commission Clerk
Mr. Caleb Buist, Help Desk Specialist

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Peggy Horton.

IV. CONSENT AGENDA

A. Minutes

October 18, 2021, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS
(None)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

Resolution PC 21-30 A resolution of the Matanuska-Susitna Borough Planning Commission supporting Assembly adoption under MSB 15.24.030(B) of the Jonesville Public Use Area Management Plan. Public Hearing: December 6, 2021 (Staff: Joe Metzger, Land Management Specialist).

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no Agency/Staff Reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke regarding Jonesville Public Use Area Management Plan:
Mr. Brian Largent

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

Resolution PC 21-28, A conditional use permit in accordance with MSB 17.60 – Conditional Uses, allowing for the operation of a marijuana retail facility, located at 3591 S. Vine Road, Tax ID #5060B01L001A, within Township 17 North, Range 2 West, Section 23, Seward Meridian (Applicant: Jana Weltzin, on behalf of Alaskan Originals, LLC; Staff: Mark Whisenhunt).

Chair Vague read the resolution title into the record.

Mr. Whisenhunt provided a staff report:

- informed Commissioners that Commissioner Elder recused himself from this resolution as he is the landlord.
- staff recommended approval of the resolution with seven conditions.

Commissioners questioned staff regarding:
(no questions were asked)

Chair Vague invited the applicant or their representative to provide an overview of their application.

Ms. Jana Weltzin, representative of Alaskan Originals, LLC, and Mr. Josh Hunter provided an overview of their application.

Commissioners questioned the applicant regarding:

- Bus stop location

Chair Vague opened the public hearing.

The following persons spoke against Resolution PC 21-28: Mr. Huhnkie Lee

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Whisenhunt responded to questions and statements from members of the audience.

Page 155 site plan – three access points that have permits on them;

School bus routes can change over years;

Mat-Su Borough has no standards regarding this.

Chair Vague invited the applicant to respond to questions and statements from the audience.

Mr. Hunter and Ms. Weltzin stated that they had nothing further to add.

There being no one else to be heard, Chair Vague closed the public hearing, and the discussion moved to the Planning Commission.

MOTION: Commissioner Chesbro moved to approve Resolution PC 21-28. The motion was seconded.

Discussion ensued

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

XI. CORRESPONDENCE AND INFORMATION

XII. UNFINISHED BUSINESS

Resolution PC 21-29

A resolution of the Matanuska-Susitna Borough Planning Commission adopting Findings of Fact and Conclusions of Law to support denial of Resolution PC 21-23.

MOTION: Commissioner Anderson moved to approve Resolution PC 21-29 deleting items that were suggested and adding additional items as shown in the packet. The motion was seconded.

Discussion ensued

MOTION: Commissioner Glashan moved a primary amendment to move three items in the Conclusions to Findings of Fact, "Whereas". The motion was seconded.

WHEREAS, approval of a wastewater disposal system would require multiple waivers from ADEC; and

WHEREAS, the property was advertised for sale as a 'camping spot' with a note to contact the MSB for 'possible variance for building'; and

WHEREAS, the applicant knew, or reasonably should have known, that a variance was required prior to beginning construction.

VOTE: The primary amendment was passed without objection.

MOTION: Commissioner Glashan moved a primary amendment to keep items that were added then deleted in the Findings of Fact section. The motion was seconded.

WHEREAS, the ADEC includes graywater in its definition of 'domestic wastewater' in 18 AAC 72.990; and

WHEREAS, the ADEC requires a 100 foot separation distance between waste water collection, treatment, or disposal systems and the mean annual high water level of a lake in 18 AAC 72.020; and

WHEREAS, the ADEC requires a 50 foot horizontal setback from slopes exceeding 25%; and

WHEREAS, the Matanuska-Susitna Borough has a 100 foot setback requirement for sewage disposal systems and the ordinary high water mark; and

VOTE: The primary amendment was passed without objection.

MOTION: Commissioner Glashan moved a primary amendment to keep items that were added then deleted in the Findings of Fact section. The motion was seconded.

WHEREAS, Recreational camping is allowed within the Core Planning Area; and

WHEREAS, no information pertaining to pecuniary hardship was discovered by staff in their analysis of the proposed dwelling; and

WHEREAS, construction of the proposed structure is proposed to avoid the inconvenience of temporary shelter while recreating on the property; and

VOTE: The primary amendment was passed without objection.

VOTE: The main motion passed as amended without objection.

XIII. NEW BUSINESS

XIV. COMMISSION BUSINESS

A. Adjudicatory

B. Upcoming Planning Commission Agenda Items (*Staff: Jason Ortiz*)

- Commission Business was presented, and no comments were noted;
- Quasi-Judicial matters – do not discuss or do any fact finding; and
- December 6, 2021 meeting so there will not be a public hearing to be heard on December 20, 2021

MOTION: Commissioner Chesbro moved to cancel December 20, 2021, Planning Commission meeting since there is no business to be heard. The motion was seconded.

Discussion Ensued

VOTE: The main motion passed without objection.

XV. DIRECTOR AND COMMISSIONER COMMENTS

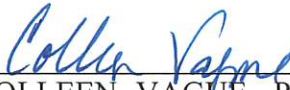
Commissioner Glashan: Surprised I'll be off the commission so soon.

Commissioner Anderson: Since this is my last meeting. Thank you. It has been an honor to serve on this commission. It has been an interesting learning curve as you go. To Commissioner Allen, keep on doing what you are doing. We have a great staff, great support that helps us keep things lined out with reports to follow – it is a great commission to serve on. I have learned a lot and wish all the fellow commissioners the best of luck as we move forward with the new administration.

Commissioner Vague: That is awful. We started together, and it seems like we should end together, but I guess not since you are skipping town. Thank you, Commissioner Anderson, for your service. When I get lazy and kind of scan through and see if there are any high points that I can find, I feel confident that I can do that because I know that Mary has read every word of every page of the document that has been submitted for these meetings; fully prepared and I know that if I have questions, I can count on you. You will be missed and happy wherever it is that you are going. I know that there are points of frustration, but I want everyone to remember Mr. Haberman, he contributed, and he did what he thought was right, and he tried to make the system better. We didn't always agree with him on these matters, but his contribution was sincere, and I really do wish his family well with what happened. I really think that I would really like to encourage the borough to have another meeting on Robert's Rules. They are complicated and confusing; I came into this having been a chairperson of another board, so I had some idea, but I went to it when they did have it, and I learned a lot. I just know that it helps make the meetings go smoothly, and they are more understandable with all of Mr. Glashan's stuff that he wants to do and throw at me. I encourage that we do that again.

XVI. ADJOURNMENT

The regular meeting adjourned at 6:54 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: December 6, 2021

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By: Joe Metzger
Introduced: November 15, 2021
Public Hearing: December 6, 2021
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 21-30**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY ADOPTION OF THE JONESVILLE PUBLIC USE AREA MANAGEMENT PLAN; AND AMENDING MSB 15.24.030.

WHEREAS, the Matanuska-Susitna Borough Assembly adopted Ordinance Serial No. 20-038 supporting development of the Jonesville Public Use Area Management Plan and directing administration to develop a long-term management agreement with the State to develop and maintain recreation amenities in accordance with the Jonesville Public Use Area Management Plan; and

WHEREAS, the Borough has assisted the Community of Sutton and attempted to work with the Alaska Department of Natural Resources and Fish and Game to draft a management plan to address the public health, safety, and welfare concerns as well as the wildlife habitat and environmental concerns associated with the Jonesville Public Use Area; and

WHEREAS, the Plan contains goals and management guidelines for access, commercial use, coordination, facilities, fees, fish and wildlife habitat, forestry, health and safety, heritage and cultural resources, materials, mitigation, parcel acquisition,

public use sites, recreation, subsurface resources, trails, and waterbodies; and

WHEREAS, the Jonesville Public Use Area Management Plan is consistent with the goals and management guidelines of the Borough-wide Comprehensive Plan as well as the Sutton Community Comprehensive Plan. The Borough-wide Comprehensive Plan, Land Use Goal #1 is to *"protect and enhance the public safety, health, and welfare of Borough residents."* The management guidelines in the Plan, which, if properly implemented, will improve and safeguard public health, safety, and welfare as well as wildlife habitat, forest and environmental health, and public recreation opportunities; and

WHEREAS, in 2019 and 2020, public planning meetings were held twice a month at the Sutton Library to develop the management plan; and

WHEREAS, in 2020 three public scoping meetings, two open houses, and a 30-day public review period occurred to engage with the members of the public interested in the Jonesville Area to ensure the management plan addresses issues about which the public are concerned; and

WHEREAS, in 2020, the Plan was presented before the MSB Parks, Recreation and Trails Advisory Board and the MSB Planning Commission. Resolutions of support were received from both PRTAB and the Planning Commission; and

WHEREAS, in January 2021, an Ordinance was brought before the MSB Assembly seeking adoption of the plan. The Assembly postponed a decision on the Ordinance to allow for additional public dialogue; and

WHEREAS, in response to the feedback received at the Assembly meeting, the Jonesville Public Use Area Management Committee chose to revisit and revise the plan; and

WHEREAS, since January of 2021, the Committee has held 30 public meetings to allow for additional public dialogue and to make changes and edits to the plan. The meetings were held at the Sutton Public Library and a Zoom link was provided for each meeting to allow individuals to attend remotely; and

WHEREAS, numerous comments and suggestions have been submitted by members of the public. Each comment and suggestion was thoroughly reviewed by the Committee. Where applicable, the public comments and suggestions were incorporated into the plan; and

WHEREAS, the overall intent of the plan has remained the same throughout the entire revision process.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission supports the adoption of the Jonesville Public Use Area Management Plan.

BE IT FURTHER RESOLVED, the Matanuska-Susitna Borough Planning Commission supports amending MSB 15.24.030 to reflect adoption of the Plan.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 6th day of December, 2021.



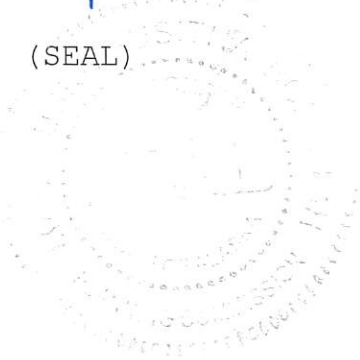
COLLEEN VAGUE, Chair

ATTEST



Karol Riese, Planning Clerk

(SEAL)



YES: (4) Commissioner Vague, Commissioner Chesbro,
Commissioner Allen, Commissioner Glasha

NO: (0)

By: N. Cameron
Public Hearing: December 6, 2021
Action: Approved

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**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 21-31**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF LAND CLASSIFICATION FOR SIX BOROUGH-OWNED PARCELS FOR PURPOSE OF IDENTIFYING AND GUIDING FUTURE USE AND DEVELOPMENT OF SAID PARCELS (MSB007763/MSB007766/MSB007767).

WHEREAS, six Borough-owned parcels are proposed for land classifications for purpose of reserving land for a public park and storage for road service area sand and gravel, future emergency facility sites, resource extraction and development, commercial leasing, and agricultural land sale; and

WHEREAS, the attached Best Interest Finding provides information specific to each parcel to include proposed purpose and land classification, maps, inter-department and public comments, and Matanuska-Susitna Borough Agricultural Advisory Board Resolution 21-01; and

WHEREAS, a Borough inter-departmental review was conducted, along with 30-day public notice in accordance with Title 23 and Land and Resource Management Policy and Procedures adopted by the Matanuska-Susitna Borough Assembly; and

WHEREAS, through land classification, the parcels are identified for specific future purpose which cannot be changed without Assembly approval.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends Assembly approval of land classifications as follows:

Parcel 22N04W11D001, "Reserve Use Lands" for purpose of a public park in the Caswell Lakes area and sand/gravel storage for road service area functions; and

Parcel 6070000L0673, "Reserve Use Lands" for purpose of access to the Caswell Lakes public park and sand/gravel storage area identified as Parcel 22N04W11D001; and

Parcel 23N04W20B009, "Reserve Use Lands" for purpose of future emergency service facility; and

Parcel 22N04W32B016, "Reserve Use Lands," "Resource Management Lands" and "Watershed Lands" for purpose of a future fire training facility, timber salvage sale, personal use firewood harvest, and wetlands; and

Parcel 20N04W07A002, "Reserve Use Lands," "Resource Management Lands" and "Material Lands" for purpose of future emergency service facility, gravel/timber resource extraction, and personal-use firewood harvest; and

Parcel 24N05W15D002, "Commercial Lands" and "Agricultural Lands" for purpose of a commercial lease site and agricultural development to be offered in a future agricultural land sale.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 6th day of December, 2021.


COLLEEN VAGUE, Chair

ATTEST


Karol Riese, Planning Clerk

(SEAL)



YES: (4) Commissioner Glashan, Commissioner Vague
NO: ~~1~~ Commissioner Chesbro, Commissioner Allen

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on August 19, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:02 p.m. by Chair LaMarr Anderson.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Pio Cottini, District Seat #1
- Mr. LaMarr Anderson, District Seat #2, Chair
- Mr. John Shadrach, District Seat #3
- Mr. Dan Bush, District Seat #4
- Mr. Dennis Vau Dell, District Seat #5
- Mr. Wilfred Fernandez, District Seat #6, Vice Chair
- Mr. Alan Leonard, District Seat #7

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Platting Board members absent and excused were:

- Ms. Barbara Doty, Alternate
- Ms. Amanda Salmon, Alternate

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Platting Administrative Specialist
- Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Pio Cottini.

C. APPROVAL OF THE AGENDA

Chair Anderson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Anderson inquired if there were any changes to the minutes for July 15, 2021.

GENERAL CONSENT: The minutes for July 15, 2021 were approved without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS *(Three minutes per person, for items not scheduled for public hearing)*

A. Persons to Be Heard *(There are no persons to be heard)*

4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(There is no Unfinished Business)

5. RECONSIDERATIONS/APPEALS
(There are no Reconsiderations/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. LATITUDE NORTH ESTATES MASTER PLAN:** The request is to create 25 lots, by three phases, from Tax Parcel D3, to be known as Latitude North Estates Master Plan, containing 41.587 acres +/- . The plat is located south of the intersection of W. Big Lake Road and W. Parks Highway (Tax ID # 17N03W12D003); within the E ½ SE ¼ Section 12, Township 17 North, Range 03 West, Seward Meridian, Alaska. In the City of Houston and Assembly District #7. Continued from July 15, 2021 Platting Board Hearing.
(Owner/Petitioner: Latitude North Construction LLC; Surveyor: Farmer; Staff: Amy Otto-Buchanan)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 41 public hearing notices were mailed out on June 23, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-105.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Ms. Joy Cypra, the petitioner's representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Ms. Joy Cypra, the petitioner's representative, explained their views on the design of the project regarding Parcel A. Answered questions from the Platting Board.

Discussion ensued between the platting board and the petitioner's representative on the design and the variance regarding Parcel A.

TIME: 1:40 P.M.

CD: 0:39:55

The Platting Board to a Break for the Petitioner and the Petitioner’s Representative to talk to each other on what they would like to do for this case.

TIME: 1:47 P.M.

CD: 0:47:07

Ms. Joy Cypra, the petitioner’s representative, let the board know that they wish to continue the case with the intent to do the variance.

More Discussion by the platting board on the case project.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Fernandez moved to approve the preliminary plat for Latitude North Estate Master Plan, and the variance from MSB 43.20.281(A)(1) with 10 recommendations.

- The motion did not have a second.
- The motion failed.

MOTION: Platting Member Vau Dell moved to continue the preliminary plat for Latitude North Estates Master Plan, and the variance from MSB 43.20.281(A)(1) to 6 month or earlier to complete submittal requirements. The motion was seconded by Platting Member Shadrach.

The Platting Board would like more information regarding the well, the church’s opinion on their parking lot being taken away, and the zoning issues regarding residential and commercial.

VOTE: The motion passed with all in favor.

TIME: 2:04 P.M.

CD: 01:04:13

B. CHILLIGAN NORTH: The request is to create 12 lots from Tract A, Hand Subdivision, Plat No. 2004-38, to be known as Chilligan North, containing 17.06 acres +/- . Petitioner will be extending S. Chilligan Drive for access to the new lots. The plat is located north of E. Fairview Loop and south of S. Bay View Drive, within the city limits of Wasilla (Tax ID #5510000T00A); located within the NE ¼ Section 15, Township 17 North, Range 01 West, Seward Meridian, Alaska. In Assembly District #4. Continued from August 5, 2021 Platting Board Hearing. (*Owner/Petitioner: Andrei Prokoshev; Surveyor: HLS; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 87 public hearing notices were mailed out on July 14, 2021.

Platting Member Vau Dell requested from the chair time to read the handout given to the board from the petitioner's representative. The Chair granted the time.

TIME: 2:07 P.M.

CD: 01:06:52

Break to read the handout given by the petitioner's representative before the case started.

TIME: 2:15 P.M.

CD: 01:04:13

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-105.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner and/or the petitioner's representative passed on giving an overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Craig Hanson, the petitioner's representative, gave an update on the project and information that was gathered for the board from the continuance from the last meeting.

Answered questions from the board and tried to explain to the board what is good to stay and what needs to be changed to approve the case under MSB code.

Chair Anderson moved to the Platting Board for a motion.

MAIN

MOTION: Platting Member Fernandez moved to approve the preliminary plat for Chilligan North with 10 recommendation. The motion was seconded by Platting Member Leonard. There are 7 findings of facts.

Discussion ensued by the platting board on the road standards and the construction manual, on what is possible for this platting action. More discussion on the front and back slop cut.

Amended

MOTION: Platting Member Cottini moved to amend the motion to modify recommendation #5. The motion was seconded by Platting Member Bush.

Recommendations:

- Modify #5: Certify or upgrade S. Togiak Avenue to residential subcollector standards to the point in the street where the average daily traffic count requires upgrade to satisfy code. Coordinate with MSB for work within MSB right-of-way.

Discussion on recommendation #5.

Amended

VOTE: The amended motion to modify recommendation #5 failed with 4 against (Bush Vau Dell, Fernandez, Leonard) and 3 in favor (Cottini, Shadrach, Anderson).

Main Motion

VOTE: The main motion to approve the preliminary plat for Chilligan North passed with 6 in favor (Cottini, Fernandez, Leonard, Anderson, Bush, Shadrach) and 1 against (Vau Dell). There are 7 finding of facts and 10 Recommendations.

TIME: 3:10 P.M.

CD: 02:09:53

C. MEADOW LAKE ESTATES: The request is to create eight lots from Tax Parcel B3 (Parcel #4, MSB Waiver 71-78, unrecorded), to be known as Meadow Lake Estates, containing 40 acres +/- . Petitioner is requesting the vacation of a 30' wide right-of-way on the northern boundary, and will be replaced by a 60' wide right-of-way, to be used for access to six of the lots. The plat is located east and west of N. Pittman Road (Tax ID # 18N02W22B003); located within the SE ¼ NW ¼ Section 22, Township 18 North, Range 02 West, Seward Meridian, Alaska. Within the Meadow Lakes Community Council and in Assembly District #7. (*Owner/Petitioner: Alaska Roots LLC; Surveyor: GPS; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 130 public hearing notices were mailed out on July 28, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-108/109.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Ms. Lindsey Vaughn, the petitioner's representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.

The following person spoke regarding their concerns on access and development: Ms. Christie Wierzbicki

The following person agrees on the road going through on the subdivision. Is concerned on traffic and connectivity: Mr. Philip Evans.

Chair Anderson:

- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Ms. Lindsey Vaughn, the petitioner's representative, provided more information regarding the project and what will be development on the property. Answered questions from the platting board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Fernandez moved to approve the preliminary plat for Meadow Lake Estates and the vacation of the 30' wide right-of-way, with 10 recommendations. The motion was seconded by Platting Member Cottini.

Discussion ensued by the platting board and staff on the vacation.

TIME: 3:35 P.M.

CD: 02:34:43

BREAK

TIME: 3:45 P.M.

CD: 02:45:18

Amended

MOTION: Platting Member Vau Dell moved to Add recommendation #11.

- "Dedicate a 60' wide right-of-way east from N. Pittman Road to tax parcel A7 as required by MSB 43.20.100 (C)".
- The motion did not have a second.
- The motion failed.

Amended

MOTION: Platting Member Shadrach moved to add recommendation #4e. The motion was seconded by Platting Member Vau Dell.

Recommendations:

- Add #4e: Construct W. Meadow Place to N. Sasbo Bluff Loop.

Discussion on recommendation #4 and road standards.

Amended

VOTE: The amended motion to add recommendation #4e passed with 6 in favor (Shadrach, Vau Dell, Leonard, Anderson, Bush, Fernandez) and 1 against (Cottini).

Amended

MOTION: Platting Member Shadrach moved to amend recommendation #4. The motion was seconded by Platting Member Leonard.

RECOMMENDATION:

- Modify #4: Construct interior street to MSB residential street standards.

Amended

VOTE: The amended motion to modify recommendation #4 passed with all in favor.

Amended

MOTION: Platting Member Bush moved to amend recommendation #6. The motion was seconded by Platting Member Leonard.

RECOMMENDATION:

- Modify #6: Dedicate a 60' wide right-of-way east from N. Pittman Road to tax parcel A7 as required by MSB 43.20.100 (C).

Discussion on the vacation and recommendations.

Amended

VOTE: The amended motion to modify recommendation #6 passed with all in favor.

MAIN MOTION

VOTE: The main motion to approve the preliminary plat for Meadow Lake Estates passed with all in favor. There are 8 finding of facts and 10 Recommendations with changes and modifications.

TIME: 4:16 P.M.

CD: 03:16:21

D. SPRINGER RSB TRACT 5-2: The request is to eliminate the 15 foot Powerline Easement within Tract 5-2, Springer Subdivision, Plat #67-1. The property is located east of S. Glenn Highway, and directly north of E. Outer Springer Loop. (Tax ID #3041000T005-2); lying within Section 17, Township 17 North, Range 02 East, Seward Meridian, Alaska. In the Greater Palmer Community Council and in Assembly District #2. (*Owner/Petitioner: Ruth L. Loyer; Surveyor: Acutek; Staff: Fred Wagner*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 82 public hearing notices were mailed out on July 28, 2021.

Mr. Fred Wagner:

- Gave an overview of the case, #2021-102.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

The petitioner and/or the petitioner's representative, was not present at the hearing.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

The petitioner and/or the petitioner's representative, was not present at the hearing.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Fernandez moved to approve the elimination of the 15' wide Utility Easement for Springer No. 2 Tract 5-2, with 6 recommendations. The motion was seconded by Platting Member Shadrach.

VOTE: The motion passed with all in favor by general consent. There are 7 findings of fact.

TIME: 4:25 P.M.

CD: 03:24:39

E. AURORA HEIGHTS MASTER PLAN: The request is to create 21 lots from Tax Parcel C3 by two-phase Master Plan, to be known as Aurora Heights MSP, containing 40.0 acres +/- . Interior and exterior roads will be constructed to provide access to all lots. The property is located west of S. Knik Goose Bay Road, north of W. Carmel Road and directly east of S. This Way. (Tax ID # 17N02W33C003); lying within the NW ¼ SW ¼ Section 33, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Knik-Fairview Community Council and in Assembly District #5. (*Owner/Petitioner: Three Rivers Development, LLC / Justin Binder; Surveyor: Keystone; Staff: Fred Wagner*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 35 public hearing notices were mailed out on July 28, 2021.

Mr. Fred Wagner:

- Gave an overview of the case, #2021-110.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Gary LoRusso, the petitioner's representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, agrees with all recommendations and answered questions from the platting board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Leonard moved to approve the preliminary plat for Aurora Heights Master Plan, with 8 recommendations. The motion was seconded by Platting Member Shadrach.

VOTE: The motion passed with 6 in favor (Anderson, Cottini, Fernandez, Shadrach, Bush, Leonard) and 1 against (Vau Dell). There are 7 findings of fact.

TIME: 4:38 P.M.

CD: 03:38:30

F. FAIRVIEW HEIGHTS: The request is to create 11 lots from Tracts 2 & 3, Fairview Estates, Plat #72-62, to be known as Fairview Heights, containing 11.68 acres +/- . Interior roads will be constructed to provide access to all lots. The property is west of S. Well Site Road, east of S. Twin Peaks Drive, and along W. Fairview Loop. (Tax ID #6109000T002, 6109000T003); lying within the NW ¼ Section 28, Township 17 North, Range 01 West, Seward Meridian, Alaska. In the Knik-Fairview Community Council and in Assembly District #3. (*Owner/Petitioner: Premier Valley Homes, Inc / Alvaro Norino; Surveyor: Keystone; Staff: Fred Wagner*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 73 public hearing notices were mailed out on July 28, 2021.

Mr. Fred Wagner:

- Gave an overview of the case, #2021-111.
- Staff recommends approval of the case with findings of fact and conditions.
- Finding #7 to be corrected with “There was 1 concern and 2 objections from the public ”

Chair Anderson invited the petitioner and/or the petitioner’s representative to give a brief overview.

Mr. Gary LoRusso, the petitioner’s representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.

The following person spoke regarding their concerns on drainage, well and septic, access, and the development of 11 lots: Mr. Timothy Sage.

The following person spoke regarding their concerns on the hazard and dangers when developing. Does not support this development project: Mr. Jeri Stewart.

Chair Anderson:

- There being no one else to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner’s representative, gave more details on the project and answered questions from the platting board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Fernandez moved to approve the preliminary plat for Fairview Heights, with 9 recommendations. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion passed with all in favor. There are 7 findings of fact.

7. ITEMS OF BUSINESS & MISCELLANEOUS

(There are no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on September 2, 2021. Gave an update of the platting workload. There is no meeting for September 16, 2021 as there are no cases to be heard.

Ms. Von Gunten had no announcement at this time.

9. BOARD COMMENTS

- Platting Member Leonard had no comments.
- Platting Member Shadrach had no comments.
- Platting Member Cottini had no comments.
- Platting Member Vau Dell had no comments.
- Platting Member Fernandez had no comments.
- Platting Member Bush had no comments.
- Platting Member Anderson thanked staff and the board for their work.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Anderson adjourned the meeting at 5:00 p.m. (CD: 03:59:51)



LAMARR ANDERSON,
Platting Board Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: October 7, 2021

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on September 2, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair LaMarr Anderson.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Pio Cottini, District Seat #1
- Mr. LaMarr Anderson, District Seat #2, Chair
- Mr. John Shadrach, District Seat #3
- Mr. Dan Bush, District Seat #4
- Mr. Dennis Vau Dell, District Seat #5
- Mr. Wilfred Fernandez, District Seat #6, Vice Chair
- Mr. Alan Leonard, District Seat #7

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Platting Board members absent and excused were:

- Ms. Barbara Doty, Alternate
- Ms. Amanda Salmon, Alternate

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Platting Administrative Specialist
- Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Dennis Vau Dell.

C. APPROVAL OF THE AGENDA

Chair Anderson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

Chair Anderson inquired if there were any changes to the minutes for August 5, 2021.

GENERAL CONSENT: The minutes for August 5, 2021 were approved without objections.

3. AUDIENCE PARTICIPATION & PRESENTATIONS (Three minutes per person, for items not scheduled for public hearing)

A. Persons to Be Heard (There are no persons to be heard)

**4. UNFINISHED BUSINESS: Quasi-Judicial Matters
(There is no Unfinished Business)**

**5. RECONSIDERATIONS/APPEALS
(There are no Reconsiderations/Appeals)**

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. SNOWSHOE WOODS:** The request is to create 26 lots from Tax Parcel D1, to be known as Snowshoe Woods, containing 115.21 acres +/- . Petitioner will construct interior streets and cul-de-sacs to residential street standards. The plat is located west of S. Talkeetna Spur and north of E. Powers Road (Tax ID # 26N04W31D001); located within the SE ¼ of the SW ¼, S ½ of the NE ¼ of the SW ¼, the SW ¼ of the SE ¼ and the NW ¼ of the SE ¼, Section 31, Township 26 North, Range 04 West, Seward Meridian, Alaska. In the Talkeetna Community Council and in Assembly District #7. (*Owner/Petitioner: All Aspects Construction, LLC; Surveyor: Frontier; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 62 public hearing notices were mailed out on August 11, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-114.
- Staff recommends approval of the case with findings of fact and conditions.
- Answered questions from the platting board.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Pierre Stragier, the petitioner's representative, passed on giving an overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Pierre Stragier, the petitioner's representative, explained the changes being made to the plat design layout. Answered questions from the Platting Board.

Platting Member Fernandez arrived at the hearing. Time: 1:20 p.m.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Leonard moved to approve the preliminary plat for Snowshoe Woods with 10 recommendations. The motion was seconded by Platting Member Shadrach.

Discussion ensued by the board on the roadways and access to the lots.

VOTE: The motion passed with all in favor. There are 7 findings of fact.

- Mr. Fernandez abstained his vote due to coming to the meeting late and was not present for the case submitted to the board.

TIME: 1:25 P.M.

CD: 0:25:02

B. TWIN HAVEN: The request is to create 12 lots from Parcel #4, MSB Waiver 2008-018-PWm, recorded at Reception No. 2008-006714-0 (Tax Parcel A7), to be known as Twin Haven, containing 40 acres +/- . The plat is located south of W. Carmel Road and west of S. Knik Knack Mud Shack Road, southwest of the intersection (Tax ID # 16N02W06A007); located within the NE ¼ NE ¼, Section 06, Township 16 North, Range 02 West, Seward Meridian, Alaska. In the Knik-Fairview Community Council and in Assembly District #5. (*Owner/Petitioner: Fedosey Efimov; Surveyor: Keystone; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 25 public hearing notices were mailed out on August 11, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-116.
- Staff recommends approval of the case with findings of fact and conditions.
- Answered questions from the platting board.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Gary LoRusso, the petitioner's representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, gave a handout on the case to the board and explained the layout of the subdivision. Answered questions from the board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Leonard moved to approve the preliminary plat for Twin Haven with 7 recommendation. The motion was seconded by Platting Member Fernandez.

VOTE: The motion passed with all in favor. There are 8 findings of fact.

TIME: 1:48 P.M.

CD: 0:48:54

C. SUNLIGHT RIDGE MASTER PLAN: The request is to create 27 lots from Tax Parcel B3, S ½ NW ¼ Section 29 and Lot 12, Block 2, Sunlight, Plat No. 2021-72, by a four phase Master Plan, to be known as Sunlight Ridge Master Plan, containing 80 acres +/- . The plat is located north and east of W. Fairview Loop (Tax ID #s 17N01W29B003/C013); located within the S ½ NW ¼, Section 29, Township 17 North, Range 01 West, Seward Meridian, Alaska. In the Knik-Fairview Community Council and in Assembly District #3. (*Owner/ Petitioner: Helen Sullivan; Surveyor: Keystone; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 119 public hearing notices were mailed out on August 11, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-117.
- Staff recommends approval of the case with findings of fact and conditions.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Gary LoRusso, the petitioner's representative, gave a brief overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Gary LoRusso, the petitioner's representative, agrees with the recommendations and answered questions from the platting board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Shadrach moved to approve the preliminary plat for Sunlight Ridge Master Plan, with 8 recommendations. The motion was seconded by Platting Member Cottini.

VOTE: The motion passed with all in favor. There are 7 findings of fact.

TIME: 2:00 P.M.

CD: 01:00:17

7. ITEMS OF BUSINESS & MISCELLANEOUS

(There are no Items of Business & Miscellaneous)

8. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory *(if needed)*

B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board on September 16, 2021. (There is no meeting for September 16, 2021 as there are no cases to be heard.)

Ms. Von Gunten had no announcement at this time.

9. BOARD COMMENTS

- Platting Member Leonard had no comments.
- Platting Member Shadrach had no comments.
- Platting Member Cottini had no comments.
- Platting Member Vau Dell asked about the Title 43 White Board List.
- Platting Member Fernandez had no comments.
- Platting Member Bush had no comments.
- Platting Member Anderson thanked staff and the board for their work.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Anderson adjourned the meeting at 2:05 p.m. (CD: 01:02:56)



LAMARR ANDERSON,
Platting Board Chair

ATTEST:



SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: October 7, 2021



TANAINA COMMUNITY COUNCIL INC.
PO Box 870236
Wasilla, AK 99687
tanainacommunity@gmail.com

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General Meeting Minutes

Date: Nov 23 2021

Time: 7:00pm

Location: Zoom

Join Zoom meeting: Meeting ID: 88093777213
One tap mobile +16699006833. 88093777213# US (San Jose)

Requested Attendees:

Gretchen Watson; Rachel Lund (absent) Michelle LaRose Corine Hickey

7:00pm Call to Order-Corine Hickey

Approval of prior Board Meeting Minutes –Motion to approve 11/9/21 Michelle LaRose/Second Gretchen Watson
Approval of current General Meeting Agenda-Motion to approve Michelle LaRose, Second by Gretchen Watson

Old Business:

Heather Way Property: no update from Jesse Sumner at this date.

Menard Meeting place: Board gave Gretchen Watson authority to complete the room rental for General Meetings only beginning Jan 2022

New Business:

Michelle brought up the new Marijuana business off Seldon and Shrock & if we want to submit a written response. Corine Hickey made statement that no homeowners have attended any TCC meetings or voiced concern over said business, therefore, no statement by TCC should be initiated. Gretchen Watson agreed with this decision.

7:09-Adjourn

Motion to Adjourn

Rachel Lund V.P and interim TCC President
Gretchen Watson, Secretary

Gretchen Watson
Rachel Lund



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Willow Area Community Organization

P.O. Box 1027 - Willow - AK 99688

907-495-6633 www.waco-ak.org

MEETING MINUTES

Date: August 4, 2021

Occasion: General Board Meeting

CALLED TO ORDER: 700PM

QUORUM: 6 BOARD MEMBERS – 5 COMMUNITY MEMBERS

PLEDGE - deferred

APPROVAL OF MINUTES FROM APRIL MEETING: APPROVED

APPROVAL OF MINUTES FROM JULY MEETING: Tryge 1st Debbie 2nd - Approved

AUGUST MEETING AGENDA: Tryge 1st Debbie 2nd - Approved

Borough Assembly Report- N/A - Tam Boeve not present

Lisa gave update on Community Center progress – AV system has now been upgraded.

11/3/21 correction: AV system will need to be updated.

Dealing with some installation problems later. Probably now October for completion.

Geothermal confusion has been repaired at no cost to the community.

11/3/21 correction: Geothermal line damage has been repaired.....

UNFINISHED BUSINESS

Linda had a meeting with Jennifer Castro at MEA. Linda gave a handout for the response.

11/3/21 correction: Linda had a conversation with Jennifer Castro at MEA

Jennifer will be coming to the September 1 meeting with a tech to discuss electric issues.

FIRE CHIEF – 23 CALLS FOR July. 22 requests for surveys. Recruiting is up and 2 have been hired.

12 yards of topsoil from Newmans was delivered to the fire station for landscaping at no charge.

LIBRARY – Julie – the summer reading program has ended. The floor in the Community Center has been torn out. There have been a few issues with the supply chain but they are hoping to move into the new library 31 August.

DOG MUSHERS – N/A

LIONS CLUB - Friday there will be a vision screening at the Farmers Market.

PTA – School starts 18 August.

GARDEN CLUB – N/A

ICE – N/A

COMMUNITY ENRICHMENT – N/A

Sue Bartel presented geocaching which are hidden and then found using Garmin coordinates. Many are already hidden in the Willow area. Sue is seeking permission to put them in Newman Park and everyone at the meeting is receptive to the idea.

WHWF – FROM LINDA

Some history about the Old Log Cabin for Willow.

The building was originally built by the people who lived in Willow in the 1960's on the location where the current community center is positioned. At that time the land belonged to the state. As the years went by, that parcel of land was deeded by the state to the MatSu Borough. The people of Willow believed they still owned the building itself. In the early 1980's the state funded the building of the new community center in support of Willow because the capital was thought to be moving to Willow. The Log Cabin was moved to the current foundation and the new community center was built on the spot it is located on now. Across the years controversy developed between key members of Willow and borough staff/leaders. In 2008 WACO sold the building for \$1.00 to the evolving Willow Historical and Wildlife Foundation (WHWF) for them to continue their advocacy and efforts to renovate it and develop a museum within it. Over the next few years the borough used legal resources to sort out who actually owned the building. Per court findings, the building was deemed owned by the borough. Since then they have worked hard to find the money and are supporting the renovation of the building while keeping it consistent with the criteria to remain on the National Register of Historic Places, Willow's only building on that important list. That renovation is moving along now. The original plan remains to ask WACO if we would like to sign a management agreement for the building as we have the management agreement for the community center. At that time it is hoped that the WHWF will be able to join WACO as a standing committee, and assume the advocacy and management of this wonderful old landmark building. Both those decisions will come before WACO for discussion and decision. Please reach out to the members of WHWF for further information and to join their efforts!

ADJOURN 755PM

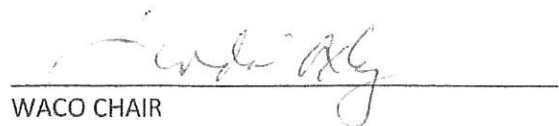
Respectfully submitted,
Debbie Cook



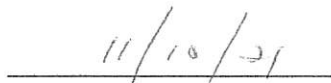
WACO SECRETARY



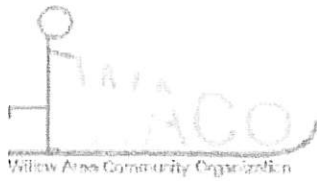
DATE



WACO CHAIR



DATE



WACO Board/Community Meeting 10/6/21

Call to order: 700pm

Quorum - 7 board members and 5 community members

Pledge deferred

August minutes deferred

Agenda accepted – additions added to reports in the consent agenda:

Matt Beck added to persons to be heard.

From the chair - Regarding Liability Insurance, Linda had a phone meeting with Matt and Jennifer Evans of Northern Advantage Agency who are brokers for Church Mutual. This insurance company focuses on non-profits, both 501c3's & 501c4's. (We are a 501c4) They would add all of our grooming equipment into the coverage (currently only one piece of owned equipment is covered for loss but they are all covered for use) and they expect that the price will remain about the same as it is with Integra. They are looking into adding coverage for increased use of the ice rink and looking into directors insurance.

Currently we have only the basic insurance which excludes anything not stated as covered. Their goal is for us to get 'special form' which covers everything unless it is stated as excluded so would no longer need special event insurance. They will be attending our next meeting with a quote. It sounds very promising. Our policy runs through December 20 so if we decide to switch, hopefully we can just switch over then and only pay one company.

LeeAnn will hold off discussing the tshirt art update until the next carnival meeting.

Youth Forum will meet at Newman Park 7 October at 1pm.

News from the Borough with Tam - 23 October is National Prescription Take Back Day at the community center from 10a - 2pm

18 October is early voting in Houston.

2 November is election day at the elementary school.

Election officials still needed. You can apply to the borough online, training is required and it pays approximately \$200.00. Hours are 6a-about 9-10P.

There are 3 candidates on the ballot for mayor but Caudle has pulled out of the race.

Tam Boeve and Ron Bernier are running for assembly. Also on the ballot; a \$60M road package.

16 November is Mayor Halters last assembly meeting.

The Mat-Su Borough uses a fog machine to disinfect and we could possibly use it before and after WACO meetings.

New business –

Lisa - *how should we get back into the community center? We should be able to get back in by 1 November and once we have the building back we can set our own rules. No insurance covers covid but if we do all possible for prevention, we cannot be held liable. So we need to decide what type of guidelines we would like to put in place. As far as anyone knows, no one has filed a claim based on covid. We are also checking into stronger filters.*

The Iditarod is going to Nome no matter what. Everyone participating is vaccinated. They are not yet sure about using the community center. They may just use the outdoor areas. We do still have a lot of time to decide how this will affect the community and a lot could change in these months. We will find out when they need to know for sure that they can use the inside or outside. We are also checking to see if we are still on for 1 November.

After much discussion by all meeting attendees, we are putting off a decision on when or how to open until the next WACO meeting when we will decide on a solid plan for reopening so that we can set an expectation. The kitchen will need a full cleaning.

Community reports:

Chief Snell for Fire/EMS - Fire crew membership is up to 19. There were 21 calls in September. Fire with fatality yesterday. It has been found that most power outages by downed trees are in previous fire areas. Looking at possible further clearing. The dept. is ready for winter with snow tires and plows. Montana Mountain land has been purchased for better reception in the area. The library has been inspected and found to be very well protected. It's Fire Prevention Month and they are looking into an outdoor activity at the ice rink.

Chief Snell thanked Tam Boeve for all of her support of the fire dept. and there may be a new public safety building.

Julie Mitchell- The library has now been open for 2 weeks and the meeting rooms are already being booked. 2/3 of the furniture has yet to arrive and there is a temporary front door but the parking lot is now nicely lit.

Dog Musers - There will be a rabies clinic this Saturday from 10a - 2pm at the Baptist Church and all are welcome.

WHWF - There was a recent Open House which was required for a received grant. Some finishing products are still on back order and they acquired an additional \$100,000 for a well, septic and restrooms. An opening date is being discussed.

Person of interest - Matt Beck - Running for mayor.

Served 2 terms on the sssembly. Please ask any questions you may have via email.

Brenda McCain (CERT)- Tomorrow the State of Alaska will be at the elementary school with flu, covid and booster shots. And again the following day at Susitna High School.

Adjourn 845pm

Attending – Linda Oxley, Lisa Schooler-Nuss, Debbie Cook, Al Felt, Barb Ensley, LeeAnn Reicks , Trygve Erickson, Tam Boeve, Brenda McCain, Steve Charles, Julie Mitchell and Chief Snell.

Respectfully submitted,

Debbie Cook 11-10-21
Secretary/Date

David 11/10/21
Chair/Date



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Willow Area Community Organization

P.O. Box 1027 - Willow - AK 99688

907-495-6633 www.waco-ak.org

MEETING MINUTES

Date: November 3, 2021

Occasion: General Board Meeting

CALLED TO ORDER: 704PM

QUORUM: 7 BOARD MEMBERS – 17 COMMUNITY MEMBERS - WACO MTG of 11/3 attendees:

Chris Stitt, Al Felt, Julie Mitchell, Lisa & Mark & Kayli Schooler-Nuss, Tryg Erickson, Tam Boeve, Victor Snell, Debbie Cook, Maura & John Shea, Brenda McCain, Cheryl Fuglestad, Tom & Lynn Phillips, Steve Charles, Barb Ensley, Carol Goetz, Linda Oxley, Jesse Sumner (very briefly), Matt Adams, Wes McClure (at about 9p joined), Ron Bernier (at about 9p joined).

PLEDGE - deferred

APPROVAL OF MINUTES FROM August MEETING: Approved with 3 corrections.

APPROVAL OF MINUTES FROM October MEETING: Approved as written

Adding to current agenda, permission to go to the assembly to thank Vern Halter and Tam Boeve.

Add Willow Junior 100

Youth Forum meeting on 11/4 cancelled.

Borough Assembly Report - Tam Boeve –

Ron Bernier was voted in as the next assembly person. Edna DeVries was elected the new Mat Su Mayor and the road package passed. 16 November will be the swearing in for new members. Meeting starts at 5p.

Linda advised the WCC AV system will need to be upgraded (as corrected in August minutes)

UNFINISHED BUSINESS

1. Linda addressed 3 draft motions for when and how to reopen the Community Center as the outcome of October's WACO meeting conversation: Open fully, close for November or open with mitigated rules and putting up good signage.

Motion was made by Trygve directing that the Community Center be available for rental and use under the customary conditions. The Chair or her designee is also requested to have strong signage recommending masking, distancing and hand sanitizing as a demonstration of respect for other users.

Motion carried 7-1. Chris 2nded. It was also amended to have no use of the kitchen. Amendment passed 8-0.

2. Matt Adams with Northern Advantage Insurance Agency who represent Church Mutual Insurance Company, went over the details of what a policy with them would look like going forward and provided comparisons to our existing policy with Integra Insurance Agency. Use of the Ice Rink would be covered.

CERT would be covered in a regular training capacity but would not be covered in emergency situations when being directed by emergency services leadership). This would be a multi-peril policy with several coverages. This special form policy would have the following exclusions: communicable diseases, snow machine races and Carnival. Matt advised it is easier to just pick up special event coverage for Carnival. Matt will also be pursuing special event coverage for the Poker Run & other snow machine events. The building is covered at 1 million in liability and we can insure for whatever value we have in equipment etc. Matt also recommended covering the park pavilion for full replacement. Coverage pricing for the deck, fencing and kiosks will also be considered in an updated draft. Matt will be cleaning up the details of the policy and resending for review.

The 4th of July and BBQ are included and with the special form, anything that is not mentioned is covered except for the 3 exclusions above. We would also be covered at 1million for any incident with up to 3 incidents covered per year.

Al has taken care of workmans comp separately and we will keep employee related insurance/fees separated from this policy.

Linda advised all clarifying info would be sent out by Matt and we will address the insurance again at the 1 December meeting which was unanimously agreed.

New Business:

WILLOW JR 100 – Chris – The Willow Jr 100 will be 11 and 12 February 2022 and is now in its 15th year. 12 kids are signed up so far. Chris is submitting a request for 500.00 from the board for costs. Trygve moved to meet the request for 500.00 and Barb 2nded. Approved.

Community Group Reports:

FIRE CHIEF – Successful Trunk or Treat. A lot of calls last month. A lot of them due to covid. Advised the fogger is non-toxic using a solution of vinegar and salt water.

LIBRARY – Julie – 14 trunks participated in Trunk or Treat this year. There were over 200 kids and 2 fire trucks.

DOG MUSHERS – N/A

LIONS CLUB - The Lions Club had a successful little Halloween on the Shem Pete Trail.

PTA – N/A

GARDEN CLUB – N/A

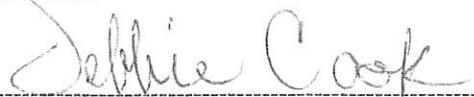
ICE – Wes – The rink is being modified and will be ready to go as soon as winter hits.

Persons to be Heard:

1. Health – Brenda – Vaccine Clinic at the elementary school 4 Nov. and Talkeetna 5 Nov.
2. Ron Bernier tuned in at the end of the meeting to say hi and please contact him if we have any questions: 907-354-7877.
3. Tom Lyons reports from **Road Service** that Emswiler Drive will be paved next summer.

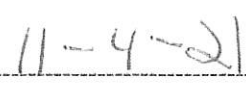
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Respectfully submitted,
Debbie Cook

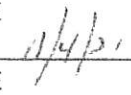


WACO SECRETARY

WACO CHAIR



DATE



DATE