

**SUBJECT:** Award of Proposal No. 19-118P, Landfill Development Plan to Burns & McDonnell Engineering Company, Inc., for the contract amount of \$225,200.00.

**AGENDA OF:** October 15, 2019

**ASSEMBLY ACTION:**

*Adopted without objection 10-15-19*  
*(B.M.)*

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY** *for* **JOHN MOOSEY BOROUGH MANAGER:** *George W. Hays*

Route To:	Department/Individual	Initials	Remarks
	Purchasing Officer	<i>JB</i>	
	Capital Projects Director	<i>JPB</i>	
	Finance Director	<i>CF</i>	
	Borough Attorney	<i>Lafor N.S.</i>	
	Borough Clerk	<i>Jeann</i>	<i>9/23/19</i> <i>(B.M.)</i>

**ATTACHMENT(S):** Fiscal Note: Yes X No         
 Analysis Sheet (1p)

**SUMMARY STATEMENT:** On May 16, 2019, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting Proposals from qualified firms for long range planning services for the Central Landfill (CLF), located in Palmer, Alaska. The scope of work includes developing an updated Landfill Development Plan, including a Leachate Management Plan and a new Landfill Gas (LFG) Management Plan. The MSB intends to evaluate various future landfill operations and capital projects. These include plans and costs associated with opening, operating and closing municipal solid waste (MSW) and construction and demolition debris (C&D) cells, as well as a LFG capture system with associated infrastructure.

In response to the advertisement, three proposals were received. A proposal evaluation team made up of Borough Solid Waste, Pre-Design & Engineering and Planning staff evaluated the proposals and selected Burns & McDonnell Engineering Company, Inc. as the most advantageous firm for the Borough.

The initial contract period of performance begins on contract execution and ends on June 30, 2020.

The Capital Projects Department, Pre-Design & Engineering Division will be administering the contract.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 30 days for unforeseen circumstances.

**RECOMMENDATION OF ADMINISTRATION:** Award of PROPOSAL NO. 19-118P, LANDFILL DEVELOPMENT PLAN to BURNS & MCDONNELL ENGINEERING COMPANY, INC. for the contract amount of TWO HUNDRED TWENTY FIVE THOUSAND TWO HUNDRED AND 00/100 DOLLARS (\$225,200.00).

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: October 15, 2019

SUBJECT: Award of Bid No. 19-118P, Landfill Development Plan to Burns & McDonnell Company, Inc., for the contract amount of \$225,200.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <u>\$225,200</u>	FUNDING SOURCE <u>LF Fund 510 Oper. Budget</u>
FROM ACCOUNT # <u>510.510.416.4XX.XXX</u>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Barbara Buerger</u>	CERTIFIED BY:
DATE: <u>9/19/19</u>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual	<u>225.2</u>					
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	<u>225.2</u>					

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other						
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: Chesterne Hensel DATE: 9/19/19

**PROPOSAL EVALUATION ANALYSIS SUMMARY**

*19-118P Landfill Development Plan*

Criteria #	Criteria Description	Weight	Burns & McDonnell Engineering Company, Inc.		CH2M HILL Engineers, Inc. (Jacobs)		Tetra Tech, Inc.	
			R	W	R	W	R	W
1	Objectives and Services	22	0.74	16.28	0.74	16.28	0.56	12.32
2	Relevant Project Experience	20	0.84	16.8	0.76	15.2	0.78	15.6
3	Proposed Project Staff	18	0.86	15.48	0.86	15.48	0.84	15.12
4	Methods	17	0.6	10.2	0.74	12.58	0.84	14.28
5	Management	16	0.78	12.48	0.7	11.2	0.8	12.8
6	Geographic Location	5	0	0	0	0	0	0
7	Registration	2	1	2	1	2	1	2

	Burns & McDonnell Engineering Company, Inc.	CH2M HILL Engineers, Inc. (Jacobs)	Tetra Tech, Inc.
FINAL SCORE	73.24	72.74	72.12

Am 19-110