

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 19, 2024

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[24-041](#)

A. Special Assembly Meeting Minutes: 02/17/24

B. Regular Assembly Meeting Minutes: 02/20/24

Attachments: [02/17/24 - SIGNED - Assembly Special Meeting Minutes](#)
[02/20/24 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[24-042](#)

1. Abbreviated Plat: 02/07/24, 02/14/24, 02/21/24, 02/28/24, 03/06/24
2. Chickaloon Community Council: 01/10/24
3. North Lakes Community Council: 01/24/24
4. Planning Commission: 01/15/24, 02/12/24
5. Wastewater & Septage Advisory Board: 12/13/23

Attachments: [03/19/24 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 24-058](#)

Reporting Conclusion Of Contract No. 22-052B With Northern Asphalt Construction, Inc. For A Total Contract Amount Of \$902,744.05 For The West Cormorant Way Improvements Project.

Attachments: [IM 24-058](#)

[IM 24-059](#)

Reporting Conclusion Of Contract No. 22-103B with Western Construction & Equipment, LLC, For a Total Contract Amount Of \$275,100 For The Right-of-Way Surveying and Clearing Services Project.

Attachments: [IM 24-059](#)

[IM 24-064](#)

Reporting Conclusion Of Contract No. 23-104B with Northern Asphalt Construction, Inc. For a Total Contract Amount Of \$382,476.36 For The Lucille Street Rehabilitation Project.

Attachments: [IM 24-064](#)

[IM 24-065](#)

Informing The Assembly Of The Managers Signature On Five Grant Applications For Submission To The Alaska State Library For The Alaska Public Library Assistance Grants.

Attachments: [IM 24-065](#)

[IM 24-068](#)

Informing The Assembly Of The Change In Process For Borough Owned-Land Sales To Include Online Sales.

Attachments: [IM 24-068](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[RS 24-023](#) A Resolution Approving An Application To Relocate A Beverage Dispensary License From An Area Outside City Limits In The Borough To A Location Within The City Of Wasilla.

Attachments: [RS 24-023](#)
[IM 24-042](#)

[OR 24-033](#) An Ordinance Extending The Time Limit For Completion Of Expiring Project Funds Through June 30, 2025.

Attachments: [OR 24-033](#)
[IM 24-053](#)

[OR 24-035](#) An Ordinance Accepting And Appropriating \$50,000 From The Mat-Su Trails And Parks Foundation To Continue Development Of Settlers Bay Coastal Park.
RS 24-029: A Resolution Approving The Scope Of Work And Budget For Settlers Bay Coastal Park.

Attachments: [OR 24-035](#)
[RS 24-029](#)
[IM 24-057](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 24-033](#) A Resolution Approving The Amended Scope Of Work For Project No. 47513, Planning Department On-Call Positions.

Attachments: [RS 24-033](#)
[IM 24-063](#)

[RS 24-035](#) A Resolution Amending The Scope Of Work For Station Repairs And Modernization Phase I Project For Greater Palmer Consolidated Fire Service Area, To Include Expanded Areas Of Repair And Upgrades.

Attachments: [RS 24-035](#)
[IM 24-069](#)

[RS 24-036](#) A Resolution Requesting The School Board Review And Comment Directly To The Alaska State Legislature On Senate Bill 173, The Safe Schools Act.

Sponsors: Yundt and Hale

Attachments: [RS 24-036](#)
[IM 24-070](#)

2. ACTION MEMORANDUMS

[AM 24-015](#) Award Of Bid No. 24-087B To AHTNA Construction & Primary Products, LLC. In The Contract Amount of \$105,070 To Implement The Next Steps Of The Alsop Interim Materials District Mine And Reclamation Plan.

Attachments: [AM 24-015](#)

[AM 24-027](#) Approval Of A Contract Amendment With RESPEC For \$109,749 For Continued Support With The Metropolitan Planning Organization Development.

Attachments: [AM 24-027](#)

[AM 24-028](#) Approval Of Change Order No. 4 For Contract No. 23-002P(C) With Dowl, LLC. For The Edgerton Parks Road Mountain Trails Drive Upgrade And Pathway Project To Add \$424,875 For Construction Management Services; And To Extend The Completion Date To December 31, 2025.

Attachments: [AM 24-028](#)

[AM 24-029](#) Approval Of Utility Relocation Costs Of \$166,159.70 To GCI For The Smith Road Extension Upgrade And Pathway Project And To Extend The Completion Date To December 15, 2024.

Attachments: [AM 24-029](#)

[AM 24-030](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [AM 24-030](#)

[AM 24-031](#) Approval Of Contract Extension For Contract 21-150B With Roger Hickel Contracting, Inc. To Extend The Contract Completion Date To May 30, 2024; And Add \$50,000 For Change Order Authority For The Construction Of Houston Middle School.

Attachments: [AM 24-031](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 04/02/24 Assembly Chambers)

[OR 24-036](#) An Ordinance Extending The Time Limit For Completion Of The On-Line Web Presence And The GIS On-Line Mapping Projects To June 30, 2025.

RS 24-030: A Resolution Amending The Scope Of Work And Budgets For The On-Line Web Presence And GIS Online Mapping Projects.

Attachments: [OR 24-036](#)

[RS 24-030](#)

[IM 24-060](#)

[OR 24-038](#) An Ordinance Repealing MSB 3.36, Business Licenses.

Sponsors: DeVries, McKee and Yundt

Attachments: [OR 24-038](#)

[IM 24-071](#)

[OR 24-039](#) An Ordinance Establishing A Citizens' Advisory Committee To Review And Make Recommendations To The Administration Regarding Challenged Library Materials.

Sponsors: Fonov, McKee and Bernier

Attachments: [OR 24-039](#)

[IM 24-072](#)

[OR 24-040](#) An Ordinance Accepting And Appropriating \$982,703.26 From Revenue Replacement Funding For 8 Of The 16 Road Service Areas.

Attachments: [OR 24-040](#)
[IM 24-073](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[24-043](#) Mayoral Requests For Confirmation

Attachments: [03/19/24 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.