

SUBJECT: Reporting Manager Waivers of Formal Bidding Procedures in accordance with MSB 3.08.320(B) For January 2022

AGENDA OF: 1 March, 2022

ASSEMBLY ACTION:
presented to the Assembly

MANAGER RECOMMENDATION: For information only.

APPROVED ^{for} **BY** MICHAEL BROWN, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Purchasing Director	<i>[Signature]</i>	
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>Ann 2/10/22</i>	<i>[Signature]</i>

ATTACHMENT (S): Manager Waivers (3pg)

SUMMARY STATEMENT: 3.08.320 provides the Manager the authority to waive in writing, some or all of the formal bidding procedures when there is not sufficient time to comply with the waived requirements, or the best interests of the borough shall be served by the waiver.

During the month of January, 2021, there were three waivers issued for the following:

The Matanuska-Susitna Borough contracts annually for the supply of salted traction sand for use on borough roadways. Due to the extreme weather conditions experienced during the November/December 2021 time period, supply of salted sand began to approach critically low levels.

On January 12, 2022 a waiver to formal bidding procedures was issued for the purchase of road salt. Purchasing reached out to local suppliers in an effort to source needed quantities. Local supplies were identified and purchased.

On January 28, 2022 a waiver was issued for a shortened timeline to solicit for winter road sand. Due to the urgent need to procure additional sand, a shortened solicitation was issued in order to seek competitive numbers from local sources.

On January 28, 2022 a waiver was issued awarding two road design projects in support of the voter approved transportation projects. Both of these projects had substantial design efforts competed in the past and required updating and final completion to be bid ready this summer. Had a Request for Proposal been issued on these projects, it would have resulted in significant delay as well as the possibility of significant additional cost had other designers been selected.



MATANUSKA-SUSITNA BOROUGH
PURCHASING DIVISION
350 East Dahlia Avenue, Palmer, Alaska 99645-6488
PHONE (907) 861-8601 • FAX (907) 861-8617
EMAIL: purchasing@matsugov.us

January 12, 2022

TO: Mike Brown, Borough Manager
FROM: Rustin Krafft, Purchasing Director
RE: Road Salt Supplemental Purchase Waiver

The Matanuska-Susitna Borough contracts annually for the supply of salted traction sand for use on Borough roadways. Due to extreme weather conditions, the supply of salted sand is approaching low levels in many Road Service Areas (RSA), and as the year progresses, locally available salt will be more difficult to access.

At the request of Public Works, Operations and Maintenance, the Purchasing Division began sourcing road salt availability, anticipating that the state supplier would have additional materials on hand. Unfortunately, due to higher demand and contractual obligations, their remaining salt is not available. Additionally, the material they do have on hand is likely unacceptable for use at this point due to moisture content and its frozen condition.

Two alternate suppliers were located, with one having product available for immediate delivery. The second supplier has a minimum 2-3 week lead time.

This purchase would be for 2,007,120 lbs at a price of \$.21/lb. for a total cost of \$421,495.20

Since the quoted prices exceed the limits specified in MSB 3.08.270, a Manager's Waiver (MSB 3.08.320) is required prior to issuance of a purchase order for this order.

Furthermore, to execute this purchase in a timely manner, MSB 3.08.161, Assembly approval of contracts must be waived. It is likely a follow-on waiver will be presented following an abbreviated solicitation for a sand provider.

In accordance with MSB 3.080.350, this action will be reported to the assembly.

Concur
 Deny

Mike Brown, MSB Manager

1-12-2022
Date



MATANUSKA-SUSITNA BOROUGH
PURCHASING DIVISION
350 East Dahlia Avenue, Palmer, Alaska 99645-6488
PHONE (907) 861-8601 • FAX (907) 861-8617
EMAIL: purchasing@matsugov.us

January 28, 2022

TO: Mike Brown, Borough Manager
FROM: Rustin Krafft, Purchasing Director 
RE: Road Sand Supplemental Purchase Waiver

The Matanuska-Susitna Borough contracts annually for the supply of salted traction sand for use on Borough roadways. Due to extreme weather conditions, the supply of salted sand is approaching low levels in many Road Service Areas (RSA), and as the year progresses, locally available salt will be more difficult to access.

At the request of Public Works, Operations and Maintenance, the Purchasing Division issued a 10 day bid seeking a supplier to produce the required quantity of sand, mix with Borough provided salt and deliver to 6 locations in the Borough.

Three responsive bids were received.

This purchase is for a total of 20,600 tons of salted sand for a total cost of \$351,750

To facilitate this urgent purchase, a shortened bid period was utilized requiring a waiver of 3.08.220.

Furthermore, in order to place this order, Assembly approval of contracts 3.08.161 must be waived.

These waivers are done in accordance with MSB 3.08.320 and in accordance with MSB 3.08.350, this action will be reported to the assembly.

Concur
 Deny



Mike Brown, MSB Manager

1/28/22

Date



MATANUSKA-SUSITNA BOROUGH

PURCHASING DIVISION

350 East Dahlia Avenue, Palmer, Alaska 99645-6488

PHONE (907) 861-8601 • FAX (907) 861-8617

EMAIL: purchasing@matsugov.us

January 28, 2022

TO: Mike Brown, Borough Manager
FROM: Rustin Krafft, Purchasing Director
RE: Caswell Lakes Road Paving and Glenn Highway Pathway, Phase II Waivers

The Borough voters approved a road and transportation package, on November 2, 2021. Two of the projects contained in the transportation package were the Caswell Lakes Road paving project and the other was the Old Glenn Pathway, Phase II project.

Both of these projects had previous design efforts completed, but due to various reasons, including a lack of funding and Right of Way (ROW) acquisition, they were placed on hold. With new funding now available, these projects are capable of moving forward.

Caswell Lakes Road Paving was previously designed by Lounsbury & Associates in 2014. Due to a funding shortage, only a portion was constructed. In order to facilitate construction of the remainder of the project, an updated design is needed to account for changes due to development. The original design effort for this project was approximately \$728k, the cost of updating the design is \$62,732.

Old Glenn Pathway, Phase 2 was part of a much larger \$1.8 million design project for the Sullivan/Caudill/Old Glenn Pathway project completed by HDL Engineers. This portion of the project was also held up by funding and ROW issues. Recently, Electric Power Systems Inc. (EPS) was awarded a contract to complete the ROW acquisition for this project. HDL Engineers is proposing to complete the Phase 2 design while working with EPS to have the project bid ready for construction. Their proposed cost to complete the bid ready design documents is \$88,210.

Contracting with the original design firm to complete these projects will save time and money by being able to use the previous design effort data without having to repeat much of the design and survey should another firm be awarded this work.

This action is permitted under MSB 3.08.320 and will be reported to the assembly in accordance with MSB 3.08.350.

Concur
 Deny

Mike Brown, MSB Manager

Date

Providing Outstanding Borough Services to the Matanuska-Susitna Community.

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