

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, APRIL 16, 2024

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. SPECIAL ORDERS OF THE DAY

A. Proclamation in Recognition of Coach Rod Christiansen

B. Proclamation in Recognition of the National Day of Prayer

VI. MINUTES OF PRECEDING MEETINGS

[24-064](#)

A. Regular Assembly Meeting Minutes: 03/19/24

B. Joint Assembly/ School Board Meeting Minutes: 03/26/24

C. Regular Assembly Meeting Minutes: 04/02/24

Attachments: [03/19/24 - SIGNED - Assembly Regular Meeting Minutes](#)
[03/26/24 - SIGNED - Joint Assembly/School Board Meeting Mir](#)
[04/02/24 - SIGNED - Assembly Regular Meeting Minutes](#)

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[24-063](#)

1. Abbreviated Plat: 03/27/24
2. Enhanced 911 Advisory Board: 02/13/24
3. Local Road Service Area Advisory Board: 10/20/22, 11/17/22, 01/19/23, 02/16/23, 03/01/23, 04/20/23, 05/18/23, 06/15/23, 07/20/23, 08/17/23, 09/21/23, 10/19/23, 11/16/23, 01/18/24, 02/15/24, 03/21/24
4. MSB Fish and Wildlife Commission: 01/11/24, 01/30/24, 02/05/24
5. North Lake Community Council: 02/17/24, 02/29/24, 03/18/24
6. South Knik River Community Council: 02/15/24

Attachments: [04/16/24 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 24-090](#)

Reporting The Conclusion Of Contract For Bid 22-077B With Pinnacle Construction, Inc., For A Final Contract Amount Of \$493,620 For The Station 12-5 Water Storage Design Build.

Attachments: [IM-24-090](#)

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 24-037](#)

An Ordinance Approving The Sale Of Certain Borough-Owned Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2017, 2016, And Prior; And Not Needed For Public Purpose.

Attachments: [OR 24-037](#)
[IM 24-066](#)

[OR 24-041](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$97,000 From The Alaska State Department Of Military And Veteran's Affairs, 2022 State And Local Cyber Security Grant Program For Reducing Cyber Risk at the Borough.
RS 24-037: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$97,000 From The Alaska State Department Of Military And Veteran's Affairs, 2022 State And Local Cybersecurity Grant Program.

Attachments: [OR 24-041](#)
[RS 24-037](#)
[IM 24-076](#)

[OR 24-043](#) An Ordinance Accepting And Appropriating January 2022 Mat-Su Windstorms Disaster Relief Funds In The Amount Of \$30,625.66 From The Federal Emergency Management Agency And \$10,208.55 From The Alaska State Division Of Homeland Security And Emergency Management.
RS 24-040: A Resolution Approving The Scope Of Work And Budget For Emergency Protective Measures As A Result Of The January 2022 Mat-Su Windstorms Disaster.

Attachments: [OR 24-043](#)
[RS 24-040](#)
[IM 24-079](#)

[OR 24-044](#) An Ordinance Accepting And Appropriating Additional National Opioid Settlement Funding Totaling \$147,203.08 From The Manufacturers And Traders Trust Company For Opioid Settlement Relief.
RS 24-041: A Resolution Amending The Scope Of Work And Budget For Opioid Settlement Relief.

Attachments: [OR 24-044](#)
[RS 24-041](#)
[IM 24-080](#)

[OR 24-046](#) An Ordinance Accepting And Appropriating \$273,039 From The School District For The Mat-Su Central School Construction.
RS 24-043: A Resolution Amending The Scopes Of Work And Budgets For The Houston Middle School Rebuild Project And The Mat-Su Central School Construction.

Attachments: [OR 24-046](#)
[RS 24-043](#)
[IM 24-083](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 24-044](#) A Resolution Approving The Scopes Of Work And Budgets For Shirley Towne Bridge At Willow Creek Creekbank Hardening And Sushana Drive At Little Susitna River Flooding Mitigation.

Attachments: [RS 24-044](#)
[IM 24-085](#)

[RS 24-049](#) A Resolution Approving Unincorporated Communities For Participation In The Fiscal Year 2025 Community Assistance Program.

Attachments: [RS 24-049](#)
[IM 24-092](#)

[RS 24-050](#) A Resolution Establishing The Minimum Level Of Funding For The School District From Local Sources For The Fiscal Year Ending June 30, 2025.

Attachments: [RS 24-050](#)
[IM 24-093](#)

2. ACTION MEMORANDUMS

[AM 24-039](#) Approval Of Change Order No. 2 For Contract No. 24-031B With Scarsella Bros, Inc. For The Central Landfill Grading Project To Add \$94,338 For Grading Of The Compost And Tire Recycling Area.

Attachments: [AM 24-039](#)

[AM 24-040](#) Award Of Bid No. 24-100B To Alaska Resource Group, Doing Business As D&S Road Service, In The Contract Amount Of \$732,967.70 For Greater Willow Road Service Area No. 20 Annual Road Maintenance.

Attachments: [AM 24-040](#)

[AM 24-041](#) Award Of Bid No. 24-102B To Northern Asphalt Construction Inc. In The Contract Amount Of \$1,771,885 For Meadow Lakes Road Service Area No. 27 Annual Road Maintenance.

Attachments: [AM 24-041](#)

[AM 24-042](#) Award Of Bid No. 24-103B To Northern Asphalt Construction Inc In The Contract Amount Of \$2,259,377 For Gold Trail Road Service Area No. 28 Annual Road Maintenance.

Attachments: [AM 24-042](#)

[AM 24-043](#) Award Of Bid No. 24-104B To Alaska Resource Group, Doing Business As D&S Road Service, In The Contract Amount Of \$737,583.40 For Greater Talkeetna Road Service Area No. 29 Annual Road Maintenance.

Attachments: [AM 24-043](#)

[AM 24-044](#) Approval Of Contract Amendment No. 2 To Contract No. 24-071P With Wolf Architecture, Inc. To Extend Contract Completion Date For The Gateway Visitor Center Redesign Project To October 15, 2024.

Attachments: [AM 24-044](#)

[AM 24-045](#) Award Of Bid No. 24-110B To Meier Excavation LLC. In The Contract Amount Of \$488,470 To Construct Settlers Bay Drive At Crocker Creek Fish Passage Improvements.

Attachments: [AM 24-045](#)

[AM 24-046](#) Award Of Bid No. 24-112B To Northern Asphalt Construction Inc. In The Contract Amount Of \$873,356 To Construct North Erica Drive Road Improvements.

Attachments: [AM 24-046](#)

[AM 24-047](#) Award Of Bid No. 24-114B To Ahtna Construction & Primary Products Company, LLC. In The Contract Amount Of \$2,733,125.65 To Reconstruct West Lakes Boulevard.

Attachments: [AM 24-047](#)

IX. UNFINISHED BUSINESS

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 05/07/24 Assembly Chambers)

[OR 24-020](#) An Ordinance Confirming The Assessment Roll For The Moose Park Subdivision Road Paving Local Improvement District No. 645 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 24-021: An Ordinance Providing For The Financing Not To Exceed \$411,000 Principal Amount Of Special Assessment Internal Service Funds For The Moose Park Subdivision Road Paving Local Improvement District No. 645, And Fixing Details Of Said Financing.

Attachments: [OR 24-020](#)

[OR 24-021](#)

[IM 24-037](#)

[OR 24-022](#) An Ordinance Confirming The Assessment Roll For South Francine Street Natural Gas Local Improvement District No. 651 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 24-023: An Ordinance Providing For The Financing Not To Exceed \$35,000 Principal Amount Of Special Assessment Internal Service Funds For South Francine Street Natural Gas Local Improvement District No. 651, And Fixing Details Of Said Financing.

Attachments: [OR 24-022](#)

[OR 24-023](#)

[IM 24-039](#)

[OR 24-025](#) An Ordinance Confirming The Assessment Roll For South Marina Circle Road Paving Local Improvement District No. 653 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 24-026: An Ordinance Providing For The Financing Not To Exceed \$58,800 Principal Amount Of Special Assessment Internal Service Funds For South Marina Circle Road Paving Local Improvement District No. 653, And Fixing Details Of Said Financing.

Attachments: [OR 24-025](#)

[OR 24-026](#)

[IM 24-040](#)

[OR 24-030](#) An Ordinance Adopting MSB 2.55, Labor Relations Board Duties And Hearing Procedures; Amending MSB 4.36.010, Labor Relations Board, To Reference The Newly Adopted Portion Of Code; And Repealing MSB 2.54.040, Labor Relations Board, In Its Entirety In Order To Eliminate Duplicate Information In Code Chapters And Create More Consistent Code For The Labor Relations Board And Its Procedures.

Attachments: [OR 24-030](#)

[IM 24-045](#)

[OR 24-047](#) An Ordinance Accepting And Appropriating \$828,750 From The Alaska State Department Of Fish And Game Sustainable Salmon Fund, For Coal Creek And Cottonwood Creek Fish Passage Improvements; And Accepting And Appropriating \$210,000 In Match Funding From The City Of Wasilla For Cottonwood Creek Fish Passage Improvements.

RS 24-045: A Resolution Approving The Scope Of Work And Budget For Coal Creek And Cottonwood Creek Fish Passage Improvements; And Authorizing The Manager To Enter Into Funding And Maintenance Agreements With The State Of Alaska And The City Of Wasilla.

Attachments: [OR 24-047](#)

[RS 24-045](#)

[IM 24-084](#)

[OR 24-048](#) An Ordinance Accepting And Appropriating \$20,174.18 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program; And Appropriating \$2,017.46 In Matching Funds For Firefighter And Firefighting Equipment And Supplies.
RS 24-046: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of Caswell, Willow, And Talkeetna.

Attachments: [OR 24-048](#)
[RS 24-046](#)
[IM 24-086](#)

[OR 24-049](#) An Ordinance Adopting MSB 3.15.035 Optional Exemptions, To Provide A Tax Exemption For Property That Creates Economic Development Within The Borough; And Repealing Title 26, Economic Development, In Its Entirety.

Attachments: [OR 24-049](#)
[IM 24-087](#)

[OR 24-050](#) An Ordinance Approving A Reappropriation Of \$85,000 From The Fiscal Year 2024 Areawide Rescue Operating Budget To Purchase A Hazardous Materials Response/Tow Vehicle.
RS 24-048: A Resolution Approving The Amended Budget For The Hazardous Materials Response/Tow Vehicle Project.

Attachments: [OR 24-050](#)
[RS 24-048](#)
[IM 24-091](#)

B. INTRODUCTIONS (For Public Hearing 04/23/24, at the Willow Community Center; 04/25/24, at the Menard Sports Complex; and 04/30/24, in Assembly Chambers)

[OR 24-024](#) An Ordinance Appropriating Monies From The Central Treasury For The Borough Operating Funds, Enterprise Funds, Education Operating Fund And Capital Funds, Establishing The Rate Of Levy For All Borough Functions For The Fiscal Year Beginning July 1, 2024, And Ending June 30, 2025; And Setting The Surcharge Rate For The Wireline And Wireless Enhanced 911 Systems For The Period Of July 1, 2024, Through June 30, 2025.

Attachments: [OR 24-024](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[24-065](#)

Mayoral Requests For Confirmation

Attachments: [04/16/24 - Vacancy Report](#)

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.