

**SUBJECT:** Award of Proposal No. 19-123P, Design Station 6-1 Improvements & Addition to Wolf Architecture, Inc. for the contract amount of \$384,418.00.

**AGENDA OF:** August 6, 2019

**ASSEMBLY ACTION:**

*Approved under Consent Agenda  
8-6-19 [Signature]*

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY** *[Signature]* **JOHN MOOSEY BOROUGH MANAGER:** *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Purchasing Officer	<i>[Signature]</i>	FOR Russ Kraftt
	Capital Projects Director	<i>[Signature]</i>	7/23/19
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	N.S. 7/26/19
	Borough Clerk	<i>[Signature]</i>	7/29/19 <i>[Signature]</i>

**ATTACHMENT (S) :** Fiscal Note: Yes ☒ No ☐  
 Analysis Sheet (1p)  
*Award Recommendation (1pp)*

**SUMMARY STATEMENT:** On May 17, 2019, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting Proposals from qualified Architectural/Engineering (A/E) firms to design an addition and other improvements to the Central Mat-Su Public Safety Building. Station 61 was built in 2000-2001, after 18 years of continued population growth and changes in operations such as full time Emergency Services and fire units, the facility is now in need of upgrades.

In response to the advertisement, three proposals were received. A proposal evaluation team made up of Borough Project Management & Emergency Services professionals evaluated the proposals and selected Wolf Architecture, Inc. as the most advantageous firm for the Borough.

The term length for this agreement shall commence upon execution of the agreement and shall be completed by September 30, 2021.

The Capital Projects Department, Project Management Division will be administering the contract. In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 30 days for unforeseen circumstances.

**RECOMMENDATION OF ADMINISTRATION:** Award of **PROPOSAL NO. 19-123P, DESIGN STATION 6-1 IMPROVEMENTS & ADDITION** to **WOLF ARCHITECTURE, INC.** for the contract amount of **THREE HUNDRED EIGHTY-FOUR THOUSAND FOUR HUNDRED EIGHTEEN AND 00/100 DOLLARS (\$384,418.00)**.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 6, 2019

SUBJECT: Award of Proposal No. 19-123P, Design Station 6-1 Improvements & Addition to Wolf Architecture, Inc., for the contract amount of \$384,418.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$ 384,418</u>	FUNDING SOURCE <u>FSA Capital Projects</u>
FROM ACCOUNT # <u>405,000.000.461.312</u>	PROJECT # <u>10140-2100-2106</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Hannah Hurling</u>	CERTIFIED BY:
DATE: <u>7/25/19</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>384</u> →					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>384</u> →					
TOTAL	<u>384</u> →					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: Chesterenne Skensel DATE: \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_ DATE: 7/28/19

## DETAILED PROPOSAL EVALUATION SUMMARY

19-123P Design Station 6-1 Improvements & Addition

Criteria #	Criteria Description	Weight	McCool Carlson Green		Burkhart Croft Architects, LLC		Wolf Architecture, Inc.	
			Raw	Weighted	Raw	Weighted	Raw	Weighted
1	Objectives and Services	24	0.50	12.00	0.56	13.44	0.54	12.96
2	Relevant Project Experience	20	0.54	10.80	0.66	13.20	0.72	14.40
3	Proposed Project Staff	20	0.54	10.80	0.54	10.80	0.60	12.00
4	Methods	18	0.60	10.80	0.50	9.00	0.52	9.36
5	Management	16	0.50	8.00	0.50	8.00	0.58	9.28
7	Registration	2	1.00	2.00	1.00	2.00	1.00	2.00

	McCool Carlson Green	Burkhart Croft Architects, LLC	Wolf Architecture, Inc.
Final Score	54.40	56.44	60.00

Am 19-081



## MATANUSKA-SUSITNA BOROUGH

### Purchasing Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-8601 • Fax (907) 861-8617

[purchasing@matsugov.us](mailto:purchasing@matsugov.us)

[www.matsugov.us](http://www.matsugov.us)

### **Recommendation of Award, Verification and Distribution of Funds**

Solicitation Number: DESIGN STATION 6-1 IMPROVEMENTS & ADDITION

Solicitation Title: 19-123P

7/17/2019

**TO:** Russ Krafft, Purchasing Officer, Purchasing 

**TO:** Robert Scott, Project Manager, Capital Projects 

**FROM:** Dustin Silva, Assistant Purchasing Officer, Purchasing 

Proposals for the design of the above listed project were checked for responsiveness and then sent to an evaluation team to be scored. The evaluation results are summarized below:

Proposer	Total Points	Award
Wolf Architecture, Inc.	60.00	Yes
Burkhart Croft Architects, LLC.	56.44	No
McCool Carlson Green	54.40	No

Based on the above, the Matanuska-Susitna Borough (MSB) entered into contract negotiations with Wolf Architecture, Inc. As of result, the MSB agreed to a contract amount of \$384,418.00. The MSB Purchasing Division will award the contract to Wolf Architecture, Inc. as the most advantageous for the MSB.

Funds were certified as available and have been distributed as follows:

Account Number	Project-Source-Sub Project	Amount
405.000.000 461.312	10140- 2100-2106	\$384,418.00

The project area is located in Assembly District(s): 4

☒ Concur

☐ Concur with the above changes in coding

  
(Project Manager's Signature)

  
(Director)

Please mark, sign and return to Purchasing.

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