

**SUBJECT:** Award of proposal number 25-139P to JHB Group, Inc. for the contract amount of \$232,991.03 to Supply a Fire Prevention Training Trailer.

**AGENDA OF:** April 15, 2025

**ASSEMBLY ACTION:**

Approved under the consent agenda 4/15/25 - EMW

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To:	Signature	
Purchasing Officer	X Rustin Krafft Signed by: Rustin Krafft	4/2/2025
Emergency Services Director	X Kenneth Barkley Signed by: Kenneth Barkley	4/2/2025
Finance Director	X Cheyenne Heindel Signed by: Cheyenne Heindel	4/4/2025
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos	4/4/2025
Borough Manager	X Michael Brown Signed by: Mike Brown	
Borough Clerk	X Lonnie McKechnie Signed by: Lonnie McKechnie	

**ATTACHMENT (S) :** Scope of Services (2p)  
Fire Prevention Trailer Layout (1p)

**SUMMARY STATEMENT:** On February 21, 2025, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting Proposals from qualified firms to supply a Fire Prevention Trailer to support fire prevention education and training programs. This trailer will serve as a mobile unit, providing hands-on learning experiences for community members, including school groups, local businesses, and seniors about fire safety and emergency preparedness. Goods purchased will support the Emergency Services Department in all assembly districts.

One proposal was received in response to the advertisement. Central Mat-Su Fire Chiefs reviewed the proposal, which determined that JHB Group can supply the training trailer the Borough needs. JHB Group was identified as the most advantageous firm for the Borough.

The final completion date for this project is October 31, 2025

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Emergency Services Department, Central Mat-Su Fire Division will be administering the contract.


**RECOMMENDATION OF ADMINISTRATION:** Approve the subject action memorandum.

## MATANUSKA-SUSITNA BOROUGH

## FISCAL NOTE

Agenda Date: April 15, 2025

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED \$232,991.03	FUNDING SOURCE Fire Service Capital Projects
FROM ACCOUNT # 405.000.000 4xx.xxx	PROJECT#
TO ACCOUNT :	PROJECT #
VERIFIED BY:  Recoverable Signature X Liesel Zanto Signed by: Liesel W. Zanto	CERTIFIED BY:
DATE:	DATE:

## EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	233.0					
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REVENUE						
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## FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	233.0					
TOTAL	233.0					

## POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_



Recoverable Signature

X

Cheyenne Heindel

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Signed by: Cheyenne Heindel

## SCOPE OF SERVICES

### 25-139P, SUPPLY FIRE PREVENTION TRAINING TRAILER

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**Project Overview:** The Matanuska-Susitna Borough is seeking to procure a Fire Prevention Trailer to support fire prevention education and training programs. This trailer will serve as a mobile unit, providing hands-on learning experiences for community members, including school groups, local businesses, and seniors about fire safety and emergency preparedness. The purpose of this Scope of Work is to establish the basic requirements and allow fire staff to specify minimum technical and performance criteria.

#### Scope of Work:

##### 1. General Requirements:

- The trailer must be a turn-key solution designed for fire prevention demonstrations and educational outreach that includes specific, localized messages and props.
- The unit should be suitable for transport on public roads, meeting all applicable federal and state safety regulations.
- The trailer must be durable and capable of withstanding various weather conditions experienced in Alaska.
- All equipment, materials, and components included in the trailer should be new and free of defects.
- The Borough anticipates this trailer to cost less than \$240,000.

##### 2. Minimum Specifications:

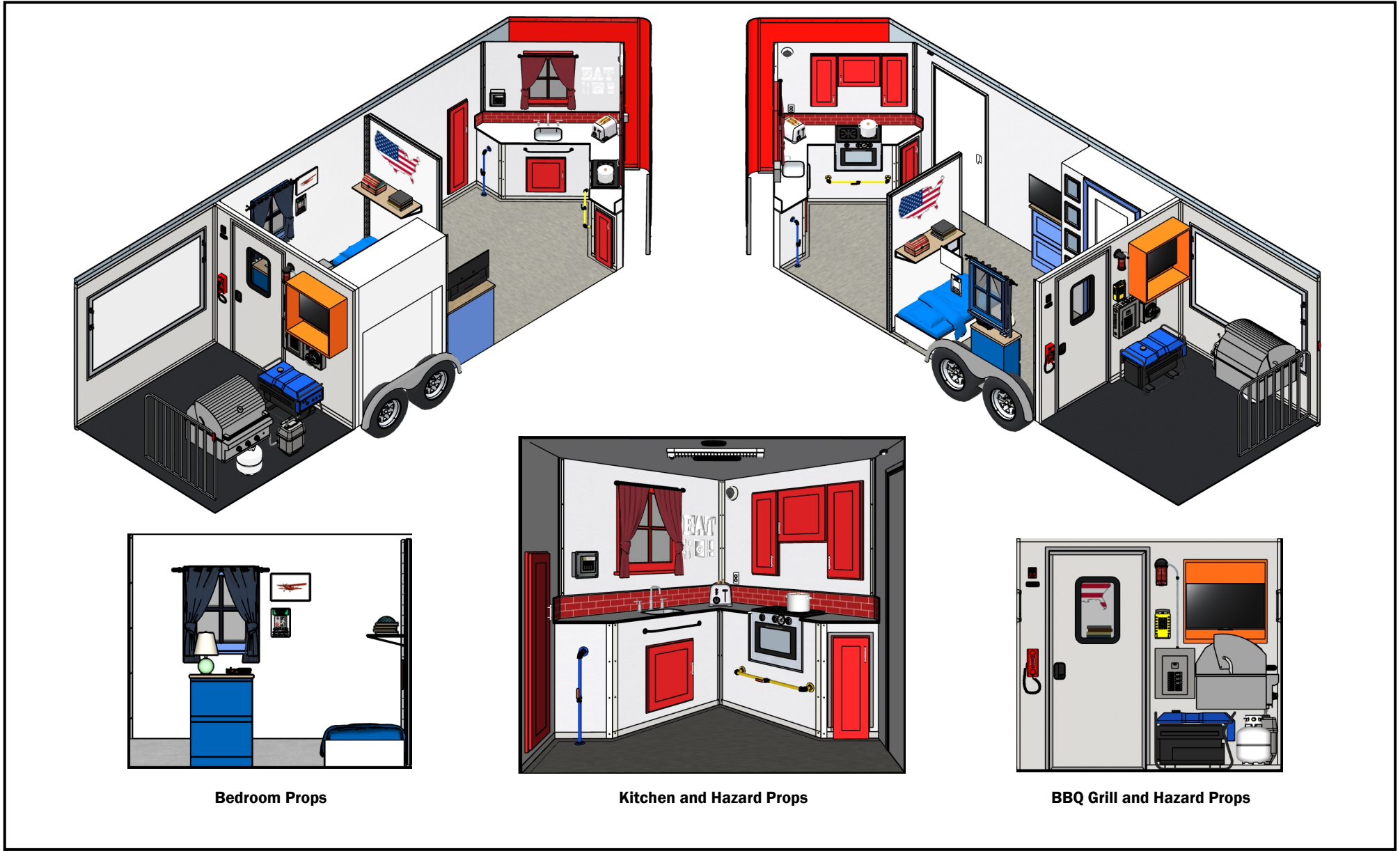
The fire prevention trailer should meet or exceed the following minimum specifications. Please provide the necessary details under each section:

- **Trailer Size and Dimensions:**
  - Desired trailer length 27'
  - Desired width and height: 8.5' x 10.5'
  - Gross Vehicle Weight Rating (GVWR): 9,000 lbs.
- **Interior Features:**
  - Number and type of demonstration rooms:
    1. 1 kitchen demonstration room with stove and other appliance simulated fires.
    2. 1 bedroom demonstration room with smoke and heat education props-built in.
    3. 1 outdoor prop that simulates an outdoor area that has mock utilities installed and simulated BBQ fire prop.
  - Audio/visual equipment for presentations:
    1. Integrated smoke/co alarms
    2. Speakers
    3. Interior and exterior tv displays
    4. Mock 911 telephone
    5. Pull station with audible horns and strobes
    6. Extreme weather props that can simulate a wide range of emergencies.
  - Fire extinguisher training equipment:
    1. Electronic virtual reality or similar technology suitable for indoor training experiences.
  - Smoke/fog machine specifications for simulated fire conditions:
    1. Integrated and built in props need to be capable of creating a realistic training environment.
- **Exterior Features:**
  - Entry and exit doors with safety features: ADA compatible with multiple point of ingress and egress to include safety ramp and applicable hand and or grab rails.
  - Power supply requirements: 4500-watt dual fuel generator. 200-watt solar charging system. Inverter with master power switch and 30-amp electrical panel.

- Exterior graphics or branding options: Full wrap customizable graphics package. This will be imperative to providing a specific localized message to the public.
- **Operational Requirements:**
  - Climate control needs: Heater for inside and outside demonstration rooms as well as an exhaust fan for interior demonstration rooms.
  - Storage compartments for additional training materials and supplies.
  - Any other specific requirements: Minimum of 16' power awning that will provide protection while viewing exterior TV.
- 3. **Delivery and Warranty:**
  - Vendor shall deliver the trailer to Port of Anchorage via Seattle Washington and ensure that it is in ready-to-use condition.
  - A comprehensive warranty must be provided for all components of the trailer, including a minimum warranty period of 1-year limited warranty and 5 year structural warranty.
  - The vendor should provide a detailed operations manual and training session upon delivery.

27' Fire Safety Simulator with BBQ Hazard Prop

Trailer Layout Mockup



Bedroom Props

Kitchen and Hazard Props

BBQ Grill and Hazard Props

A.1

CLIENT  
MATANUSKA-  
SUSITNA BOROUGH

Client Signature Of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

PROJECT  
27' Fire Safety Trailer

ISSUE  
10.31.24

JHB GROUP INC.	
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SOLON MILLS, IL 60071	
657667.3473	
JHBGROUP.ORG	