

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, NOVEMBER 22, 2022

20-073

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Alaska Energy Authority - Electric Vehicle Infrastructure Implementation Plan**

[22-201](#) Report Handout

Attachments: [11/22/22 - AEA Alaska NEVI Plan Presentation](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[22-196](#)

1. Abbreviated Plat: 10/12/22, 10/19/22, 10/26/22
2. Big Lake Community Council: 07/12/22, 08/09/22, 09/13/22
3. Caswell Lakes RSA Board of Supervisors: 04/16/22, 07/11/22, Resolution No. 22-01
4. Central Mat-Su FSA Board of Supervisors: 08/08/22
5. Greater Butte RSA Board of Supervisors: 07/14/22
6. Greater Talkeetna RSA Board of Supervisors: 09/08/22
7. Greater Willow RSA Board of Supervisors: 02/09/22, 04/13/22, 08/10/22
8. Library Board: 09/10/22
9. Local Emergency Planning Committee: 07/20/22
10. Local Road Service Area Advisory Board: 09/15/22
11. louise/Susitna/Tyone Community Association: 07/09/22
12. MSB Fish and Wildlife Commission: 09/22/22
13. Meadow Lakes Community Council: 08/10/22
14. Meadow Lakes RSA Board of Supervisors: 04/29/22
15. North Lakes Community Council: 06/30/22, 08/25/22
16. Parks, Recreation, and Trails Advisory Board: 05/23/22, 07/25/22, 08/22/22, Resolution No. 22-02
17. Planning Commission: 08/15/22, Resolution Nos. 22-31, 22-32, 22-034
18. Platting Board: 09/15/22, 10/06/22, 10/20/22
19. Susitna Community Council: 08/04/22
20. Talkeetna Community Council: 09/06/22
21. Tanaina Community Council: 09/27/22
22. Willow FSA Board of Supervisors: 01/13/22

Attachments: [11/22/22 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 22-233](#)

Informing The Assembly Of The Manager's Signature On Amendment No. 2 For A Time For Completion Extension To The 2020 State Homeland Security Program Grant.

Attachments: [2022-IM-233](#)

[IM 22-234](#)

Informing The Assembly Of The Manager's Signature On Amendment No. 4 For A Time For Completion Extension To PW325 For The 2018 November Cook Inlet Earthquake.

Attachments: [2022-IM-234](#)

[IM 22-242](#) Informing The Assembly Of The Time Extension On The Centralized Dispatch Project Grant From The Mat-Su Health Foundation And The Anticipated Time Extension Of The Centralized Dispatch Project Grant From The Federal Transit Administration, Through December 31, 2023.

Attachments: [2022-IM-242](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 22-083](#) An Ordinance Repealing MSB 17.06, Electrical Generating And Delivery Facility, In Its Entirety.

Sponsors: Sumner

Attachments: [2022-OR-083](#)
[2022-IM-150](#)
[Planning Commission Resolution 22-29](#)

[OR 22-104](#) An Ordinance Amending MSB 17.02, Mandatory Land Use Permit. RS 22-082: A Resolution Amending The Schedule Of Fees For MSB 17.02, Mandatory Land Use Permits.

Attachments: [OR 22-104](#)
[RS 22-082](#)
[IM 22-193](#)
[12/08/22 - Yundt Possible Amendment](#)

[OR 22-110](#) An Ordinance Creating East Forest Grove Circle Road Paving Local Improvement District No. 647; Approving The Improvement Plan For The District; Authorizing The Manager To Proceed With The Improvement; And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [2022-OR-110](#)
[2022-IM-202](#)
[OR 22-110 Ballot Tally](#)

[OR 22-111](#) An Ordinance Creating South Francine Street Natural Gas Local Improvement District No. 651; Approving The Improvement Plan For The District; Authorizing The Manager To Proceed With The Improvement; And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [2022-OR-111](#)
[2022-IM-203](#)
[OR 22-111 Ballot Tally](#)

[OR 22-113](#) An Ordinance Creating Ridgefield And Drinkhouse Road Paving Local Improvement District No. 638; Approving The Improvement Plan For The District; Authorizing The Manager To Proceed With The Improvement; And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [2022-OR-113](#)
[2022-IM-206](#)
[OR 22-113 Ballot Tally](#)

[OR 22-122](#) An Ordinance Accepting And Appropriating \$82,000 In Additional Funding From The United States Fish And Wildlife Service; And Approving The Amended Scope Of Work And Budget For The 2025 Fish Passage Grant.
RS 22-102: A Resolution Approving The Amended Scope Of Work And Budget And Authorizing The Manager To Sign Amendment No. Three For The 2025 Fish Passage Grant.

Attachments: [2022-OR-122](#)
[2022-RS-102](#)
[2022-IM-220](#)

[OR 22-123](#) An Ordinance Accepting And Appropriating \$4,775,813.21 For 2022 Funding Under The American Rescue Plan, Local Assistance And Tribal Consistency Fund, From The United States Treasury Department.

RS 22-106: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Sign The Associated Terms And Conditions For 2022 Funding Under The American Rescue Plan, Local Assistance And Tribal Consistency Fund, From The United States Treasury Department.

Attachments: [2022-OR-123](#)
[2022-RS-106](#)
[2022-IM-226](#)
[11/22/22 - RS 22-106 - Sumner Possible Amendment](#)

[OR 22-124](#) An Ordinance Approving The Request By Agricultural Rights Heirs To Amend The Previous Subdivision Request For The Agricultural Rights Estate Property To Separate The Title Interest Of The Heirs.

Attachments: [2022-OR-124](#)
[2022-IM-223](#)

[OR 22-125](#) An Ordinance Amending Borough Code To Update And Revise The Processes Used To Obtain Borough Insurance For Risk Management And Insurance For Employees.

Attachments: [2022-OR-125](#)
[2022-IM-228](#)

[OR 22-126](#) An Ordinance Accepting And Appropriating \$385,000 From The United States Forest Service For The Beetle Kill Fire Reduction Initiative.

RS 22-107: A Resolution Approving The Scope Of Work And Budget, Authorizing The Manager To Enter Into The Grant Agreement For The Beetle Kill Fire Reduction Initiative, And Approving The Amended Budgets Of The Municipal Entitlement Lands Project And The Census Project.

Attachments: [2022-OR-126](#)
[2022-RS-107](#)
[2022-IM-231](#)

[OR 22-127](#) An Ordinance Amending And Updating Title 23, Real Property.
RS 22-105: A Resolution Amending The Land And Resource
Management Division Policy And Procedures Manual.

Attachments: [2022-OR-127](#)
[2022-RS-105](#)
[2022-IM-224](#)

[OR 22-128](#) An Ordinance Reappropriating \$19,607 From The Fiscal Year 2023
Human Services Matching Grant Project; And \$14,147.31 From
The Census Project Account To The South Central Rail Corridor
Project.
RS 22-109: A Resolution Approving The Scope Of Work And
Budget For The Rail Extension Bridge Repairs Not Covered By The
Federal Emergency Management Agency As Part Of The
Earthquake Repairs.

Attachments: [2022-OR-128](#)
[2022-RS-109](#)
[2022-IM-232](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

2. ACTION MEMORANDUMS

[AM 22-131](#) Approval Of Additional Change Order Authority For Contract
No. 22-075B With Anchorage Roofing And Construction, Inc.
For The Wasilla Pool Roof Replacement Project.

Attachments: [2022-AM-131](#)

[AM 22-132](#) Award Of Bid No. 23-033C To Braun Northwest, Inc. In The
Contract Amount Of \$347,330 To Remount 2 Ambulances.

Attachments: [2022-AM-132](#)

[AM 22-133](#) Vacate A Portion Of The East Mariah Drive Right-Of-Way On
The North Side And Dedicate An Equal Amount Of
Right-Of-Way On The South Side; Eliminate The Utility
Easements Adjacent To East Mariah Drive; And Grant New
Utility Easements Matching The Changed Alignment.

Attachments: [2022-AM-133](#)

[AM 22-134](#) Award Of Bid No. 23-036C To True North Emergency Equipment In The Contract Amount Of \$2,317,100 To Purchase 2 Spartan Star NXT Pumpers.

Attachments: [2022-AM-134](#)

[AM 22-135](#) Approval Of Contract Extension For Contract No. 22-077B With Pinnacle Construction, Inc. For A Final Completion Date Of July 31, 2023, For Paving And Water Tank Project At Station 12-5.

Attachments: [2022-AM-135](#)

[AM 22-136](#) Award Of Bid No. 22-012B To JGH Plumbing And Heating In The Contract Amount Of \$126,900 To Supply And Install A New Fuel Tank And Unit Heater At Station 1-1.

Attachments: [2022-AM-136](#)

[AM 22-137](#) Authorizing The Manager To Enter Into A Memorandum Of Agreement With Sunshine Transit For The Centralized Mobility Management Software Project.

Attachments: [2022-AM-137](#)

[AM 22-138](#) Approval Of Change Order No. One For Contract No. 22-002B With Hamilton Construction Alaska Company For The Port Mackenzie Rail Bridge Repairs Project.

Attachments: [2022-AM-138](#)

[AM 22-139](#) Award Of Bid No. 23-041C To Rosenbauer South Dakota, LLC. In The Contract Amount Of \$1,014,825 To Purchase 1 Rosenbauer Fire Tender.

Attachments: [2022-AM-139](#)

[AM 22-140](#) Approval Of Change Order No. 1 To Contract No. 22-078P(B) With The Boutet Company, Inc. For The Lakes Boulevard Project.

Attachments: [AM 22-140](#)

[AM 22-141](#) Approval Of Contract Amendment No. 2 For Contract No. 22-063P With Moffatt And Nichol, To Add \$336,506 For Additional; Contract Services For The Port Mackenzie Pile Sleeve Protection Project And Extend The Contract Completion Date To December 31, 2024.

Attachments: [2022-AM-141](#)

VIII. UNFINISHED BUSINESS

[OR 22-063](#) An Ordinance Repealing MSB 15.30, Official Streets And Highways Plan Map; Amending MSB 17.55.004, by striking the unused definition “Official Streets And Highways Plan;” And Adopting MSB 15.24.030(B) (46), Official Streets and Highway Plan 2022 Update.

Attachments: [2022-OR-063](#)
[2022-IM-118](#)
[08/02/22 - McKee Reconsideration](#)
[11/22/22 - McKee ADOPTED Amendment No. 1](#)
[11/22/22 - McKee ADOPTED Amendment No. 2](#)
[11/22/22 - McKee NOT MOVED Amendment No. 3](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/08/22, Assembly Chambers)

[OR 22-078](#) An Ordinance Adopting MSB 15.24.030, Beverly Lake, Lake Management Plan; And Amending MSB 17.59, Lake Management Plan Implementation.

Attachments: [OR 22-078](#)
[IM 22-139](#)
[12/20/22 - Tew Reconsideration](#)
[12/20/22 - Yundt Possible Amendment](#)

[OR 22-088](#) An Ordinance Repealing MSB 17.05, Essential Service Utilities, In Its Entirety.

Sponsors: Sumner

Attachments: [OR 22-088](#)
[IM 22-171](#)

[OR 22-103](#) An Ordinance Amending Title 43: Subdivisions.

Attachments: [OR 22-103](#)
[IM 22-192](#)

[OR 22-129](#) An Ordinance Approving An Appropriation Of \$375,000 From The Greater Palmer Fire Service Area Fund Balance To Purchase A New Pumper Tender.

RS 22-110: A Resolution Approving The Scope Of Work And Budget To Purchase A New Pumper Tender For The Greater Palmer Fire Service Area.

Attachments: [OR 22-129](#)

[RS 22-110](#)

[IM 22-235](#)

[OR 22-130](#) An Ordinance Accepting And Appropriating A Grant From The Alaska State Division Of Homeland Security And Emergency Management For Equipment And Training.

RS 22-111: A Resolution Approving The Scope Of Work And Budget For Alaska State Division Of Homeland Security And Emergency Management Grant, For Equipment And Training.

Attachments: [OR 22-130](#)

[RS 22-111](#)

[IM 22-236](#)

[OR 22-132](#) An Ordinance Accepting And Appropriating \$75,069 In Additional Project Income For The Rail Extension Project From Port Mackenzie To The Mainline.

RS 22-113: A Resolution Approving The Scope Of Work And Budget For Additional Project Income For The Rail Extension Project From Port Mackenzie To The Mainline.

Attachments: [OR 22-132](#)

[RS 22-113](#)

[IM 22-239](#)

[OR 22-134](#) An Ordinance Accepting And Appropriating \$10,500,000 From The Matanuska-Susitna Borough School District And Reappropriating \$3,000,000 From The School Debt Service Fund For The Mat-Su Central School Construction Project.

RS 22-114: A Resolution Approving The Scope Of Work And Budget For The Mat-Su Central School Construction Project.

Attachments: [OR 22-134](#)

[RS 22-114](#)

[IM 22-241](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[22-198](#) Mayoral Requests For Confirmation

Attachments: [11/22/22 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 22-131](#) An Ordinance Amending MSB 17.30, Conditional Use Permit For Earth Materials Extraction Activities, To Allow For An Exemption Of 10,000 Cubic Yards Annually Without A Permit.

Sponsors: Tew

Attachments: [OR 22-131](#)
[IM 22-238](#)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.